



northern
beaches
council

AGENDA

Notice is hereby given that an Ordinary Meeting of Council will be held at the Civic Centre, Dee Why on

Tuesday 25 August 2020

Beginning at 6:00pm for the purpose of considering and determining matters included in this agenda.

A handwritten signature in black ink, appearing to read 'Ray Brownlee', with a long horizontal stroke extending from the end of the signature.

Ray Brownlee PSM
Chief Executive Officer

OUR VISION

Delivering the highest quality service valued and trusted by our community

OUR VALUES

Trust Teamwork Respect Integrity Service Leadership

**Agenda for an Ordinary Meeting of Council
to be held on Tuesday 25 August 2020
at the Civic Centre, Dee Why
Commencing at 6:00pm**

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1.0 ACKNOWLEDGEMENT OF COUNTRY

As a sign of respect, Northern Beaches Council acknowledges the traditional custodians of these lands on which we gather and pays respect to Elders past and present.

2.0 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

2.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR PAT DALEY OAM

In accordance with Part 6 of the Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

Councillor Pat Daley OAM has requested a leave of absence for the Council meetings of 25 August 2020, 29 September 2020 and 27 October 2020 to attend to personal matters.

A request for a leave of absence is to be made in accordance with section 234 of the Local Government Act 1993 (the Act). Clauses 6.4 and 6.6 of the Northern Beaches Council Code of Meeting Practice outline the conditions of a vacancy in a councillor's civic office in accordance with the Act.

RECOMMENDATION

That:

1. The application for a leave of absence from Councillor Daley OAM for the 25 August 2020, 22/29 September 2020 and 27 October 2020 Council meetings be granted.
 2. Any apologies from Councillors be accepted.
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3.0 CONFIRMATION OF MINUTES

3.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 JULY 2020

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 28 July 2020, copies of which were previously circulated, be confirmed as a true and correct record of the proceedings of that meeting.

4.0 DISCLOSURES OF INTEREST

In accordance with Part 17 of the Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

5.0 PUBLIC FORUM AND PUBLIC ADDRESS

In accordance with Part 5 of the Code of Meeting Practice, residents, ratepayers, applicants or other persons may request to address Council in relation to any one matter related to the general business of Council but not the subject of a report on the agenda (Public Forum) and no more than two matters listed for consideration on the agenda (Public Address).

6.0 ITEMS RESOLVED BY EXCEPTION

In accordance with Part 14 of the Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the staff reports in the agenda are adopted without discussion.

7.0 MAYORAL MINUTES

ITEM 7.1	MAYORAL MINUTE NO 05/2020 - FURTHER RECOGNITION - LOCAL GOVERNMENT WEEK AWARDS
TRIM FILE REF	2020/458337
ATTACHMENTS	NIL

BACKGROUND

On the back of recent success at the NSW Local Government Excellence Awards, we have received further recognition for outstanding services provided by staff to our community at the LGNSW Local Government Week Awards. These Awards are held in Local Government Week to publicly recognise the efforts of regional and metropolitan councils in forging relationships of excellence with their communities.

Council was recognised for the Taste of Manly Event held last year under the Category of *Innovation in Special Events*. Last year's event saw for the first time ever, a beach restaurant/bar set up on iconic Manly Beach. Patrons were provided with sustainable wine glasses, bike valet and an Interactive Digital Map that provided all the information on the various stalls, activations, entertainment along with transport and public amenities facilities. We are all very familiar with this hugely successful and popular festival and now of course an award winning event. Under this category we also received a Highly Commended for our Public Library Artist Book Award which includes entries from around the world with the winning selections becoming part of our unique collection.

The *Outstanding Individual Contribution Award* recognises individual members of staff and a big congratulations to Ms Julie Steele, a member of our Communications Team who took out this year's Award. The Judge's comments stated that Julie was recognised as "*an outstanding communicator, team leader and marketer. Julie appears to be a major asset to any LGA, but her contributions to the Northern Beaches appear outstanding, going above and beyond the call of duty, caring for the community and her staff, while producing extremely effective, creative and informative communications*".

Under the *Leo Kelly Arts & Culture Awards – Excellence in Communication*, our Community Arts & Culture team were Highly Commended for their work on the Arts & Creativity Strategy.

The Awards were held during Local Government Week celebrated earlier this month and the theme this year was *Councils Do* to highlight the significant work councils do in their community and the wide variety of services we all provide.

The Hon. Shelley Hancock, MP, Minister for Local Government took the opportunity to highlight the difficulties being faced by our communities with the recent natural disasters and COVID-19 and to remind us that Councils have been and continue to be 'vital' in providing support to our communities during these incredibly difficult times.

While these Awards are important in formally recognising the efforts of our staff, I want to take the opportunity to thank all staff who while they may not be recognised, they continue to provide support and assistance to those in need, deliver our services and ensure our facilities remain safe. I am very proud of our staff's recognition but also what we are able to deliver every day during these very unique times.

Congratulations to our outstanding staff recently recognised at the LGNSW Local Government Week Awards. It is deserving recognition of their dedication and passion to deliver excellent programs and services to the Northern Beaches community.

MOTION

That Council:

1. Formally acknowledge the outstanding achievements at the 2020 LGNSW Local Government Week Awards including:
 - A. The Innovation in Special Events for the Taste of Manly event.
 - B. The Outstanding Individual Contribution Award presented to Ms Julie Steele.
 2. Congratulate all staff involved in delivering the Highly Commended Public Library Artist Book Award Event and the Arts & Creativity Strategy.
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Michael Regan
MAYOR

ITEM 7.2	MAYORAL MINUTE NO 06/2020 - ONLINE ACCESS TO COUNCILLOR DISCLOSURE INFORMATION
TRIM FILE REF	2020/480537
ATTACHMENTS	NIL

BACKGROUND

Recently a news article on the ABC highlighted some issues with obtaining Councillors Disclosure of Interest returns and slanted a story to a negative one that concluded many Councils were not complying with the relevant legislation.

Northern Beaches Council staff have assured us that this information is made available to anyone that requests it. Staff also outlined the work currently underway that will result in this information being available on Council's website.

The City of London has an easy and transparent way of handling the information and making it permanently available for anyone interested – links below. Note we were advised we have had only one request for the information to be viewed this financial year and two requests last financial year. Be that as it may I see no issue with copying the model from the City of London for the sake of complete transparency. Every six months our expenses are published. This information is already available and can now be simply added under each of our Council profiles and updated accordingly. Pecuniary interest forms are mandatory, why not simply publish them online? Equally, any gifts or hospitality received can also be added as an extra level of transparency.

<https://www.london.gov.uk/people/mayoral/sadiq-khan>

<https://www.london.gov.uk/people/mayoral/sadiq-khan/register-of-interests>

<https://www.london.gov.uk/people/mayoral/sadiq-khan/gifts-hospitality>

<https://www.london.gov.uk/people/mayoral/sadiq-khan/expenses>

MOTION

That Council:

1. Acknowledge the progress of staff and the impending changes to the way our relevant Disclosure of Interest returns will be made available to the Public.
 2. Note that as advised by staff, Disclosure of Interest returns are currently made available for the public to view.
 3. Adopt a more transparent model in line with World's best practice and publish under our profiles on the Council website, the following information:
 - A. Disclosure of Interest returns.
 - B. Register of gifts or hospitality.
 - C. Councillor expenses.
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Michael Regan
MAYOR

9.0 CORPORATE AND LEGAL DIVISION REPORTS

ITEM 9.1	FUNDING ROLL OVER FROM 2019-20 BUDGET
REPORTING MANAGER	EXECUTIVE MANAGER FINANCIAL PLANNING AND SYSTEMS
TRIM FILE REF	2020/448002
ATTACHMENTS	1 ⇒ Capital and Operational Expenditure - Net Roll Overs from 2019-20 to the 2020-21 Financial Year (Included In Attachments Booklet)

SUMMARY

PURPOSE

To roll over unspent funds from the 2019-20 financial year to the 2020-21 budget for specific projects and to reduce the 2020-21 budget for projects ahead of schedule.

EXECUTIVE SUMMARY

For the period 1 July 2019 to 30 June 2020 the Council undertook \$97.2m in capital expenditure (\$78.8m excluding Kimbriki projects and non-cash asset dedications) (*subject to Audit of financial statements*). This represents, excluding Kimbriki and non-cash dedications, \$9.2m remaining (10%) against the \$88m approved forecast.

A review has been undertaken of project funding remaining, new funding received and projects ahead of schedule. The COVID-19 pandemic has caused some delays to the progress of projects, while we have also provided additional time for some projects to respond to community feedback post consultation through design changes. There has also been a delay in the transfer of land in Hillside Road Newport from the Department of Planning to Council (\$2.5m).

It is proposed to roll over unspent funds for capital (\$11.3m) and operational (\$1.9m) projects from 2019-20 to the 2020-21 financial year due to projects having already commenced and expenditure is committed or the receipt of grant funding for projects spanning a timeframe beyond 30 June 2020.

A small number of reductions to the 2020-21 forecast are also proposed due to multi-year capital (\$1.3m) and operational (\$0.08m) projects ahead of schedule that utilised 2020-21 budgeted funds in 2019-20. Grant income forecast increases are also proposed for the November 2019 and February 2020 storm natural disaster claims (\$1.7m).

The net operating and capital expenditure budget rollover to 2020-21 proposed is \$11.8m (\$11.4m excluding Kimbriki).

A full list of these projects and their funding is itemised as an attachment to this report.

RECOMMENDATION OF DIRECTOR CORPORATE AND LEGAL

That Council:

1. Rolls over \$1,905,996 in operational project expenditure and associated funding from 2019-20 to 2020-21.
2. Rolls over \$11,292,150 in capital project expenditure and associated funding from 2019-20 to 2020-21.
3. Approves the forecast reduction of \$77,324 for operational projects expenditure and associated funding for works undertaken in 2019-20 and budgeted in 2020-21.

4. Approves the forecast reduction of \$1,333,483 in capital projects expenditure and associated funding for works undertaken in 2019-20 and budgeted in 2020-21.

BACKGROUND

The Council undertakes a programmed and disciplined approach to financial planning and management, with a review of all projects at the end of the financial year to ensure available unspent funds on incomplete projects and new grants are considered for roll over to the following financial year.

Further, the budgets for projects ahead of schedule that have utilised funds allocated in the 2020-21 financial year are proposed for a forecast reduction.

The total net expenditure amount proposed for rolling forward into the 2020-21 budget is \$11.8m as outlined below in Table 1.

Table 1. Net budget roll over from 2019-20 to 2020-21

	Bring forward from 2020/21 to 2019/20	Roll over from 2019/20 to 2020/21	Net roll over from 2019/20 to 2020/21
Capital projects	(1,333,483)	11,292,150	9,958,667
Operating projects	(77,324)	1,905,996	1,828,672
TOTAL	(1,410,807)	13,198,146	11,787,339

This amount is matched with funding including new and unexpended grants, developer contributions, other externally and internally restricted funds and working capital.

The COVID-19 pandemic resulted in delays in the progress of some projects. The Council also delayed the construction of some projects to provide further time to respond to community feedback post consultation through design changes. A full list of proposed projects for rollover and their funding is itemised as an attachment to this report. Major rollovers are outlined below in Table 2.

Table 2. Net budget roll overs – major projects list

Hillside Road land acquisition	\$2,500,000	Capex
Surf Lifesaving Club minor renewals	\$787,177	Capex
Creative Arts Pace – Mona Vale design works	\$660,947	Capex
IT software – new works	\$565,575	Capex
Public amenities works program	\$522,583	Capex
Planned stormwater new works	\$494,620	Capex
Public space protection program	\$400,385	Capex
Dee Why Town Centre – construction – phase 1	\$357,293	Capex

The summer storms in November 2019 and February 2020 were declared natural disasters, providing access to Federal Government funding towards clean up and restoration costs. The Council is yet to receive funding and proposes to carry forward a forecast budget of \$1.7m in anticipation of the acceptance of our claims. The Council incurred \$3.8m in costs.

LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcome of:

- Good Governance - Goal 19: Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

The total net amount proposed for roll over into the 2020-21 budget is \$1.8m for operational expenditure and \$10m for capital expenditure. This amount is matched with funding including new and unexpended grants, new grants, developer contributions, other externally and internally restricted funds and working capital.

Adoption of the recommendation formally carries over committed and unexpended 2019-20 budgets into the 2020-21 adopted budget for the projects outlined in Attachment 1. The Council has already set aside funds for these projects, and this funding also rolls forward with these projects into the 2020-21 budget.

SOCIAL CONSIDERATIONS

There are no significant social considerations relating to this report.

ENVIRONMENTAL CONSIDERATIONS

There are no significant environmental considerations relating to this report.

GOVERNANCE AND RISK CONSIDERATIONS

The information in this report is provided to enable informed decision making while also ensuring transparency on Council's governance and financial sustainability in accordance with the Local Government (General) Regulation 2005 (CI211).

ITEM 9.2	MONTHLY INVESTMENT REPORT - JULY 2020
REPORTING MANAGER	CHIEF FINANCIAL OFFICER
TRIM FILE REF	2020/459649
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To provide a report setting out details of all money that Council has invested under section 625 of the Local Government Act 1993.

EXECUTIVE SUMMARY

In accordance with clause 212 of the Local Government (General) Regulation 2005, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

The Investment Report shows that Council has total cash and investments of \$144,611,603 comprising:

- Trading Accounts \$3,486,969
- Investments \$141,124,634

Performance over the period from 1 July 2020 to date was strong having exceeded the benchmark: 1.31%pa vs. 0.73%pa.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and existing Investment Policies.

RECOMMENDATION OF DIRECTOR CORPORATE AND LEGAL

That Council receives and notes the Investment Report as at 31 July 2020, including the certification by the Responsible Accounting Officer.

REPORT

BACKGROUND

In accordance with clause 212 of the Local Government (General) Regulation 2005, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcome of:

- Good Governance Goal 19 - Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

Actual investment income for the period from 1 July 2020 to date was \$159,529 compared to budgeted income of \$156,521, a positive variance of \$3,008.

SOCIAL CONSIDERATIONS

Council's investments are managed in accordance with Council's Investment Policy. Council's Investment Policy requires consideration of social responsibility when making investment decisions.

ENVIRONMENTAL CONSIDERATIONS

Council's investments are managed in accordance with Council's Investment Policy. Council's Investment Policy requires consideration of environmental responsibility when making investment decisions.

GOVERNANCE AND RISK CONSIDERATIONS

Council's Investment Policy and Strategy were reviewed in August 2019 by Council's Investment Advisors, Laminar Capital Pty Ltd, who confirmed that the current policy *"remains consistent with the Ministerial Investment Order and guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet"* and that they *"do not recommend any changes to the list of approved investments or credit limit frameworks"*.

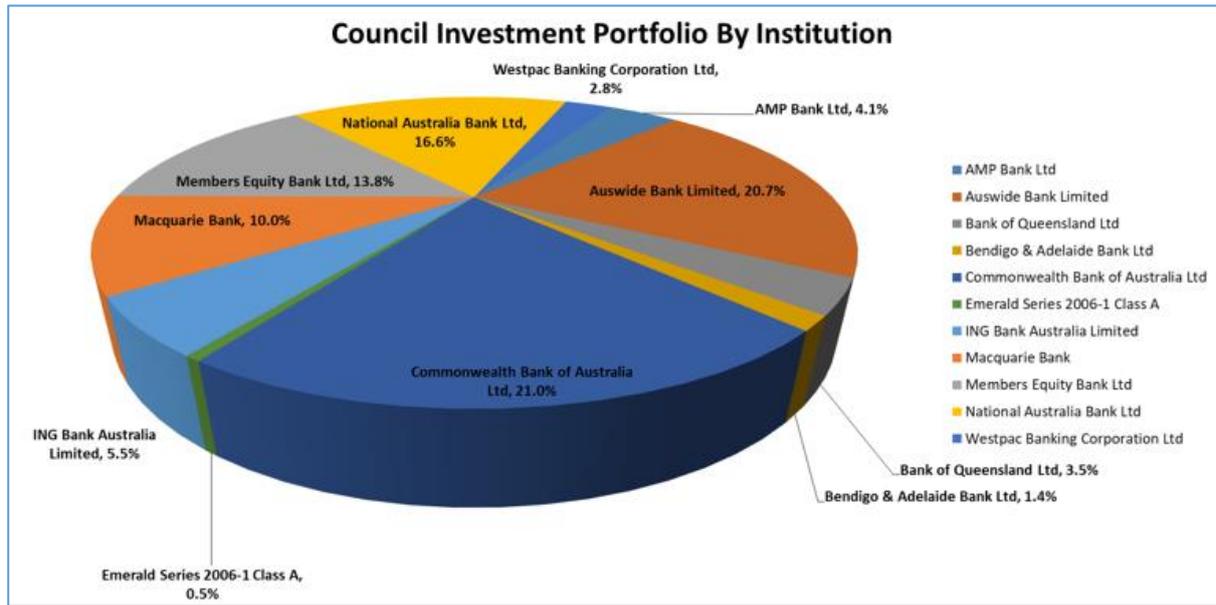
The Investment Policy was reviewed by the Audit, Risk and Improvement Committee at their meeting in December 2019, and no change to the Policy was required following that review.

INVESTMENT BALANCES

INVESTMENT BALANCES				
As at 31-Jul-2020				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
Trading Accounts				
Commonwealth Bank of Australia Ltd	A1+	1,817,514		0.30%
National Australia Bank Ltd	A1+	8,518		0.00%
		<u>1,826,032</u>		
At Call Accounts				
Commonwealth Bank of Australia Ltd	A1+	6,485,275	At Call	0.60%
		<u>6,485,275</u>		
Mortgage Backed Securities				
Emerald Series 2006-1 Class A	AAA	778,817	21-Aug-51	0.54%
		<u>778,817</u>		
Term Deposits				
Auswide Bank Limited	A2	2,000,000	04-Aug-20	1.65%
Westpac Banking Corporation Ltd	A1+	2,000,000	04-Aug-20	1.70%
Macquarie Bank	A1	2,000,000	06-Aug-20	1.70%
Auswide Bank Limited	A2	2,000,000	11-Aug-20	1.72%
Macquarie Bank	A1	2,000,000	13-Aug-20	1.70%
AMP Bank Ltd	A2	2,000,000	18-Aug-20	1.65%
Bank of Queensland Ltd	A2	1,000,000	20-Aug-20	1.60%
Members Equity Bank Ltd	A2	4,000,000	20-Aug-20	1.25%
ING Bank Australia Limited	A1	2,000,000	27-Aug-20	1.65%
Auswide Bank Limited	A2	2,500,000	27-Aug-20	1.65%
Members Equity Bank Ltd	A2	2,000,000	27-Aug-20	1.15%
Macquarie Bank	A1	3,000,000	01-Sep-20	1.70%
Westpac Banking Corporation Ltd	A1+	2,000,000	03-Sep-20	1.70%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	08-Sep-20	1.60%
Macquarie Bank	A1	2,000,000	15-Sep-20	1.65%
AMP Bank Ltd	A2	1,500,000	15-Sep-20	1.70%
Members Equity Bank Ltd	A2	2,000,000	17-Sep-20	1.60%
Macquarie Bank	A1	3,000,000	17-Sep-20	1.70%
Members Equity Bank Ltd	A2	3,000,000	22-Sep-20	1.15%
Members Equity Bank Ltd	A2	3,000,000	24-Sep-20	1.15%
Members Equity Bank Ltd	A2	2,000,000	06-Oct-20	1.15%
Members Equity Bank Ltd	A2	2,000,000	08-Oct-20	1.15%
Members Equity Bank Ltd	A2	2,000,000	13-Oct-20	1.15%
National Australia Bank Ltd	A1+	2,000,000	15-Oct-20	0.85%
National Australia Bank Ltd	A1+	2,000,000	20-Oct-20	0.75%
ING Bank Australia Limited	A1	2,000,000	22-Oct-20	1.60%
National Australia Bank Ltd	A1+	2,000,000	27-Oct-20	0.85%
National Australia Bank Ltd	A1+	2,000,000	27-Oct-20	0.75%
National Australia Bank Ltd	A1+	2,000,000	29-Oct-20	0.85%
National Australia Bank Ltd	A1+	2,000,000	03-Nov-20	0.85%
National Australia Bank Ltd	A1+	2,000,000	05-Nov-20	0.85%
Auswide Bank Limited	A2	2,000,000	10-Nov-20	1.60%
Auswide Bank Limited	A2	2,000,000	12-Nov-20	1.72%
National Australia Bank Ltd	A1+	2,000,000	17-Nov-20	0.75%
National Australia Bank Ltd	A1+	2,000,000	19-Nov-20	0.75%
AMP Bank Ltd	A2	900,000	19-Nov-20	1.65%
Bank of Queensland Ltd	A2	2,000,000	24-Nov-20	1.00%

INVESTMENT BALANCES				
As at 31-Jul-2020				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
Term Deposits (continued)				
Auswide Bank Limited	A2	2,000,000	24-Nov-20	1.70%
Auswide Bank Limited	A2	2,000,000	26-Nov-20	1.70%
Auswide Bank Limited	A2	2,000,000	03-Dec-20	1.65%
National Australia Bank Ltd	A1+	2,000,000	08-Dec-20	0.75%
National Australia Bank Ltd	A1+	2,000,000	10-Dec-20	0.75%
National Australia Bank Ltd	A1+	2,000,000	15-Dec-20	0.75%
Auswide Bank Limited	A2	3,000,000	05-Jan-21	1.65%
ING Bank Australia Limited	A1	2,000,000	14-Jan-21	1.65%
ING Bank Australia Limited	A1	2,000,000	19-Jan-21	1.65%
AMP Bank Ltd	A2	1,500,000	21-Jan-21	1.55%
Bank of Queensland Ltd	A2	2,000,000	28-Jan-21	1.05%
Auswide Bank Limited	A2	1,000,000	04-Feb-21	1.65%
Auswide Bank Limited	A2	2,000,000	11-Feb-21	1.72%
Auswide Bank Limited	A2	2,500,000	23-Feb-21	1.65%
Auswide Bank Limited	A2	2,000,000	25-Feb-21	1.65%
		107,900,000		
Kimbriki Environmental Enterprises Pty Ltd				
Trading Accounts				
Commonwealth Bank of Australia Ltd	A1+	1,660,936		0.00%
		1,660,936		
At Call Accounts				
Commonwealth Bank of Australia Ltd	A1+	799,198	At Call	0.10%
Commonwealth Bank of Australia Ltd	A1+	763,582	At Call	0.20%
		1,562,780		
Term Deposits				
Commonwealth Bank of Australia Ltd	A1+	1,000,000	26-Aug-20	0.60%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	26-Aug-20	0.61%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	28-Aug-20	0.92%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	11-Sep-20	0.60%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	24-Sep-20	0.71%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	24-Oct-20	0.75%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	16-Nov-20	0.74%
Commonwealth Bank of Australia Ltd	A1+	9,897,762	24-Nov-20	0.75%
		18,897,762		
Stronger Communities Fund Round 2				
Term Deposits				
Auswide Bank Limited	A2	1,000,000	06-Aug-20	1.72%
Auswide Bank Limited	A2	2,000,000	25-Aug-20	1.65%
Macquarie Bank	A1	2,500,000	10-Sep-20	1.70%
		5,500,000		
Total Cash and Investments		144,611,603		

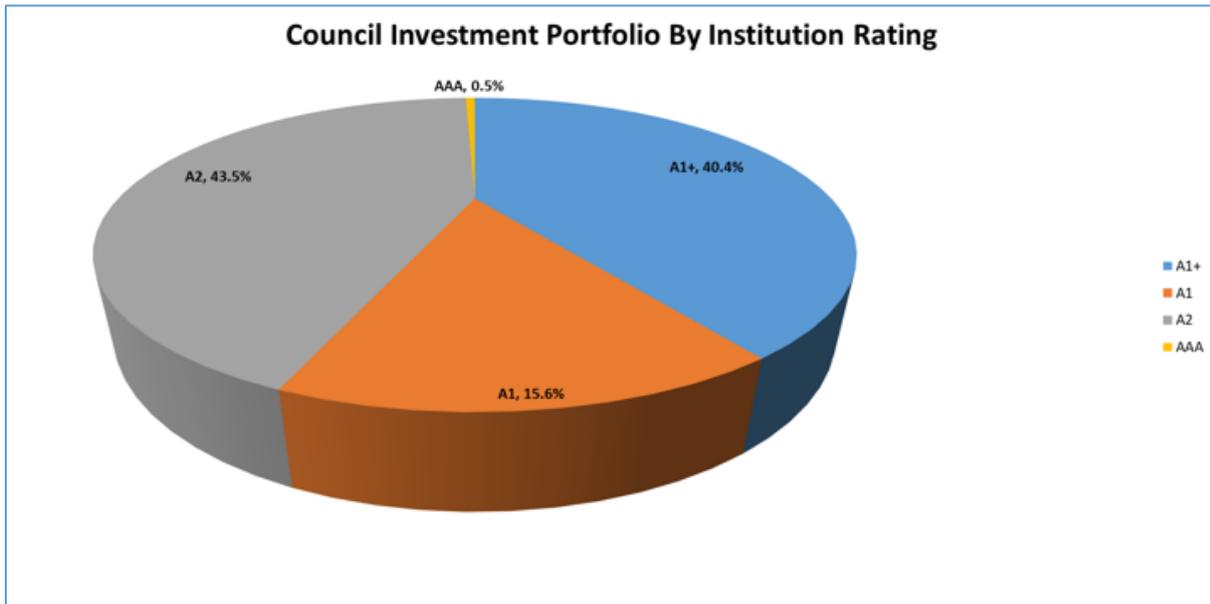
PORTFOLIO ANALYSIS



Institutional Credit Framework – Compliance with Investment Policy Requirements

Clause 4.2.2 of Council's Investment Policy requires that exposure to an individual institution be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below:

Long Term Rating	Short Term Rating	Maximum %	Portfolio Complies with Policy?
AAA (incl. government guaranteed deposits)	A-1+	50%	Yes
AA+			
AA			
AA-	A-1	40%	Yes
A+			
A	A-2	30%	Yes
A-			
BBB+			
BBB	A-3	10%	Yes
BBB-			
Unrated	Unrated	10%	Yes (\$Nil)



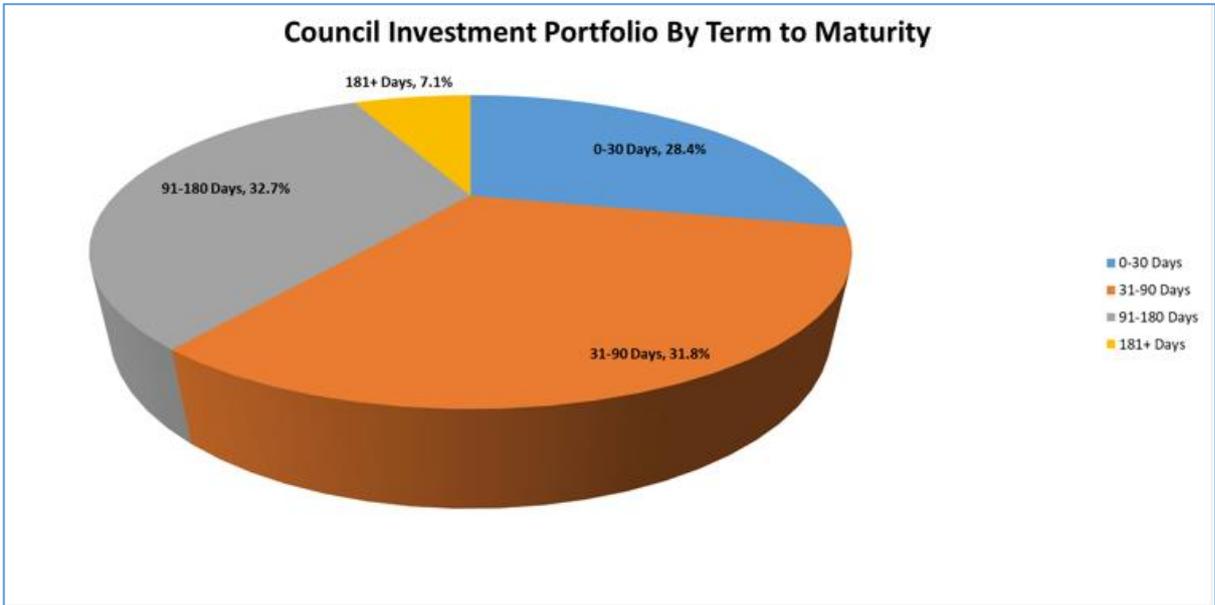
Overall Portfolio Credit Framework – Compliance with Investment Policy Requirements

Clause 4.2.1 of Council’s Investment Policy requires that the total percentage exposure within the market to any particular credit rating category be limited, as detailed in the table below:

S&P Long Term Rating*	S&P Short Term Rating*	Maximum %	Portfolio Complies with Policy?
AAA (incl. government guaranteed deposits)	A-1+	100%	Yes
AA+			
AA			
AA-			
A+	A-1	100%	Yes
A			
A-			
BBB+	A-2	80%	Yes
BBB			
BBB-	A-3	30%	Yes
Unrated**	Unrated**	20%	Yes (\$Nil)

* Or Moody’s / Fitch equivalents

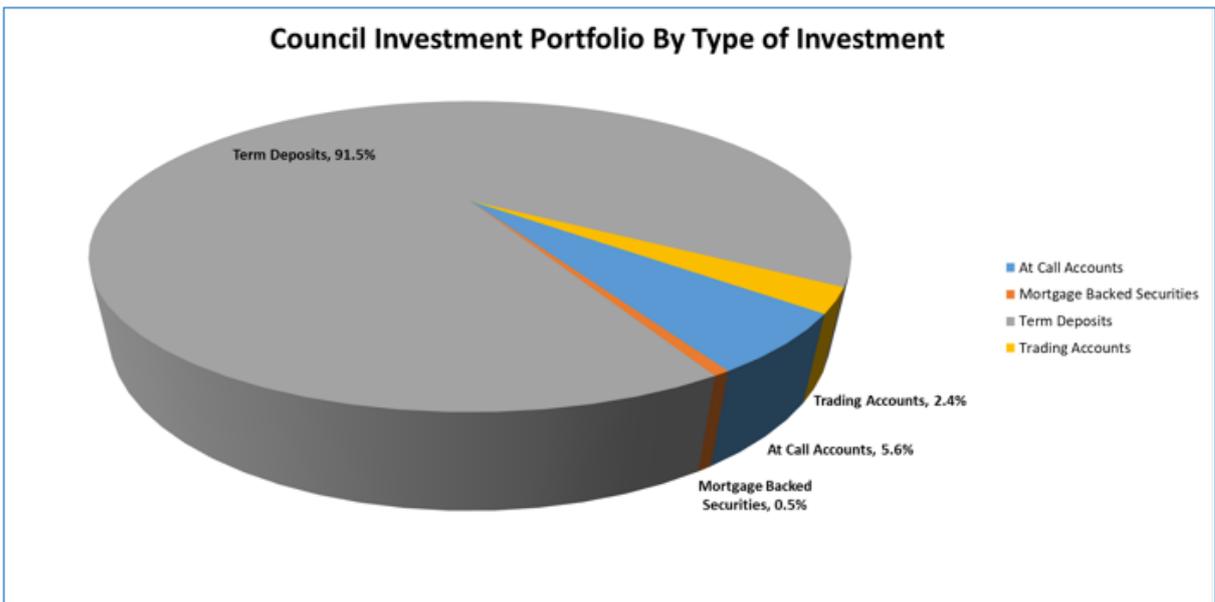
** Unrated Category is restricted to eligible managed funds such as the NSW Treasury Corporation Hour Glass Facilities



Term to Maturity Framework – Compliance with Investment Policy Requirements

Clause 4.2.3 of Council's Investment Policy requires Council's investment portfolio is to be invested within the following maturity constraints:

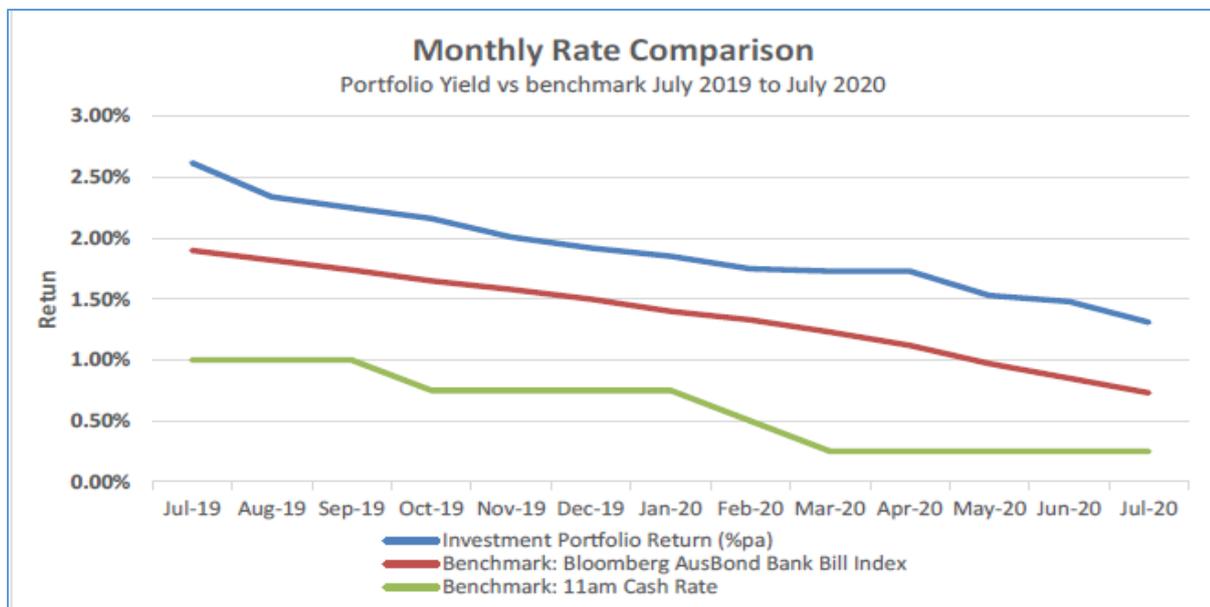
Overall Portfolio Term to Maturity Limits			Portfolio Complies with Policy?
Portfolio % <1 year	Min 40%	Max 100%	Yes
Portfolio % >1 year ≤3 year	Min 0%	Max 60%	Yes
Portfolio % >3 year ≤5 year	Min 0%	Max 30%	Yes



INVESTMENT PERFORMANCE VS. BENCHMARK

	Investment Portfolio Return (%pa)*	Benchmark: Bloomberg AusBond Bank Bill Index	Benchmark: 11am Cash Rate **
1 Month	1.31%	0.73%	0.25%
3 Months	1.44%	0.85%	0.25%
6 Months	1.59%	1.04%	0.29%
FYTD	1.31%	0.73%	0.25%
12 Months	1.84%	1.33%	0.56%

* Excludes trading account balances
 ** This benchmark relates to Cash Fund holdings

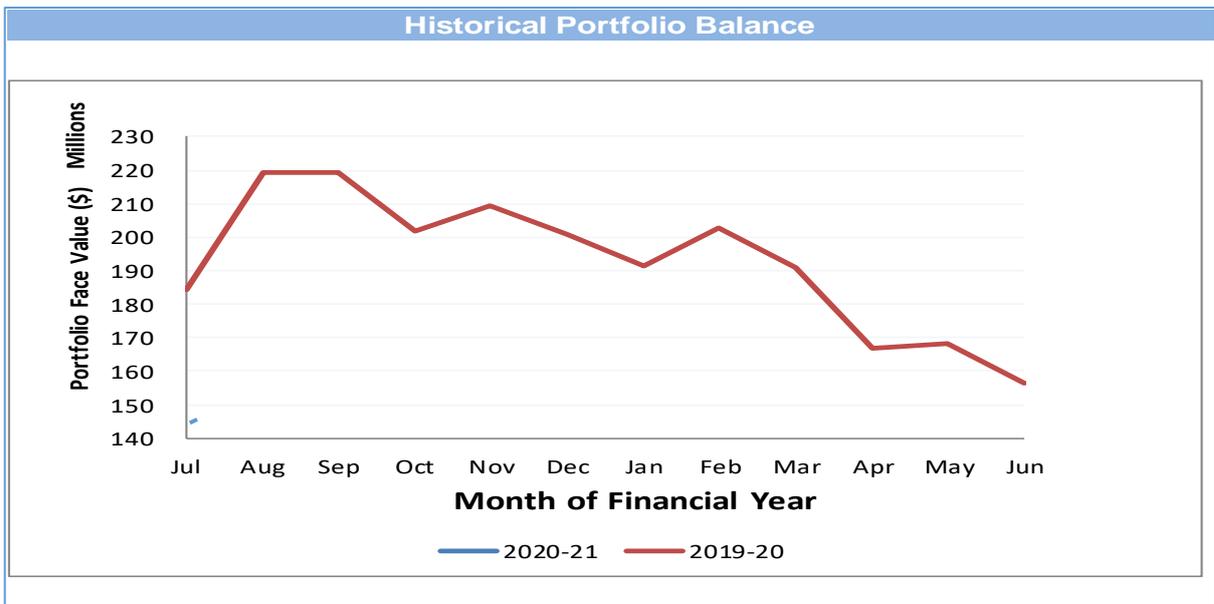


MONTHLY INVESTMENT INCOME* VS. BUDGET

	Jul 2020 \$	Year to Date \$
Investment Income	159,532	159,532
Adjustment for Fair Value	(3)	(3)
Total Investment Income	159,529	159,529
Budgeted Income	156,521	156,521

*Includes all cash and investment holdings

Historical Portfolio Balance		
	2020-21	2019-20
Jul	144,611,603	184,317,848
Aug		219,369,559
Sep		219,459,189
Oct		201,971,383
Nov		209,221,468
Dec		200,959,271
Jan		191,226,461
Feb		202,672,569
Mar		190,792,653
Apr		166,981,616
May		168,080,277
Jun		156,257,927
Average Portfolio Balance	144,611,603	192,609,185



Statement of Compliance

Portfolio Performance vs. Bank Bill Index over 12 month period.	✓	Council's investment performance did exceed benchmark.
Monthly Income vs. Budget	✓	Council's income from investments did exceed monthly budget.

Investment Policy Compliance

Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

ECONOMIC NOTES

(Source: Primarily extracted from information supplied by Laminar Capital Pty Ltd)

Economic reports released and still to be released in July are likely to show the depth of the recessions in the US and Europe in Quarter 2 but also show a large bounce off the bottom mid-Quarter 2. China first in to the covid-19 downturn is first out registering positive GDP growth in Quarter 2, +3.2% year-on-year after falling 6.8% in Quarter 1. Australia's downturn is shaping up as being much less severe than in the US or Europe mostly because stimulus measures supporting household and business incomes in the covid-19 crisis have measured up well by international comparison. July so far has seen a disturbing rise in covid-19 infections around the world including in Australia. In July, the risk has risen that hard-to-contain covid-19 could temper the size of the initial bounce out of recession internationally and in Australia. At worst it may lead to the development of a double-dip recession.

In the US strong economic readings in May and June provide the base for a big GDP lift in Quarter 3 but with risk of renewed fade in Quarter 4. US growth prospects face headwinds from a very high covid-19 infection rate potentially setting back progress re-opening the economy in some states. Political fracturing and uncertainty ahead of the November presidential election present another potential headwind. Already, the strength in some indicators such as consumer sentiment is starting to fade. On the positive side, the Federal Reserve made it clear in July that it will not even start to think about the conditions that might lead to higher interest rates in the foreseeable future.

In China, the bounce off the bottom of the covid-19 economic downturn has started. GDP rose 3.2% year-on-year in Quarter 2 after falling 6.8% in Quarter 1. June month economic readings show most parts of the economy responding to Government initiatives other the key part the authorities would like to see lift - retail sales. Exports and imports rose respectively 0.5% year-on-year and 2.7% year-on-year in June. Industrial production has shown the biggest improvement post covid-19 shutdown rising 4.8% year-on-year in June from 4.4% in May. Fixed asset investment made some progress in June but was still down by 3.2% year-on-year. Retail sales remained weak in June and were down 1.8% year-on-year. China's efforts to rebalance its key economic growth drivers towards domestic spending have become more important as its trading relationships with the rest of the world continue to sour.

In Europe, preliminary Quarter 2 GDP fell 12.1% quarter-on-quarter. If Europe's forecast Quarter 2 GDP fall is annualised US-style it would be almost -40.3% providing a better comparison of the relatively more severe European contraction than occurred in the US. The re-opening of European economies in June and July has provided a bounce off the bottom starting late-Quarter 2. Europe is starting to show some advantages, however, compared to the US. Covid-19 infections in EU countries are mostly running lower than their peaks earlier in the year and appear more stable. There appears to be more chance that Europe can stay open compared to parts of the US experiencing record and rising infection rates. The EU have also secured in July a large additional fiscal stimulus in aimed at assisting recovery in member states.

In Australia, Quarter 1 GDP released early in June showed a fall in the quarter of -0.3% quarter-on-quarter and while Quarter 2 GDP will not be released until early-September there are some promising signs in the bounce in May and June economic readings that the fall in Quarter 2 GDP will be modest by international comparison. Retail rose 16.9% month-on-month in May and the preliminary June report showed a further 2.4% increase with sales up 8.2% compared with June 2019. International trade has held up very well too with the preliminary June report showing an increase in the monthly trade surplus to \$8.4 billion from \$8.0 billion in May driven mostly by an 8% lift in exports in June. Household consumption does not look as weak as feared in Quarter 2 while net exports may make another positive contribution to growth. At this stage the fall in Quarter 2 GDP is probably at worst is -3.0% quarter-on-quarter to -4.0% quarter-on-quarter. In Quarter 3, assured household income should lift GDP to small positive quarterly growth even with the headwind from Victoria returning restrictions through most and possibly all the quarter. Household income growth will be supported during the quarter by JobKeeper and JobSeeker payments.

ITEM 9.3	DRAFT FOR PUBLIC EXHIBITION - ENTERPRISE RISK AND OPPORTUNITY MANAGEMENT POLICY (REVIEW)
REPORTING MANAGER	EXECUTIVE MANAGER GOVERNANCE AND RISK
TRIM FILE REF	2020/338478
ATTACHMENTS	1 ↓ Draft Enterprise Risk and Opportunity Management Policy

SUMMARY

PURPOSE

To seek approval to place the Enterprise Risk and Opportunity Management Policy on public exhibition for a minimum of 28 days.

EXECUTIVE SUMMARY

The Enterprise Risk Management Policy was adopted by Council on 27 November 2018 and the policy is due for its scheduled review prior to November 2020.

The policy has been reviewed to provide a more succinct communication on Council's commitment to risk, and any procedural or operational elements previously included within the policy will continue to be maintained through Council's Enterprise Risk and Opportunity Management Framework and its associated guidance material. In addition, the policy has been adapted into Council's standardised policy template.

The Audit Risk and Improvement Committee has reviewed and provided feedback on the policy at its 9 June 2020 meeting and this has been incorporated into the reviewed draft.

It is proposed this draft policy be placed on public exhibition for a minimum of 28 days to enable community feedback to be considered.

RECOMMENDATION OF DIRECTOR CORPORATE AND LEGAL

That:

1. Council place the reviewed Enterprise Risk and Opportunity Management Policy on public exhibition for a minimum of 28 days.
 2. The outcomes of the public exhibition be reported to Council.
-

REPORT

BACKGROUND

The Enterprise Risk Management Policy was adopted by Council on 27 November 2018 and a review of the policy is required prior to November 2020. The policy is Council's pinnacle commitment statement towards Council's approach to risk. It guides the Enterprise Risk and Opportunity Management Framework of Council and the myriad associated activities of risk management undertaken and practiced throughout Council.

Some of the considerations relating to the review include:

- An expansion of the policy's focus on risk to include opportunity (as upside risk) enabling Council to more clearly align its strategic and operational planning to the risk management framework.
- An update to the reference material which Council is applying to include updated internal guidance and wider reference to the best practices that Council is taking into account.
- A more succinct communication on Council's commitment to risk by referring procedural or operational elements previously included within the policy to be maintained through Council's associated risk and opportunity management guidance material.
- Standardising the policy to fit Council's policy template.

The Audit Risk and Improvement Committee has reviewed and provided feedback on the policy at its 9 June 2020 meeting which has been incorporated into the reviewed draft.

The draft Enterprise Risk and Opportunity Management Policy incorporating ARIC's feedback is provided at Attachment 1 for the review and consideration of Council for public exhibition for a minimum of 28 days.

CONSULTATION

The Council's senior executive has endorsed the policy review. The Audit Risk and Improvement Committee has reviewed and provided feedback on the Enterprise Risk and Opportunity Management Policy at its 9 June 2020 meeting. The feedback has been incorporated into the reviewed policy.

It is proposed that the public consultation process includes:

- information on the 'Your Say' project web page including online submission form
- copies of the policy and plan will be available in all customer service and library locations
- email notifications to our community engagement database, registered community groups, and other key stakeholders.

TIMING

The public exhibition period will run for 28 days. At the conclusion of the exhibition period submissions will be considered and the final policy and plan will be presented for adoption at a future Council Meeting.

LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcome of Good Governance Goal 19 - Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

The recommendations of this report pose no financial impact on Council.

SOCIAL CONSIDERATIONS

The exhibition of this reviewed policy is in line with Council's transparent and robust process to ensure that it is achieving value for the community and that Council is actively and appropriately managing the risks associated with achieving its objectives.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental impacts from the public exhibition of the reviewed policy.

GOVERNANCE AND RISK CONSIDERATIONS

The Enterprise Risk and Opportunity Management Policy is Council's pinnacle commitment statement towards Council's approach to risk. Council's Risk Appetite Statement, set by the Council, establishes Council's tolerance and appetite to risk and is reinforced through the policy. The Enterprise Risk and Opportunity Management Framework provides the basis for the assessment of risks across the Council and the appropriate identification of controls and/or risk treatment plans to respond accordingly. Council is committed to establishing an environment which takes into account the risks and opportunities associated with achieving its objectives. The policy provides commitment towards proactively assessing and building capabilities for risk management, risk controls and risk treatments.

Council Policy

Enterprise Risk and Opportunity Management

Background

The purpose of the policy is to affirm Council's commitment to:

- use risk management as a tool to effectively manage risk and assess opportunities as an integral part of planning and decision making and in the pursuit of our organisational objectives
- manage identified risks and actively monitor the risk environment
- establish clear guidelines to ensure that councillors and staff at all levels are aware of potential risks and of their individual responsibility for the effective management of those risks.

Policy Statement

Council recognises the importance of risk management to strengthen its capacity to effectively identify, understand and capitalise on challenges and pursue opportunities.

Council recognises that unmitigated risks can adversely impact its ability to achieve strategic and operational objectives. Accordingly, Council is committed to a holistic, consistent and systematic approach to risk management to ensure that risks are identified, fully understood, adequately communicated, monitored and effective controls put in place to manage risks. Council adopts the approach that risk management must be aligned to a strong internal control environment.

Council's approach to Enterprise Risk and Opportunity Management (EROM) is consistent with the *Australian/New Zealand Risk Management Standard: AS/NZS ISO 31000:2018*; and aligns with *COSO Enterprise Risk Management – Strategy and Performance (2017)* and *COSO Internal Control – Integrated Framework (2013)*, and the directions under the Local Government Act 1993.

Principles

The guiding principles of this policy are:

- to promote sound decision making using the EROM Framework to ensure Council advances with increased confidence towards the achievement of our objectives
- to promote good governance by demonstrating transparent, accountable and responsible risk management processes aligned with accepted best practice standards and methods
- to promote a risk aware culture where all councillors and all staff assume accountability for managing risks
- to effectively integrate risk management into Council's executive planning activities to ensure the achievement of strategic objectives as identified in the Community Strategic Plan and related strategies and plans
- to embed a framework which provides staff with necessary tools to manage risks
- to provide an innovative, flexible and resilient framework through continuous refinement to ensure the consistent management and/or mitigation of risks which may impact on Council
- to provide an environment of greater certainty and confidence for councillors and Council staff, for our stakeholders and for our community about Council's ability to make sound decisions.

Risk Appetite Acknowledgement

Council acknowledges that at times it must undertake activities that inherently carry greater risks in pursuit of its vision and strategic objectives. This will necessitate that Council may accept risks that:

- facilitate change and improvement opportunities
- generate additional sources of income, improve efficiency and seek savings
- maintain and/or improve levels of services to the community
- are proportionate with the potential reward.

Council recognises that its acceptance of risk will always be subject to ensuring that potential benefits and risks are fully understood and that sensible measures to manage the risks are established. Council, senior management and staff will have regard for Council's stated risk appetite as detailed in the Risk Appetite Statement for both strategic and operational decision making.

Scope

The following is a broad overview of the roles and responsibilities for the management of risk within Council. Full roles and responsibilities are outlined in the EROM Framework.

Council is ultimately responsible for adopting and committing to the EROM Policy, monitoring the strategic risk environment and considering risk management issues affecting strategic and Council decisions.

Senior management is responsible for ensuring the EROM Policy and Framework are effectively implemented and monitored within their areas of responsibility.

All staff are responsible for adequately considering risks associated with decisions they make and to ensure they consistently apply the EROM Framework.

Audit, Risk and Improvement Committee is responsible for oversight of risk management in accordance with the Audit Risk and Improvement Committee Charter.

Application

Senior Management will be responsible for creating an environment where staff assume responsibility for consistent risk management practices as part of their everyday activities and decision making. Appropriate training and resources will be made available to assist staff in identifying, assessing and responding to risks.

References and Related Documents

This policy provides the over-arching commitment to Council's EROM Framework. It is supported by Council's:

- Audit Risk and Improvement Committee Charter
- Business Continuity Sub-Plans
- Enterprise Risk and Opportunity Management Framework
- Fraud and Corruption Control Plan
- Risk Appetite Statement
- Risk and Opportunity Management Assessment Guidelines

- Strategic, operational, functional and initiative-based risk registers.

Legislation and Other Guidance

- Australian Standard AS/NZS ISO 31000:2018 Risk Management Principles and Guidelines
- COSO Internal Control – Integrated Framework (2013)
- COSO Enterprise Risk Management – Integrating with Strategy and Performance (2017)
- Local Government Act 1993 (NSW)
- Local Government (General) Regulation 2005
- Office of Local Government (DRAFT) Internal Audit and Risk Management Framework.

Definitions

Residual risk: the remaining level of risk after risk treatment measures have been taken into account

Risk: the effect of uncertainty on objectives, where this effect can be positive or negative

Risk control: the policies, strategies, processes and procedures or other internal controls, and tasks or physical changes to eliminate or minimise risks

Risk acceptance: an informed decision to accept the likelihood of a particular risk and its consequences

Risk appetite: the level of risk that an organisation is prepared to accept before mitigation action is deemed to be necessary

Risk assessment: the overall process of risk analysis and risk evaluation

Risk management: the culture, processes and structures that are directed towards the effective management of potential opportunities and adverse effects

Risk tolerance: the readiness to bear the risk (after risk treatment) in order to achieve objectives

Risk treatment: Selection and implementation of appropriate options for dealing with risk

Senior management: refers to the CEO, Directors Executive Managers.

Responsible Officer

Executive Manager Governance and Risk

Review Date

The next review is due in November 2022.

Revision History

Revision	Date	Status	TRIM Ref
1	25/7/2017	Policy adopted by Council with no changes following exhibition	2017/136547
2	27/11/2018	Revised policy adopted by Council with minor amendments to ensure currency of policy	2017/136547
3	Xx/xx/2020	<2 yearly review - pending public exhibition and Council adoption>	2017/300338

ITEM 9.4	AMENDMENT TO NORTHERN BEACHES COUNCIL ORDINARY MEETING SCHEDULE
REPORTING MANAGER	EXECUTIVE MANAGER GOVERNANCE AND RISK
TRIM FILE REF	2020/454130
ATTACHMENTS	NIL

BRIEF REPORT

PURPOSE

To amend the Northern Beaches Council Ordinary Meeting schedule as adopted at the 22 October 2019 Council meeting.

REPORT

On 22 October 2019, Council resolved to adopt the 2020 Northern Beaches Council Ordinary Meeting schedule (Resolution 332/19), with ordinary meetings to be held on the fourth Tuesday of the month, commencing at 6.00pm.

The next ordinary local government election has been postponed to 4 September 2021 under section 318B of the Local Government Act 1993 (NSW) in response to the COVID-19 pandemic.

The September 2020 ordinary Council meeting had been scheduled in the fifth week of September 2020 to allow extra time to facilitate arrangements for the incoming new term of Council. With the postponement of the election, this can now be amended to the fourth Tuesday in September, being 22 September 2020.

The revised Council Meeting schedule proposed is provided below:

Meeting Type	Meeting Day	Meeting Date	Meeting Time	Location
Ordinary	Tuesday	25 February	6:00pm	Dee Why
Ordinary	Tuesday	24 March	6:00pm	Dee Why
Ordinary	Tuesday	28 April	6:00pm	Dee Why
Ordinary	Tuesday	26 May	6:00pm	Dee Why
Ordinary	Tuesday	23 June	6:00pm	Dee Why
Ordinary	Tuesday	28 July	6:00pm	Dee Why
Ordinary	Tuesday	25 August	6:00pm	Dee Why
Ordinary	Tuesday	22 September	6:00pm	Dee Why
Ordinary	Tuesday	27 October	6:00pm	Dee Why
Ordinary	Tuesday	24 November	6:00pm	Dee Why
Ordinary	Tuesday	15 December	6:00pm	Dee Why

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of:

- Good Governance - Goal 19: Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

Funding to support the Northern Beaches Council meeting schedule is included in the existing budget.

ENVIRONMENTAL CONSIDERATIONS

The amendment of the 2020 meeting schedule does not contain any environmental impacts.

SOCIAL CONSIDERATIONS

Council meetings provide an open and transparent public forum where the decisions of Council are made.

GOVERNANCE AND RISK CONSIDERATIONS

The functions of Council and its meetings are integral to the governance framework to ensure the Council delivers and meets its obligations in a transparent and accountable manner and in the interests of the community.

RECOMMENDATION OF DIRECTOR CORPORATE AND LEGAL

That the ordinary Council meeting scheduled for Tuesday 29 September 2020 be rescheduled to Tuesday 22 September 2020.

10.0 COMMUNITY AND BELONGING DIVISION REPORTS

ITEM 10.1	CONFIRMED MINUTES OF THE COMMUNITY SAFETY COMMITTEE MEETING, 25 JUNE 2020
REPORTING MANAGER	EXECUTIVE MANAGER COMMUNITY, ARTS AND CULTURE
TRIM FILE REF	2020/438051
ATTACHMENTS	1 ↓ Minutes - Community Safety Committee - 20200625

BRIEF REPORT

PURPOSE

To report the minutes of the Community Safety Committee meeting held on 25 June 2020.

REPORT

The Community Safety Committee is an advisory committee of Council to collaborate, consider and advise on ways to maintain, improve, resolve and progress issues that affect community safety and crime prevention across the Northern Beaches.

Discussion at the meeting included:

- A presentation by the Manager Health Promotion for the Northern Sydney Local Health District on the Women and Alcohol Project – Northern Beaches Study
- Suicide Prevention Network Update
- Community Impacts of COVID19 on the Northern Beaches.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of:

- Community and Belonging - Goal 11: Our Community feels safe and supported.

FINANCIAL CONSIDERATIONS

Adoption of the minutes of the Community Safety Committee will not result in any financial impact on Council.

ENVIRONMENTAL CONSIDERATIONS

The adoption of the minutes of the Community Safety Committee does not present matters that will create adverse environmental impacts.

SOCIAL CONSIDERATIONS

The Committee provides valuable advice relating to social and community based outcomes. It includes involvement and engagement with a broad range of stakeholders.

GOVERNANCE AND RISK CONSIDERATIONS

The Committee is conducted according to Council's governance framework and adopted terms of reference.

RECOMMENDATION OF DIRECTOR COMMUNITY AND BELONGING

That Council note the minutes of the Community Safety Committee meeting held on 25 June 2020.



MINUTES

COMMUNITY SAFETY COMMITTEE

held as an online meeting on

THURSDAY 25 JUNE 2020

Minutes of the Community Safety Committee

held on Thursday 25 June 2020

as an online meeting

Commencing at 8am

ATTENDANCE:

Committee Members

Cr Michael Regan	Mayor – Chairperson
Cr Candy Bingham	Deputy Mayor
Cr Sue Heins	
Cr Kylie Ferguson	
Cr Stuart Sprott	
James Griffin MP	State Member for Manly
Supt Patrick Sharkey	Northern Beaches Police Area Command
Michelle Comito	Catholic Care
John Kelly	Community Northern Beaches
Michelle Povah	Community Representative
Ray Mathieson	Community Representative
Roberta Conroy	Community Representative
Stephen Pirovic	Community Representative
Michelle Erofeyeff	Department of Communities and Justice (DCJ)
Drew Johnson	Manly Chamber of Commerce
Trish Bramble	Manly Warringah Women’s Resource Centre
Melissa Palermo	NASLHD Health Promotion
Belinda Volkov	Sydney Drug Education & Counselling Centre (SDECC)

Council Officer Contacts

Melanie Gurney	Acting Director Community and Belonging
Kylie Walshe	Executive Manager Community, Arts and Culture
Azmeena Kelly	Executive Manager Environmental Compliance
Rob van den Blink	Manager Youth and Community Development
Will Wrathall	Team Leader Community Development
Leanne Martin	Community Safety Coordinator
Helen Askew	Program Support Officer, Youth and Community Development

Visitors

Peta Garrett	Electorate Office Federal Member for Warringah
Kim Preston-Hiney	Electorate Office State Member for Manly

1.0 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land on which the meeting gathered, and paid respect to Elders past and present.

2.0 APOLOGIES

Apologies were received from:

Zali Steggall OAM MP	Federal Member for Warringah
Luisa de Bont	Community Representative
David Kerr	Director Community and Belonging

The following members were not in attendance:

Christina Franze	Manly Chamber of Commerce
Doug Brooker	Northern Beaches Liquor Accord
Tony Hilliger	Surf Lifesaving Sydney Northern Beaches
Kara Hillier	State Transit Authority Northern Region

3.0 DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

There were no declarations of pecuniary or non-pecuniary conflicts of interest.

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

4.1 MINUTES OF COMMUNITY SAFETY COMMITTEE MEETING HELD 14 MAY 2020

DECISION

That the Minutes of the Community Safety Committee meeting held 14 May 2020, copies of which were previously circulated to all Members, are hereby confirmed as a true and correct record of the proceedings of that meeting.

5.0 ACTIONS UPDATE

5.1 ACTIONS UPDATE

DISCUSSION

The Agenda included an update on actions from previous meetings.

Homeless Street Count

Council staff to follow up with the Planning and Place Division in relation to The Constellation Project and update or coordinate a conversation with Peta Garrett.

Council staff to contact Melissa Palermo in relation to Brookvale Community Centre rough sleepers.

Discussions have been held with the office of the Federal Member for Manly in regard to The Constellation Project which advocates for more social and affordable housing across Australia. A local group have recently met with Council representatives. The Homeless Interagency will be doing more work on this project.

Current reports to Council of rough sleepers in public spaces from January to June 2020 total 64, with outreach workers now at capacity. This represents a tripling in reports to Council compared to the past three years.

James Griffin MP is advocating to ensure the Northern Beaches is allocated its share of funding in the \$36 million [Together Home Project](#) announced by the NSW Minister for Families, Communities and Disability Services, Gareth Ward MP. It's a partnership between NSW Government, community housing providers, specialist homeless services and health services. It also links in with the [Start Safely](#) rental relief program to continue and build on rental subsidies in the private rental market as well as access to tenancy support.

COVID-19 Impacts

Council staff to discuss with the Mayor in regard to the proposed grants and provide feedback to community groups.

Council's [COVID-19 Community Response Grants](#) are being awarded on an ongoing basis with \$180,000 being available to community and not for profit groups.

Community Safety Plan

An update will be given on the progress of the Community Safety Plan, including impacts due to COVID-19.

As a result of COVID-19, the Community Safety Plan timeline has been extended. A more detailed report will be presented at the Committee's August 2020 Meeting with a view to reporting to Council and adoption of the Plan by the end of 2020.

Recent locations identified as areas of safety concern were noted and, in conjunction with Police, work to resolve these concerns is continuing. It is important to note that incidents should be reported to Police at the time of the event or a timely manner.

In response to a question in regard to the growing issue of gatherings in parks, particularly East Esplanade and Little Manly, Police noted the concern and will continue to patrol these areas. Police and Council are proactively working together to monitor crowd numbers and COVID-19 social distancing restrictions.

6.0 AGENDA ITEMS

6.1 WOMEN AND ALCOHOL PROJECT - NORTHERN BEACHES STUDY

DISCUSSION

Committee members were provided with a presentation by Michelle Palermo, Manager Health Promotion for the Northern Sydney Local Health District (NSLHD).

Northern Beaches represents a 40% higher than State average of alcohol related hospitalisations for women. To explore why, a pilot study began last year with focus groups, followed by an anonymous survey via social media, which had a very high response rate.

A targeted strategy addressing high risk drinkers and to offer alternatives is being developed. Partnering with other organisations and Council was an opportunity that could be explored, particularly with Mother's Group gatherings in non-alcohol environments. Cr Sue Heins indicated

local church groups are looking at ways to activate their spaces which may also be an avenue to explore.

Committee members acknowledged the great study and result data and provided the following comments:

- A creative approach is needed to enact cultural change and to help people reassess behaviour.
- This has intergenerational impacts. Youth services are seeing the consequences of this.
- Northern Sydney Local Health District have submitted a response to the draft Liquor Amendment bill, particularly in relation to same day delivery of alcohol. It would be great if Council could support our recommendations and submit a response also.

6.2 POLICE REPORT

DISCUSSION

Superintendent Sharkey provided an update on local Police matters, including crime statistics that indicate a downward trend overall. A Police report will be distributed to the Committee separately.

In conjunction with the NSW Department of Health, Phase 2 of the [PACER \(Police, Ambulance, Clinical, Early, Response\)](#) trial is progressing, working towards streamlining and improving mental health incident management. This program sees mental health staff working alongside Police, with the trial being extended to the Northern Beaches.

Police have been rostered to enforce the COVID-19 guidelines issued by NSW Department of Health and, in conjunction with Council, are continuing to address issues as they occur.

Identified underage drinkers are being referred to the [Your Choice Program](#) and Police are contacting parents to engage and alert them to their child's activities.

The Your Choice Program was acknowledged and the following comment was provided:

- CatholicCare's DAYSS program delivers Your Choice in conjunction with Police and have three dates coming up in July and August. Although it is a one night band aid approach and might not make significant change in one night, the one thing we do get across to parents and young people is information about services available in the region. One young person who attended the Your Choice night early in the year has now joined the DAYSS youth advisory group and is helping us come up with programs and strategies to promote safe partying.

Superintendent Sharkey encouraged Committee members to share with their networks the importance of calling Police at the time of an incident.

ACTION: Following discussions around mental health responses, a separate offline meeting to be arranged between James Griffin MP, Northern Beaches Hospital, Sydney Drug Education & Counselling Centre (SDECC) and Community Northern Beaches (CNB) to discuss the challenges experienced by clients with local frontline mental health services.

6.3 COMPLIANCE REPORT

DISCUSSION

Azmeena Kelly provided Committee members with an update on Compliance matters and a compliance report was presented.

Targeted animal management patrols are being undertaken by Rangers to ensure animals are kept under effective control in hotspot areas. This will be an ongoing program and future meetings will include an update.

Nightly patrols at East Esplanade are continuing from 5.30 to 10.30pm in the winter months, ensuring that alcohol restrictions are being adhered to, and assisting Police to enforce social distance requirements. East Esplanade alcohol prohibition has reverted to 8pm following the COVID 24 hour ban. Shelley Beach remains a 24/7 alcohol prohibited zone. It was noted that it is a decision of Council for any change to alcohol prohibition and would only be at the request of Police. It was agreed that Police and Council's Compliance team will further discuss this issue and ongoing logistics separate to the meeting.

Food Hygiene Spot Checks are being undertaken to ensure businesses are complying with COVID-19 requirements, general hygiene and food safety.

Dumped waste and litter concerns are predominately occurring in multi-dwelling precincts and are being addressed.

6.4 SUICIDE PREVENTION NETWORK UPDATE

DISCUSSION

Committee members were provided with an update on the Suicide Postvention Protocol and the Progress Report was highlighted, including the recent success of the Safe and Sound webinar series. The final report will be forwarded to all members. The next step is establishing a [local suicide prevention community network](#) with an initial meeting scheduled for 8 July.

Addressing concerns in how to navigate the public health system blocks was noted.

It was noted that Lifeline has received a huge spike in calls and notifications during COVID-19. James Griffin MP confirmed that in March the State Government provided an additional \$6million in funding to Lifeline.

North Head Triangulation - James Griffin MP advised that the phone tower at the former Manly Hospital site was temporary and has now moved to Marshall Street. Another tower will be installed on the eastern side of water treatment facility which will assist with reception.

6.5 COMMUNITY IMPACTS OF COVID19 ON NORTHERN BEACHES AREA

DISCUSSION

The Committee noted the information provided and will be further discussed at the Committee's August meeting.

Cr Sue Heins acknowledged there is a growing concern within community groups who are supplying food and basic necessities to those in need that demand with increase after September's reduction in Government financial support. A review of assistance that is available to the community was requested.

The [Big Ideas Forum](#) - Beyond COVID-19: Social Impacts and Community Responses webinar, with presenter Dr Norman Swan, is being held on Thursday 2 July 2020 via ZOOM. The Committee was asked to share with networks.

ACTION: Council will undertake further work on this issue, including available financial institution support and projections of worst case scenarios. The community organisations that were contacted as part of Council's Community Care Package will be surveyed again to assess their current and future needs.

7.0 GENERAL BUSINESS

1. Community Northern Beaches anticipate transitioning into their new Raglan Street, Manly premises from 6 July with a view to the organisation operating from this site by mid-July.

James Griffin MP advised that the Wentworth St building being vacated by Community Northern Beaches will be repurposed and utilised by Manly Village Public School and the Department of Education. A press release is being prepared to advise the community.

2. Cr Stuart Sprott thanked the Police for the great job they are doing. The community's full support is extended to the Northern Beaches Area Command and colleagues.
3. Manly Warringah Women's Resource Centre are excited to announce they are beginning a new partnership with a local agency. From 6 July homeless women and children experiencing violence will have supported accommodation for 6 months. Thank you to Council, State and Federal representatives for your support to get this initiative going.
4. Concern was expressed by the NGOs and the Domestic Violence Network about the issue of communication and responses between services, clients and Police. More regular opportunities to give appropriate feedback on unhelpful barriers for treatment with the Police Superintendent and Police DVLOs is welcomed. Trish Bramble and Belinda Volkov will liaise directly with Supt Sharkey on this issue.
5. The value of undertaking a new late night Manly Safety Audit was considered and will be arranged with a date to be advised after Covid19 restrictions are reduced.
6. The impacts of small venue liquor licences was discussed.

ACTION: Council to arrange a late night Manly Safety Audit in partnership with Police, agencies and community members, towards the end of the year, COVID-19 restrictions permitting.

The meeting concluded at 9.51am.

This is the final page of the Minutes comprising 7 pages numbered 1 to 7 of the Community Safety Committee meeting held on Thursday 25 June 2020 and confirmed on Thursday 6 August 2020.

11.0 ENVIRONMENT AND SUSTAINABILITY DIVISION REPORTS

ITEM 11.1	OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF THE WATER MANAGEMENT FOR DEVELOPMENT POLICY AND ASSOCIATED DEVELOPMENT CONTROL PLAN AMENDMENTS
REPORTING MANAGER	EXECUTIVE MANAGER ENVIRONMENT & CLIMATE CHANGE
TRIM FILE REF	2020/014244
ATTACHMENTS	<ol style="list-style-type: none">1 ⇒ Draft Following Public Exhibition - Water Management for Development Policy (Included In Attachments Booklet)2 ⇒ Development Control Plan and Policy Amendments - Water Management for Development Policy (Included In Attachments Booklet)3 ⇒ Stormwater Control Policy S190 (former Manly Council) (Included In Attachments Booklet)4 ⇒ Drainage Easements - Construction over Drainage Easements D100 (former Manly Council) (Included In Attachments Booklet)5 ⇒ Integrated Water Cycle Management Policy No 194 (former Pittwater Council) (Included In Attachments Booklet)6 ⇒ Greywater Reuse in Sewered and Unsewered Domestic Premises Policy 156 (former Pittwater Council) (Included In Attachments Booklet)7 ⇒ Water Management Policy PL850 (former Warringah Council) (Included In Attachments Booklet)8 ⇒ Flood Risk Management Policy (Northern Beaches Council) (Included In Attachments Booklet)

SUMMARY

PURPOSE

To report on the outcomes of the exhibition of the draft Water Management for Development Policy (the Policy) and associated Development Control Plan (DCP) amendments and recommend their adoption.

EXECUTIVE SUMMARY

At its meeting on 22 October 2019, Council resolved to exhibit the draft Policy and associated DCP amendments that would harmonise the existing water management related policies of the three former councils. The Policy provides a set of clear and consistent guidelines for development across the Northern Beaches, simplifying and improving the application and assessment process in relation to water management.

The draft Policy and DCP amendments (Attachment 1) were exhibited for 28 days between 26 October 2019 and 28 November 2019.

One submission was received in response to the exhibition and has been reviewed. An additional submission received in response to the exhibition of amendments to the Pittwater DCP 2014 (on public exhibition between 4 May 2019 and 2 June 2019) relating to water management was also reviewed in the context of the draft Policy.

Changes were made to the Policy as a result of the submissions received, including improved wording, the removal of a requirement that developers pay a bond on stormwater assets that would remain privately owned, and the addition of a clause requiring developers to minimise impervious surfaces (as required under the Manly LEP 2013).

Reporting of the results of the Policy's exhibition to Council was delayed and then impacted by the COVID-19 pandemic response. The Policy and associated DCP amendments proposed are now recommended for adoption.

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND SUSTAINABILITY

That:

1. Council adopt the Water Management for Development Policy.
 2. Council adopt amendments to the Pittwater Development Control Plan 2014, Manly Development Control Plan 2013 and Warringah Development Control Plan 2011.
 3. A notice of the commencement of the DCP amendments is published in accordance with clause 21(2) Environmental Planning and Assessment Regulation 2000.
 4. The following policies are rescinded:
 - A. Stormwater Control Policy S190 (former Manly)
 - B. Drainage Easements – Construction over Drainage Easements D100 (former Manly)
 - C. Integrated Water Cycle Management No194 (former Pittwater)
 - D. Greywater Reuse in Sewered and Unsewered Domestic Premises No156 (former Pittwater)
 - E. Water Management Policy PL850 (former Warringah)
 - F. Flood Risk Management Policy (Northern Beaches Council)
-

REPORT

BACKGROUND

At its Ordinary Meeting on 22 October 2019 Council resolved:

That:

- A. *The draft Water Management for Development Policy be placed on public exhibition for a minimum of 28 days.*
- B. *The associated proposed amendments to Pittwater Development Control Plan, Manly Development Control Plan and Warringah Development Control Plan be placed on public exhibition for a minimum of 28 days.*
- C. *The outcomes of the public exhibition of the draft Water Management for Development Policy be reported to Council.*
- D. *The outcomes of the public exhibition of the associated proposed amendments to the Pittwater Development Control Plan, Manly Development Control Plan and Warringah Development Control Plan be reported to Council.*

In summary, the proposed policy and amendments exhibited by Council comprised a consolidation and harmonisation of existing water management policies and technical specifications from the three former councils to achieve:

- A simpler and easy to follow water treatment solution for smaller lots that are not subdividing.
- Better guidance for developers on suitable water treatment options.
- Additional controls during construction to minimise damage to newly installed stormwater treatment measures.
- Provision of clearer guidelines for developers to follow for on-site detention requirements.
- Provision of an exemption for on-site detention in floodplains as they serve no function in these areas.
- A map of high quality catchments to incorporate three high quality catchments from the former Pittwater area.
- A change of preferred drainage computer modelling programme from ILSAX to DRAINS (public domain, requires minimal data entry and is consistent with Council's modelling).
- Updated references to legislation.

CONSULTATION

The draft Policy and DCP amendments (Attachment 1) were exhibited for 28 days between 26 October 2019 and 28 November 2019.

Public exhibition of the draft Policy proposed amendments to the DCPs commenced with public notice given in the Manly Daily and on Council's website on 26 October 2019. All relevant documents were publicly available at Council's Customer Service Centres as well as on Council's 'Your Say' website.

One public submission was received as a result of the public exhibition of both the draft Policy and proposed DCP amendments.

In addition, a submission received during public exhibition of amendments to the Pittwater DCP 2014 (conducted between 4 May 2019 and 2 June 2019) was also reviewed as it related to water management and the draft Policy.

Submission Review

Submissions	Response
Various comments made in response to proposed revisions to Pittwater DCP 2014 B5 controls exhibited in April and May 2019.	The submission was considered in the development of the draft Policy, and no further related submissions were received during the exhibition of this draft Policy.
Advice on 4.1.2 (h) regarding the use of a bond on stormwater treatment measures constructed on private subdivisions that will remain in private ownership. Bonds may only be set for infrastructure that will be handed over to Council to own and manage.	Deleted the following text in 4.1.2 (h) “A two-year bond will be placed on stormwater treatment measures and will be refunded once the measures have been completed to the satisfaction of the Principal Certifying Authority.”
Clause 4.1.2 (i) in the exhibited draft of the Policy duplicated requirements in 4.1.4 Operation and Maintenance Plan.	4.1.2 (i) in the exhibited draft of the Policy was deleted and the intent incorporated into 4.1.4 Operation and Maintenance Plan with additional edits to improve clarity. There is no change to requirements.
Encouraging the use of rainwater tanks will reduce the availability of water for the environment.	A 30-50% increase in impervious area will increase surface runoff by about 30% and decrease infiltration by about 15%. Rainwater tanks serve an important function as an alternative water supply and in reducing and controlling the release of damaging stormwater runoff during a storm event. Waterway health is better supported by minimising impervious surfaces. This will increase infiltration and groundwater recharge to waterways during periods of low flow and reduce runoff during peak flows. A new clause was added at 4.1.2 (l), which requires development to minimise impervious surfaces that drain to the stormwater system. A precedent for this requirement exists in the Manly LEP 2013 - 6.4 Stormwater Management.
In 4.1 Stormwater Quality and Hydrology (introduction) the word ‘unreasonably’ was thought to be too subjective.	‘Unreasonably’ was replaced with ‘adversely’ as suggested by the submission. This does not impact the intent of the Policy.
Requested that some residual areas of flood prone land be retained for rural purposes.	Not in the remit of this Policy. Request was forwarded to the team developing the Local Strategic Planning Statement.

Whilst these minor amendments were made following public exhibition and in response to the submissions received, the direction and intent of the Policy has not changed.

Internal consultations were undertaken with the Strategic Planning and Communications teams.

TIMING

There was a delay in reporting the results of the policy exhibition to Council in March following the Christmas period, and since then due to management of the COVID-19 pandemic response.

The Policy will come into force on adoption of this report.

Public notice of Council's decision to amend the DCP must be published within 28 days after the decision is made pursuant to clause 21(2) Environmental Planning and Assessment Regulations 2000. The proposed amendments will come into effect on the date that public notice of Council's approval is given.

LINK TO COUNCIL STRATEGY

This report relates to the following Community Strategic Plan goals:

- Goal 1 - Our bushland, coast and waterways are protected to ensure safe and sustainable use for present and future generations.
- Goal 2 - Our environment and community are resilient to natural hazards and climate change.
- Goal 5 - Our built environment is developed in line with best practice sustainability principles.
- Goal 7 - Our urban planning reflects the unique character of our villages and natural environment and is responsive to the evolving needs of our community.

FINANCIAL CONSIDERATIONS

There will be no additional burden to Council in the implementation of the draft Policy. The DCP amendments are operational matters and there are no financial considerations for Council.

SOCIAL CONSIDERATIONS

This Policy demonstrates Council's commitment to minimising the risk to public health and safety and seeks to provide a more streamlined Development Application and approval process for residents. The proposed DCP amendments will have no significant social impacts.

ENVIRONMENTAL CONSIDERATIONS

This Policy and DCP amendments demonstrate Council's commitment to protecting and enhancing the aquatic and terrestrial natural environment. The adoption of the Policy and DCP amendments will help Council achieve its environmental goals as identified within the Northern Beaches Community Strategic Plan and Council's Environment and Climate Change Strategy.

GOVERNANCE AND RISK CONSIDERATIONS

Ensuring a robust, complete and up-to-date policy environment is key to Council's governance framework. Risk to Council has been minimised with a more consistent approach to water management for development across the whole LGA, through harmonising policies of the former Councils into a single approach.

ITEM 11.2	RESPONSE TO NOTICE OF MOTION NO 44/2019 – ZERO WASTE TO OUR WATERWAYS
REPORTING MANAGER	EXECUTIVE MANAGER ENVIRONMENT & CLIMATE CHANGE
TRIM FILE REF	2020/455025
ATTACHMENTS	1 ↓ Draft Charter - Zero Waste to Ocean

SUMMARY

PURPOSE

This report presents a Zero Waste to Ocean Charter (the Charter) for consideration by Council for adoption.

EXECUTIVE SUMMARY

The Charter (Attachment 1) has been developed following the unanimous response to Notice of Motion No. 44/2019 – Zero Waste to our Waterways. The Charter will strengthen our framework to manage and improve water quality and minimise waste entering our waterways, and supports Council working with neighbouring local government areas, authorities and community groups to enhance the environment locally.

The Charter identifies principles to aspire to a “Zero Waste to Ocean” outcome, focusing on educating the community, developing targets, improving waste removal and integrating best practice into all our stormwater and waste management. Extensive internal and external consultation was undertaken to develop the principles, which reflect private and public best practice regarding waste reduction. The Environment Strategic Reference Group (ESRG) were consulted at both the development phase through a workshop and contributed comments to the final draft.

Following adoption, staff intend to write to all councils to encourage them to develop similar charters to improve our shared waterways and prevent waste from polluting our oceans. The Charter will be available on Council’s website to demonstrate Northern Beaches Council’s commitment to environmental protection and best practice.

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND SUSTAINABILITY

That:

1. Council thanks the Environment Strategic Reference Group for their contributions in the development of the Zero Waste to Ocean Charter.
 2. Council adopts the Zero Waste to Ocean Charter.
 3. Staff write to all Councils encouraging them to develop their own charter to improve our shared waterways.
-

REPORT

BACKGROUND

Council adopted the Protect. Create. Live – Northern Beaches Environment and Climate Change Strategy 2040 (the Strategy) at its meeting on 17 December 2019, and at this meeting also resolved to develop and adopt a Zero Waste to Oceans Charter to ensure our catchments and waterways remain healthy and resilient, valued and enjoyed by our community.

Pollutants such as plastics, sediment, nutrients, organic matter and heavy metals all have environmental impacts and affect the environmental value of our waterways and ocean. The Charter aims to protect and enhance the environment as an integrated system, connecting built, natural and cultural elements. By adopting the Charter, Council will strengthen the framework to work with neighbouring local government areas, authorities and community groups to enhance the environment locally.

The Charter provides principles to guide Council and the community to improve water quality and amenity outcomes for the Northern Beaches and accompanies the Strategy adopted at the December 2019 Council meeting. Goals in the Strategy aligning with the Charter include that our catchments and waterways:

- *will be healthy and resilient; valued and enjoyed by our community*
- *will be protected and enhanced as an integrated system; connecting built, natural and cultural elements.*

Zero Waste to Ocean Charter Principles

The Charter commits Northern Beaches Council to the following principles to enhance our environment and to set the community on the path to contribute zero waste to our ocean:

- Principle 1 - Support our community in adopting waste reduction in our waterways
- Principle 2 – Develop and implement waterway waste & stormwater quality targets
- Principle 3 - Improve waste removal in our existing stormwater network through sustainable asset management
- Principle 4 - Integrate best practice litter reduction and stormwater quality controls in future development.

These principles are consistent with identifying and managing waste from all sources, and reflect national and international private and public positions on best practice for the protection of oceans and improvement of water quality. By adopting these principles, Council will be a leader in preventing waste making its way through our catchments to the ocean.

The Charter and the programs and actions being undertaken by Council will assist to empower both Council and the community to protect our environment by encouraging homes, work places and public spaces to reduce the waste at the source.

Through planning controls, waste education, waste collection, creek and catchment management and finally stormwater treatment, staff will support the community to deliver our aspiration of Zero Waste to Ocean.

CONSULTATION

Consultation was conducted primarily through the Environment Strategic Reference Group (SRG). The SRG was utilised as representative-based working group to assist Council to identify key principles and to 'soundboard' concepts and ideas. The SRG also provided comments as part of the review of the final draft of the Charter.

Neighbouring Councils were also engaged to gather their views on potential collaborations in the future. In addition, relevant internal stakeholders including Strategic Place Planning, Waste Management and Cleansing, Waste Education and Communications were consulted during the development of this Charter.

TIMING

Following adoption, the Charter will be reviewed after a period of 5 years to ensure the principles remain aligned with the community's environmental aspirations and is relevant and timely in relation to best practice.

LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcomes of:

- Protection of the Environment - Goal 1: Our bushland, coast and waterways are protected to ensure safe and sustainable use for present and future generations.
- Protection of the Environment - Goal 3: Our community is well supported in protecting the environment.
- Environment Sustainability - Goal 4: Our Council is recognised as a community leader in environment sustainability.
- Environment Sustainability - Goal 5: Our built environment is developed in line with best practice sustainability principles.
- Environment Sustainability - Goal 6: Our Community will continue to work towards sustainable use of resources.

FINANCIAL CONSIDERATIONS

The Charter will support the action plans developed under the Environment and Climate Change Strategy 2040, focusing on the use of existing budgeted operational resources and capital expenditure to enhance the environment of the Northern Beaches. Additional funds will be pursued through grants and other opportunities where appropriate and available.

SOCIAL CONSIDERATIONS

The Charter will assist in meeting objectives of the CSP, as well as provide the community with cleaner beaches and waterways for recreational use.

ENVIRONMENTAL CONSIDERATIONS

The Charter will provide principled support for staff and the community to undertake works and education activities that reduce and remove waste from our waterways, and provides impetus to enhance monitoring and reporting that will demonstrate those improvements.

GOVERNANCE AND RISK CONSIDERATIONS

The Charter will improve operational matters in a range of areas, creating environmental awareness for Northern Beaches Council and the community. The Charter ties together water management principles across numerous strategic documents, making the community rationale for the management of our waterways easy to convey and understand.

Risks associated with implementation of the aspirations outlined are mainly around Council's ability to fund additional projects to achieve the zero waste to ocean aspiration. These risks can be mitigated by carefully managing existing capital and operational budgets and using existing funds to deliver best practice outcomes.

Northern Beaches Council Zero Waste to Ocean Charter

Northern Beaches Council recognises the importance of reducing the impact of waste on our environment. Unfortunately, discarded waste can still make its way into our sensitive waterways via our creeks, streets, and stormwater network. In response, Council has developed a *Zero Waste to Ocean* charter that demonstrates Council's role in leading our community, providing enhanced education and setting targets to drive towards zero waste to our oceans.

Principles

Northern Beaches Council has set out a series of commitments in its Environment and Climate Change Strategy to ensure our beaches, catchments and waterways will be protected, healthy and resilient, valued and enjoyed by our community.

Council recognises that zero waste to oceans (or any waterway) is an aspiration rather than a commitment. With the best of interventions, it is likely that waste may still make it into our waterways from a variety of sources, however with focus on the main principles set out below, Council will set the community on the path to contributing zero waste to our ocean:

Principle 1 - Support our community in adopting waste reduction in our waterways

- Source control - develop education and engagement programs that help our community understand and reduce impact at the source
- Build understanding - integrate waste education into the community, with interactive learning within business precincts, community spaces (parks and fields) and signage at water quality devices and systems
- Remove accumulated waste - encourage community participation in litter removal/reduction projects and activities (e.g. Clean Up Australia Day)
- Build support - encourage neighbouring Councils and other stakeholders to manage their runoff to the ocean
- Increase capacity - help commercial and residential community members maintain privately-owned water treatment systems
- Establishing and enhancing policies for developments to prevent pollution from private sources to public areas
- Promote achievements - report positive outcomes Council has achieved

Principle 2 – Develop and implement waterway waste & stormwater quality targets

- Set targets – research, develop and implement targets that support Council and the community moving towards zero waste to oceans (including definitions of “waste” associated with this Charter)
- Embed targets – maintain visibility of relevant policies and procedures to seek opportunities to drive down waste to oceans
- Support broad uptake – engage with stakeholders and partners to support them in the development and implementation of their own targets including State Government and local business
- Maintain best practice - continue to review targets and outcomes to ensure efficient direction of resources and expertise
- Rectification, installation and management of existing and new stormwater treatment assets
- Technology and innovative solutions will be used wherever possible to improve waste treatment in our waterways and catchments

Principle 3 - Improve waste removal in our existing stormwater network through sustainable asset management

- Integrate across assets – review and embed opportunities for minimising waste generation and transport across Council's various assets
- Improve assets - establishing and planning for appropriate stormwater treatment for outlets into all waterways
- Sustainable funding – identify stormwater treatment opportunities and potential funding within asset management plans

2020/245799

- Maintenance – identify and improve key maintenance activities that can reduce waste distribution (e.g. cleansing of public spaces, street sweeping etc).
- Resource recovery - where feasible, facilitate and promote the re-use and re-purposing of waste captured in stormwater treatment devices
- Site planning – identify opportunities to upgrade/modify existing waste control structures to improve performance, and utilise materials that minimise waste being produced
- Monitoring and reporting – ensure regular monitoring and inspection regimes are in place for installed stormwater treatment systems to demonstrate they are having positive outcomes for the environment

Principle 4 - Integrate best practice litter reduction and stormwater quality controls in future development

- Planning controls – review planning requirements to accommodate water sensitive urban design principles and minimise waste generation and transport to waterways
- Improve future practices - continually develop and use best practice methods for water capture and reuse and for capture and recycling of waste
- Lead - ensure new Council facilities are exemplars of best practices with respect to waste generation, treatment and removal

Implementation

This Charter provides a series of principles to guide Council in relation to managing the generation and transport of waste to our local waterways and ultimately the Tasman Sea, Pittwater and greater Sydney Harbour. It does not take precedent over Council's adopted plans, policies and procedures, but should inform future reviews and documentation.

Responsibility for Review

Executive Manager, Environment and Climate Change
Review Date: August 2025

13.0 TRANSPORT AND ASSETS DIVISION REPORTS

ITEM 13.1	PROPOSED LEASE - CENTRE OF EXCELLENCE - BROOKVALE OVAL
REPORTING MANAGER	EXECUTIVE MANAGER PROPERTY
TRIM FILE REF	2020/457559
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To seek Council approval, in accordance with Section 47(5)(a) and (b) of the Local Government Act 1993 (LGA), to apply to the Minister for Local Government for consent to grant a ground lease for thirty (30) years to Manly Warringah Sea Eagles Ltd (MWSE), for the construction and operation of a Centre of Excellence and Grandstand on the northern end of Brookvale Oval.

EXECUTIVE SUMMARY

The MWSE have secured State and Federal funding totalling \$32.5m for the creation of a Centre of Excellence (CoE) and Grandstand facilities at Brookvale Oval.

MWSE are looking to commence construction of the CoE in September 2020 and as such notification of the proposed construction lease, agreement for lease and subsequent ground lease has commenced and will close Thursday 10 September 2020.

Given the size of the project and financial investment the MWSE have requested a thirty (30) year term for the ground lease. As such this report requests permission to apply to the Minister for Local Government to enter into a thirty (30) year lease with MWSE. Given the submissions received for the DA, it is expected, despite the majority of the community appearing to be in favour of the CoE, that there may be some objections to the lease. Should objections to the lease be received during the public notification period the application to the minister will also include information on the submissions and the reasons for their support or objection. The provision of these details for the consideration of the Minister meet Council's obligations under the LGA where objections to a lease over five (5) years are received.

This proposal is in accordance with Council strategy including Places for People (Goal 9), Vibrant Local Economy (Goal 15), and Good Governance (Goal 19).

RECOMMENDATION OF DIRECTOR TRANSPORT AND ASSETS

That:

1. Council note the approval of DA2019/1190 by the Sydney North Planning Panel on 29 July 2020 for the construction of a Centre of Excellence at Brookvale Oval by the Manly Warringah Sea Eagles Limited.
2. Authority be delegated to Council's CEO to negotiate the terms and conditions of a construction lease, agreement for lease and ground lease, in line with the pre-agreed Heads of Agreement, for the Council property known as the northern end of Brookvale Oval (Part Lot 1 DP 114027 and Part Lot B DP 966128), to facilitate the construction and ongoing operation of a Centre of Excellence by Manly Warringah Sea Eagles Limited; and that the term of the proposed ground lease be thirty (30) years subject to the consent of the Minister for Local Government.

3. Council apply to the Minister for Local Government in accordance with Section 47(5)(b) and, if required, 47(5)(a) of the Local Government Act 1993 for consent to grant the proposed ground lease for thirty (30) years referred to in Item 2 of this recommendation.
 4. Council delegates authority to the Chief Executive Officer to execute the necessary documentation in order to give effect to this resolution.
 5. All costs associated with the drafting and registration of the proposed agreements referred to in Item 2 of this recommendation, including but not limited to, Council's legal costs, survey costs, subdivision costs, documentation registration, be funded by Manly Warringah Sea Eagles Ltd.
-

REPORT

BACKGROUND

The MWSE have secured State and Federal funding totalling \$32.5m along with DA approval for the construction of a Centre of Excellence (CoE) and new northern grandstand facilities at Brookvale Oval.

On 16 April 2019 Council resolved that:

- A. *Council instruct the Chief Executive Officer to negotiate a draft term sheet for the Centre of Excellence Agreement for Lease / Licence for the entirety of Brookvale Park, which includes, but is not limited to the following issues:*
 - a. *Length of the lease period.*
 - b. *The charging of commercial rent.*
 - c. *Rental arrangements during and at the end of the lease period.*
 - d. *Maintenance of the facility.*
 - e. *Condition of the facility.*
 - f. *Community usage and shared sporting uses.*
 - g. *What exclusive rights the Manly Sea Eagles may or may not be entitled to. Sponsorship or naming rights, including Council to have veto rights.*
 - h. *Council receiving a fair share of associated revenue.*
 - i. *Lease termination provisions.*
- B. *Council be provided with the following documents before granting land owners' consent:*
 - a. *The concept plans for the Centre of Excellence facility.*
 - b. *The business case for the Centre of Excellence facility.*
 - c. *The draft term sheet for the Centre of Excellence Agreement for Lease / Licence.*
- C. *The Chief Executive Officer be authorised to do all things to have Council grant land owners consent subject to his satisfaction with the matters in "B" above being satisfied.*

On 25 February 2020 Council resolved that:

1. *In accordance with Section 55(3)(i) of the Local Government Act 1993 enter into direct arrangement with the Manly Warringah Sea Eagles for the lease of land at Brookvale Oval for their construction and ongoing operation of a Centre of Excellence and Grandstand due to an unavailability of competitive or reliable tenderers given:*
 - A. *Specific grant funds have been provided to Manly Warringah Sea Eagles for this proposed development and use.*
 - B. *There is no other organisation with use and tenure of Brookvale Oval that can achieve the required outcomes of the project.*
2. *Delegates authority to the Chief Executive Officer to do all things necessary in order to give effect to this resolution.*

Upon confirmation of the Heads of Agreement terms between Council and MWSE, land owner's consent to lodge the DA was provided 16 June 2020.

In line with these prior Council resolutions and approval of DA2019/1190 *New - Construction of a new grandstand and Centre of Excellence* on 29 July 2020 by Sydney North Planning Panel, it is now proposed to enter into a:

- Construction Lease
- Agreement for Lease (prior to Ground Lease)
- Ground Lease for a 30 year term subject to the Minister for Local Government's approval (if the Minister's approval is not granted then the maximum term will be 21 years as permissible under the Local Government Act).

CONSULTATION

The recent approval of DA2019/1190 for the construction of the CoE resulted in 25 submissions. Whilst 23 of the submissions were in support of the CoE there were concerns raised around traffic & parking, public exercise circuit, sustainable financing and the liquor license. The Planning panel felt that the concerns raised were adequately addressed in the assessment report.

Public notification of the lease commenced Wednesday 12 August and is due to close Thursday 10 September 2020. It is intended that a summary of these submissions be submitted to the Minister for Local Government when applying for consent to enter into the long term ground lease.

TIMING

Based on the current funding agreements that the MWSE have signed, the key funding deadline is that the project needs to be completed by 30 June 2021.

LINK TO STRATEGY

The MWSE proposal aligns with the Community Strategic Plan (CSP) community outcomes as follows:

This report relates to the Community Strategic Plan Outcome of:

- Places for People - Goal 9: Our community is healthy, active and enjoys a broad range of creative, sporting and recreational opportunities.
- Vibrant Local Community - Goal 15: Our centres attract a diverse range of businesses, providing opportunities for work, education, leisure and social life.
- Good Governance - Goal 19: Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

The funding for this project is provided by the State and Federal Governments (\$32.5m) with the MWSE committing to contributing a minimum of \$600,000 for the internal fit-out of the new facility.

An independent market rental valuation for land has been used to determine the annual rent fee that MWSE will pay to Council for the ground lease.

Potential economic benefits related to this report include:

- Economic impact from the construction of new facilities in the precinct.
- Increased economic benefit to local businesses from events held at the community and function centres within the precinct.

- Increasing economic benefits to local businesses from the MWSE (non-match day) and community events held at Brookvale Oval as a result of the relocation of the MWSE's training and administration base.

SOCIAL CONSIDERATIONS

MWSE are a prominent sports team with strong local community support and a long history at Brookvale Oval since their first match on 12 April 1947 and through past community engagements and surveys, ensuring a future for MWSE is seen as important to a large proportion of the local community.

The planned facilities include an additional 3,000 undercover seats which are anticipated to deliver a positive benefit to the users of the ground. Further, the MWSE plan to continue to run and expand a range of community programs with a focus on education, literacy, healthy lifestyles and self-esteem and positive behaviour.

ENVIRONMENTAL CONSIDERATIONS

The proposed development is planned to have the following environmental benefits:

- Low carbon footprint through the incorporation of state-of-the-art ESD features.
- Use of recycled and grey-water within the new facilities to reduce overall facility water usage.

GOVERNANCE AND RISK CONSIDERATIONS

One of the key risks identified in progressing the noted leases is some type of failure relating to the construction that leaves Council with an un-finished construction site and no funds to finalise the works. Council has addressed this risk in discussions with relevant State agencies.

ITEM 13.2	PROPOSED NAMING OF THE LANDING AT OBSERVATION POINT ON THE PALM BEACH WALKWAY TO HERMINIE'S LANDING
REPORTING MANAGER	EXECUTIVE MANAGER PARKS AND RECREATION
TRIM FILE REF	2020/400710
ATTACHMENTS	1 Location Map - Proposed Herminies Landing at Observation Point on the Palm Beach Walkway 2 Street View - Landing on the Palm Beach Walkway

SUMMARY

PURPOSE

To place the proposal to name the landing at Observation Point on the Palm Beach Walkway to 'Herminie's Landing' on public exhibition.

EXECUTIVE SUMMARY

This proposal is considered to be aligned with the Naming our Reserves, Facilities and Roads Policy.

In recognition of the late Herminie Swainston, a local resident to Palm Beach, for her services and outstanding commitment to the community and in particular to the landscape and natural spaces in the Palm Beach area. Palm Beach and Whale Beach Association wrote to Council requesting that the landing at Observation Point on the upgraded Palm Beach Walkway, Barrenjoey Road be named 'Herminie's Landing' and that commemorative art works be commissioned for this location to further acknowledge Herminie Swainston's contributions.

RECOMMENDATION OF DIRECTOR TRANSPORT AND ASSETS

That:

1. Council place the proposal to name the landing on the Palm Beach Walkway, 'Herminie's Landing' on public exhibition for 28 days inviting comment.
 2. Staff report back to Council following the closing of the public exhibition period.
-

REPORT

BACKGROUND

With the passing of Herminie Swainston in 2018, the Palm Beach and Whale Beach Association (PBWBA) submitted a request to name the landing located on the Palm Beach Walkway, Barrenjoey Road, 'Herminie's Landing', serving to confer heritage qualities to this new work. The naming request extends to include commemorative art work reflective of Ms Swainston at the site.

Herminie Swainston was a well-known resident of Palm Beach, where she dedicated a lifetime of service to the preservation of the Palm Beach landscape. She was heavily involved with the PBWBA where she held a special interest in the planning and consultation of the Palm Beach Walk Way.

Herminie was also a life member of the 'Friends of the Bible Garden' where she was active in the restoration of the gardens back to the original vision of the founders 60 years ago. She was also vice president of the committee at the time of transition to a corporate structure, and contributed towards drafting the heads of agreement, between the 'friends' and Council. The agreement saw the transfer of ownership to Council, which was imperative in saving the gardens.

St David's Anglican Church on Barrenjoey Road credited Herminie in keeping the church community active and connected as she was a chief fundraiser which supported the church activities.

The Landing at Palm Beach Walkway (See attachment 1&2) works were completed by Council mid 2018 after Herminie's passing. The beautification of the area has provided an opportunity for Council to recognise the contributions made, by naming the landing 'Herminie's Landing' and commissioning a commemorative art which will be reflective of Ms Swainston. The PBWBA have offered to pay for art works up to the value of \$4500.

Council's Public Art Working Group is in support of an artwork that recognises the proposed naming of Herminie's Landing. Should the naming be endorsed the commissioning of a local artist/sculptor will be undertaken by Council.

CONSULTATION

The proposal will be placed on public exhibition for four weeks in September. Council proposes to collect feedback through the Your Say Northern Beaches webpage.

A sign will be placed on-site regarding the naming proposal.

TIMING

It is planned that the results of the Your Say will be presented to Council following the review of the community feedback.

LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcome of:

- Participation and Partnership - Goal 21: Our community is actively engaged in decision making processes.
- Community and Belonging - Goal 12: Our community is friendly and supportive.

FINANCIAL CONSIDERATIONS

If resolved to proceed with this proposal Council will commission the art work. Palm Beach and Whale Beach Association have agreed to donate up to the value of \$4,500 to cover the total cost of the art works.

SOCIAL CONSIDERATIONS

The naming of this landing in honor of Herminie Swainston recognises and celebrates the significant contribution she made to our local community.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental impacts.

GOVERNANCE AND RISK CONSIDERATIONS

This proposal and the recommendations in this report are considered to be aligned with the current Naming our Reserves, Facilities and Roads Policy. This Policy outlines the criteria and process to manage requests to name or rename Council facilities.

The naming of facilities such as buildings and sections of a pathway does not require formal approval of the Geographic Names Board (GNB), although if the proposal is approved the GNB will be notified as part of the implementation.



1175 Barrenjoey Rd - Google Maps

1175 Barrenjoey Rd

Street View - Landing on the Palm Beach Walkway





Image capture: Mar 2020 © 2020 Google

<https://www.google.com/maps/@-33.5937014,151.3194148,3a,90y,297.32h,88.08t/data=!3m6!1e1!3m4!1s2ntHeWNeaCFp4pmieZ4I4bQI2e07116384I818192>

1/2

ITEM 13.3	MONA VALE POLICE STATION - REPORT BACK TO COUNCIL FOLLOWING MAYORAL MINUTE NO 25/2019
REPORTING MANAGER	EXECUTIVE MANAGER PROPERTY
TRIM FILE REF	2020/055477
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To report back to Council further information requested in Mayoral Minute No 25/2019 on the current Mona Vale Police station site.

EXECUTIVE SUMMARY

After investigation, the subject site is not currently surplus to NSW Police's requirements and the current zoning of this site does not permit community/affordable housing. Should the status of the site change in the future, it is proposed that a report be brought back to Council for consideration.

RECOMMENDATION OF DIRECTOR TRANSPORT AND ASSETS

That:

1. No further action be taken by Council on any suggested community/affordable housing proposal at the current Mona Vale Police Station site on the corner of Pittwater Road and Turimetta Street Mona Vale while the site is not surplus to NSW Police's future requirements or under its current zoning.
 2. A further report on this site be submitted to Council if the status of this property changes in the future, with a view to Council expressing an interest in this site for a potential community use.
-

REPORT

BACKGROUND

On 17 December 2019, Mayoral Minute No 25/2019 on this site was considered where Council resolved as follows:

That:

- 1. Council notes the importance of police remaining in Mona Vale.*
- 2. Council notes the public statement on thinklocal.com.au, author Stephanie Aitkens 28 November 2019 from the NSW Police stating "We are working with local commands including Northern Beaches to reassess accommodation requirements to meet their strategic and operational delivery."*
- 3. Should Mona Vale Police station become surplus to requirements, Council write to the Local Area Commander proposing an opportunity to relocate the police station to a more centralised location in Mona Vale.*
- 4. Council write to the local State Member for Pittwater and Minister for Planning and Public Places, the Hon Rob Stokes MP seeking in principle support for the State Government to provide Council a lease for the current Mona Vale Police Station site on Pittwater Road, Mona Vale at peppercorn rental for the purposes of establishing community housing and other community uses should it become available.*
- 5. Council staff prepare a report within three months outlining the issues and options to enable Council to enter into a peppercorn rental lease with the State Government for the Mona Vale Police Station site with the view to provide affordable housing for key workers managed by Council's preferred housing provider.*
- 6. Council staff include a social impact value in its report on that site.*

UPDATE

Council officers have had confirmed the following status with regards to the Mona Vale Police Station:

NSW Police Force infrastructure strategy looks at forecast requirement for police facilities over the next ten years and the strategy is currently being evaluated across the portfolio. The current forecast strategy for the Police Area Command is to maintain presence for the long term.

As such, there has been no confirmation at this time that the current Mona Vale Police Station site is surplus to NSW Police's requirements or that the State Government would consider granting a lease to Council for a nominal amount for this site. Should this change, Council's interest with respect to the site has been noted by NSW Police and the local member the Hon Rob Stokes MP.

With respect to the zoning of the land, a review of the current planning controls for the site confirms that it is zoned SP2 – Infrastructure - Emergency Services Facility and Public Administration Building under the Pittwater LEP 2014 (PLEP 2014). This permits the following with consent:

Aquaculture; Building identification signs; Business identification signs; Environmental protection works; Roads; The purpose shown on the Land Zoning Map (i.e. Emergency Services Facility and Public Administration Building), including any development that is ordinarily incidental or ancillary to development for that purpose.

Under SEPP (Affordable Rental Housing) 2009, affordable housing such as dual occupancies, multi dwelling housing or residential flat buildings are permitted with consent only when they are located in a zoning which already permits that form of development.

Therefore, the current zoning does not permit housing on this site unless it is incidental to the main use of the site. For example, if the police station remained on the site and NSW Police wished to develop affordable housing for police officers who worked out of the station (this may be permissible with consent).

Should Council take control of the site in the future, any potential community facility would need to be in conjunction with a public administration building such as a police station, Council offices, courthouse etc or go through a planning proposal process to re-zone the site.

CONCLUSION

Based on the above information, Council cannot progress any community/affordable housing proposal for this site at this time.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of:

- Good Governance - Goal 20 - Our Council efficiently and effectively responds to, and delivers on, the evolving needs of the community.

FINANCIAL CONSIDERATIONS

The recommendations of this report pose no financial impact on Council.

SOCIAL CONSIDERATIONS

There are currently no social considerations. However, if in future Council is successful in gaining control of the site, the provision of a community facility would be a positive social outcome for the local community.

ENVIRONMENTAL CONSIDERATIONS

None anticipated currently.

GOVERNANCE AND RISK CONSIDERATIONS

None anticipated currently.

ITEM 13.4	RESPONSE TO NOTICE OF MOTION 56/2019 - THE DUNNY DOOR CAMPAIGN
REPORTING MANAGER	EXECUTIVE MANAGER PROPERTY
TRIM FILE REF	2020/236649
ATTACHMENTS	NIL

BRIEF REPORT

PURPOSE

Report back to Council on the feasibility and cost of placing NSW Rape Crisis Service stickers and posters on all Council controlled public toilets on the Northern Beaches, as part of the 'Dunny Door Campaign'.

REPORT

At the Council meeting of 25 February 2020, it was resolved to furnish a short report on the feasibility of placing NSW Rape Crisis Service stickers and posters on all Council controlled public toilets on the Northern Beaches.

Northern Beaches Council has 115 public amenities and a further 23 sports amenities. Many of these amenities include a separate accessible toilet in addition to male and female toilets. In total there are more than 600 cubical doors across these facilities.

The Dunny Door campaign was discussed at a meeting of the Northern Beaches Domestic Violence Network, which is an interagency forum that includes representatives of all the agencies on the Northern Beaches that are involved in Domestic Violence prevention and service provision work across the area. They agreed with the concept of the Dunny Door campaign as a great way to get to an otherwise hard to reach audience, however they strongly recommend that the 1800RESPECT sticker is used instead. This is because this sticker message covers a broader range of concerns. It is a free national 24/7 counselling and referral hotline that includes sexual assault and Domestic Family Violence and abuse. Stickers, posters and other resources can be ordered for free and by utilising internal staff it can be rolled out over a 2 month period.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Goal 11 – Our community feels safe and supported.

FINANCIAL CONSIDERATIONS

The installation of the proposed stickers could be accommodated within Council's operating budgets.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations associated with this report.

SOCIAL CONSIDERATIONS

The social considerations are represented by the intent of the Notice of Motion and the outcomes delivered through the services referenced.

GOVERNANCE AND RISK CONSIDERATIONS

There is a risk that other campaigns/initiatives may utilize the public domain to promote awareness of other causes.

RECOMMENDATION OF DIRECTOR TRANSPORT AND ASSETS

That Council note the content of the report regarding the feasibility of implementing the Dunny Door Campaign across Council's public amenities.

14.0 WORKFORCE AND TECHNOLOGY DIVISION REPORTS

ITEM 14.1	STRONGER COMMUNITIES FUND AND NEW COUNCIL IMPLEMENTATION FUND - QUARTERLY REPORT JUNE 2020
REPORTING MANAGER	EXECUTIVE MANAGER STRATEGY AND PERFORMANCE
TRIM FILE REF	2020/392150
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To provide a progress report on the outcomes delivered and expenditure of funds from the \$36.1 million Stronger Communities Fund and \$10 million New Council Implementation Fund.

EXECUTIVE SUMMARY

Council received \$36.1 million from the NSW Government's Stronger Communities Fund (SCF) to provide funding to kick-start the delivery of improved infrastructure and services to the community. The SCF funding has been broken into streams including \$1 million for a Community Grants Program, \$14 million into the Connecting Communities Program and a further allocation of \$21.1 million of tied funding across 11 projects.

An additional \$10 million was provided to Council under the New Council Implementation Fund (NCIF) to assist with the upfront costs of implementing the new council.

A summary of the program of work and expenditure to 30 June 2020 is below:

Program	Funding	Expenditure to 30 June 2020
Community Grants Program (SCF) ¹	\$1,000,000	\$1,025,599
Connecting Communities Program (SCF)	\$14,000,000	\$13,556,851
Tied Grants Program (SCF)	\$21,100,000	\$6,604,248
NCIF	\$10,000,000	\$9,819,780
Total	\$46,100,000	\$31,006,478

¹The additional \$25,599 on the Community Grants Program is interest earned on the SCF funds

In accordance with the SCF funding agreement, quarterly progress reports to Council are required on the expenditure and outcomes until these funds are spent.

RECOMMENDATION OF DIRECTOR WORKFORCE AND TECHNOLOGY

That Council notes the Stronger Communities Fund and New Council Implementation Fund report for the quarter ending June 2020.

REPORT

BACKGROUND

The Stronger Communities Fund (SCF) was established by the NSW Government to provide new councils with funding to kick-start the delivery of improved infrastructure and services to the community. Northern Beaches Council received \$36.1 million from the SCF for the following programs:

- Community Grants Program - \$1 million.
- Connecting Communities Program - \$14 million
- Tied Grant Program - \$21.1 million

Under the terms of the funding agreement, quarterly progress reports to Council are required on the expenditure and outcomes until these funds are spent. The reporting has been finalised on:

1. Community Grants Program (final report - September 2019 Quarterly Report)
2. Tied Grants Program - North Pittwater foreshore improvements projects (final report - September 2019 Quarterly Report):
 - Hudson Parade, Clareville - footpath between Clareville Beach and Taylors Point
 - George Street, Avalon - extended the seawall
 - South Palm Beach - landscaping works.
3. Connecting Northern Beaches – cycle ways and shared paths (final report - December 2019 Quarterly Report)

Connecting Communities Program - \$14 Million from SCF

The Connecting Communities Program is a \$32.6 million multi-year program of works partially funded by SCF (\$14 million). It comprises two programs:

The \$22.3 million Connecting Northern Beaches program, providing a continuous all-weather walkway from Palm Beach to Manly and an extensive Council-wide cycleway and shared path network focused on the B-Line. This will deliver 35.5km of new cycleway and shared paths (12.4km off road and 23.1km on-road) and 36km of continuous all weather coastal walkways including 8km of new boardwalks, stairs, footpaths and tracks as well as the Palm Beach Walkway from Palm Beach Wharf to Beach Road. The projects delivered under this program are:

- Connecting Northern Beaches – cycle ways and shared paths - complete
- Connecting Northern Beaches – Coast Walk

The \$10.3 million Connecting All Through Play program features a regional network of inclusive accessible playgrounds including a major new all abilities playground at Lionel Watts Reserve, accessibility upgrades and new playgrounds at Manly Dam and Clontarf Reserve and upgrades to play areas across the Northern Beaches. It also includes \$4 million for sporting facilities and surf lifesaving clubs. The projects delivered under this program are:

- Connection All Through Play – Inclusive Play
- Connecting All Through Play – Active Play

Connecting Northern Beaches – Coast Walk

Construction of the Coast Walk is well advanced with 5.9kms delivered since the program commenced. Below is the status of the work this quarter on the Coast Walk:

- Governor Phillip Park to Palm Beach Pavilion - public consultation is complete with works commencing in August.
- Whale Beach Road Stage 1 – a more detailed design on the stability of the slope was required and geotechnical investigations are being finalised. It is expected work will commence in September. The design for stage 2 will commence after the first stage is underway.
- Newport to Avalon pedestrian link - design work is continuing and a shared zone feasibility for the Serpentine is under investigation.

Connecting All Through Play - Inclusive Play

Below is the status of work this quarter on Inclusive Play projects:

- Manly Dam Playground – work is complete and the playground opened in July 2020.
- Clontarf Accessible playground – Council received additional grant funding for this project. Procurement for the project will commence shortly. Initial consultation with local businesses and residents is complete to minimise impact of the works on open space over the summer months.

Connecting All Through Play - Active Play

Below is the status of work this quarter on Active Play sporting facilities:

- Lionel Watts West Sporting Amenities – work is complete in early June 2020.
- Passmore Reserve and John Fisher Park Sportsfields lighting - consultation is complete and preparation of the Development Application is underway.

Below is the status of work this quarter on Surf Life Saving Clubs (SLSC):

- Mona Vale Surf Life Saving Club – the tender for the Surf Club and beach amenities is now a single project. Expressions of interest for construction contractors is complete. The tender process will take place towards the end of this year.
- Long Reef Surf Life Saving Club - the Expression of Interest for construction contractors is complete with procurement planned for the end of 2020.

Tied Grant Program \$21.1 Million

The Tied Grants Program commenced in October 2017 with the NSW Government allocating \$21.1 million for the following projects:

1. Church Point Community Park (Pasadena) – closed
2. Wakehurst Parkway flood mitigation
3. Mona Vale Public School – Regional Performing Arts Centre
4. Mona Vale Surf Life Saving Club refurbishment
5. Long Reef Surf Life Saving Club refurbishment
6. Currawong Beach heritage refurbishment

7. North Pittwater foreshore improvements – complete
8. Scotland Island wastewater feasibility study
9. Northern Pittwater permanent netball courts
10. Newport Surf Club refurbishment (planning)
11. Barrenjoey Community Performance Space – complete

The Church Point Community Park (Pasadena) project was abandoned and the funds disbursed to other tied grant projects with confirmation on the reallocation from the Office of Local Government received in October 2018. The North Pittwater Foreshore Improvements and Barrenjoey Performance Space are complete.

Progress on the remaining eight projects is below.

Wakehurst Parkway Flood Mitigation

Council has been investigating options to reduce the smaller but more frequent floods on Wakehurst Parkway. During these investigations it became apparent that to provide meaningful flood immunity on the roadway, more expansive works and corresponding funding would be required. The necessary funding will exceed that available under the Stronger Communities Fund. In November 2019, Council Executives met with representatives from Transport for NSW and the Minister for Transport to explain the potential benefits of an expanded program of work. A formal request for additional funding was made in December. Council is awaiting a response, the outcome of which will inform the next stages of the project. Transport for NSW have advised Council at the end of July that their budget process has been delayed and a response is due by end 2020.

Mona Vale Public School: Regional Performing Arts Centre

Discussion with the Department of Education is ongoing. The Department of Education is undertaking a review of the schools projected student numbers and scoping the project.

Mona Vale Surf Life Saving Club refurbishment

The tender for the Surf Club and beach amenities is a single project. Expressions of interest for construction contractors is complete. The tender process and will take place towards the end of this year.

Long Reef Surf Life Saving Club refurbishment

The Expression of Interest for construction contractors is complete and procurement planned at the end of 2020.

Currawong Beach Heritage: refurbishment and upgrade of existing infrastructure

Work is underway to refurbish three cabins and the games room and construct a new pathway and retaining wall. Works commenced in February 2020 and are expected to be completed by November 2020, ready for the summer holiday period.

Scotland Island Wastewater Feasibility Study

This study is assessing the feasibility of providing a reticulated water and/or wastewater service to Scotland Island. The high-level review of social and environmental factors and options assessment is complete. The options assessment process and the preferred options were discussed with and endorsed by the Community Working Group. The commercial feasibility assessment (risk assessment and the cost-benefit analysis) is complete along with a professional peer review of the project. The project will be reported to Council shortly.

Northern Pittwater Permanent Netball Courts

The Avalon Netball Courts resurfacing is now complete. Lighting work is underway and anticipated to be complete by end of September 2020.

Newport Surf Club Refurbishment

The appointed Coastal Engineer sought feedback from all stakeholders on a range of options from doing nothing to extensive coastal protection works. Stakeholders agreed to a preferred design option for the surf club building to proceed with the lodgment of a Development Application that includes the associated coastal protection works by the end of December 2020.

New Council Implementation Fund (NCIF) - \$10 Million

The NCIF has been fully committed in accordance with the fund guidelines. The following are examples of activities eligible for funding from the NCIF:

- The provision of expert implementation advice, either from a panel of providers established by Department of Premier and Cabinet, or procured locally
- Integrating systems to support the operation of the new council
- Redundancy payments for staff
- Signage for the new council
- Development and release of the website for the new council
- Change management programs of staff to support implementation
- Councils may also use the NCIF to contribute to the cost of system upgrades.

The NCIF is not to be used for:

- Merger costs incurred prior to the commencement of the new council
- Other existing or ongoing staff costs
- Upgrades to the councils administrative buildings.

The NCIF funded priorities such as integrating core systems, signage, development of Council's website, and operational policy harmonisation.

Remaining funds and accrued interest will fund:

- Continued signage rollout
- Internal website

CONSULTATION

Consultation on individual projects funded by the SCF is ongoing.

LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcome of:

- Good Governance - Goal 19: Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

At 30 June 2020, a total of \$28,677,551 has been spent on the Connecting Communities Program, Community Grants Program and Tied Grants of which \$21,186,698 is from the SCF as follows:

Program	Total Expenditure	SCF
Community Grants	\$1,025,599	\$1,025,599
Connecting Communities		
Cycleways	\$7,080,948	\$3,096,958
Pathways	\$5,636,043	\$5,289,755
Inclusive play	\$5,021,600	\$3,170,138
Active Play	\$ 2,581,745	\$2,000,000
Tied Grants	\$7,331,616	\$6,604,248
Total Expenditure	\$28,677,551	\$21,186,698

Any interest earned is being applied to the balance of available funds to be expended against the approved projects.

At 30 June 2020, a combined total of \$9,819,780 has been spent on the up-front costs of creating the new council from the NCIF as follows:

Expenditure Category	Total Expenditure
Expert Advice	\$268,393
Systems Integration	\$4,446,153
Redundancy	\$3,169,961
Signage	\$450,519
Website	\$675,252
Change Management	\$601,159
System Upgrades	\$20,563
Other	\$187,780
Total Expenditure	\$9,819,780

Remaining funds and accrued interest will be spent on:

- Continued signage rollout
- Internal website

SOCIAL CONSIDERATIONS

The entire Northern Beaches community will benefit from significant social, health and well-being improvements derived from use of this community infrastructure. It will connect people and places through improved active and public transport links and upgraded community infrastructure, this includes programs implemented by our community groups. The Barrenjoey Performance Space provides a highly desired community space for the performing arts to nurture and grow within our community. The works associated with Connecting Northern Beaches cycle ways and shared paths has improved connectivity and made it easier for people travel locally.

ENVIRONMENTAL CONSIDERATIONS

Environmental impact assessments form part of the detailed design for the major projects. Where possible works will be undertaken to minimise environmental impacts. The anticipated number of users of the new cycle ways and footpaths as well as the lighting upgrades across a number of sporting facilities will have a positive impact on air quality and is another step towards reducing our community's greenhouse gas emissions. The foreshore improvement projects and the Scotland Island wastewater project will improve water quality within the Pittwater estuary upon implementation.

GOVERNANCE AND RISK CONSIDERATIONS

Expenditure of funds is in line with the commitments to the Office of Local Government (OLG). A request to the OLG for an extension of time to complete the remaining projects under the Connecting the Northern Beaches and Connecting All Through Play Programs has been submitted and is awaiting determination. An extension of time to September 2022 to complete the Tied Grant projects was granted.

15.0 NOTICES OF MOTION

ITEM 15.1	NOTICE OF MOTION NO 34/2020 - PECUNIARY INTERESTS REGISTER
TRIM FILE REF	2020/463417
ATTACHMENTS	NIL

Submitted by: Councillor Rory Amon

MOTION

That Council publish on its website all pecuniary interest register documents for councillors and staff (with residential addresses redacted).

CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 4.15(a) I offer the following report on this matter to assist Council in the deliberation of this motion:

In September 2019 the Information and Privacy Commission released guidance on the proactive release online of all designated persons returns.

Council currently has 220 positions of which the holders are considered designated persons. Many of these positions have more than one position holder (such as rangers, planners, trainee rangers and trainee planners) and can also include staff undertaking temporary duties in these positions (such as maternity leave replacements).

Section 4.21 of the Code of Conduct requires councillors and designated persons to make written returns within 3 months after:

- a. becoming a councillor or designated person
- b. 30 June of each year
- c. the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged.

These complex reporting requirements, coupled with the large number of designated persons, results in hundreds of returns each year.

To ensure appropriate presentation of this information, and careful handling given the potential security, safety and cyber-compromise risks for councillors and staff that have their personal information made available, including publication of their home addresses, Council has been progressing a broader project to manage these through an online interests' database. The database is intended to manage other declaration processes as well including gifts and benefits and general declarations of interest from all staff and will assist staff and councillors in proactively identifying and declaring interests through a system rather than a manual process and paper form.

While the database is being finalised and to ensure Council complies with the intent of the IPC guidance, Council provides access to this information as it is requested (by way of inspection during a visit or providing the information by email).

Demand for this information is relatively low. In the 2019/20 year, two access requests were processed relating to Council's pecuniary interests register (both requests from councillors) and to date in 2020/21 a further one access request has been processed.

Council is managing this project within current budget and resources, however it is worth noting staff from the corporate services areas have been focusing online and systems efforts with competing and changing priorities as we respond to the pandemic.

It is intended to use the new database for the annual returns process which is set to commence within weeks.

When the IPC released their new guideline regarding the publication of this information, the Office of Local Government (OLG) stated in a message to all councils it “encouraged councils to review the positions and committee memberships that they currently identify as those of designated persons with this consequence in mind”. The OLG Circular is available at <https://www.olg.nsw.gov.au/council-circulars/19-21-release-of-ipc-guideline-1-returns-of-interests/>.

Council will have the opportunity to review the designated persons list for the next financial year in October and the access to staff and councillor information on the internet is one factor to take into account when considering the assignment of the designated person categorisation.

ITEM 15.2	NOTICE OF MOTION NO 35/2020 - LINCOLN AVE, COLLAROY PLATEAU
TRIM FILE REF	2020/475052
ATTACHMENTS	NIL

Submitted by: Councillor Rory Amon

MOTION

That item 4.24 recommended for approval by the Traffic Committee not be implemented and otherwise be referred to further community consultation.

BACKGROUND FROM COUNCILLOR RORY AMON

On 4 August 2020, item 4.24 was presented to the Traffic Committee for consideration. The report did not accurately reflect the community submissions on the matter. Indeed, the report indicated complete community support for the proposal when objections were made opposing the proposal.

:

ITEM 15.3	NOTICE OF MOTION NO 36/2020 - MANLY TOWN HALL
TRIM FILE REF	2020/477721
ATTACHMENTS	NIL

Submitted by: Councillor Candy Bingham

MOTION

That Council commence the process for the adaptive re-use of the Manly Town Hall building.

BACKGROUND FROM COUNCILLOR CANDY BINGHAM

It is now four years since the amalgamation of the three former councils into the one Northern Beaches Council.

In recent times the Northern Beaches Council has undertaken an Asset Audit of all properties owned by the previous three councils and has identified the building, known as Manly Council Chambers, (Manly Town Hall) as surplus to requirements.

ITEM 15.4	NOTICE OF MOTION NO 37/2020 - TRIAL SHUTTLE BUS PALM BEACH AND WHALE BEACH
TRIM FILE REF	2020/482117
ATTACHMENTS	NIL

Submitted by: Councillor Alex McTaggart

MOTION

That:

1. Council investigate costs and benefits of a Hop On Hop Off style mini bus to improve public transport over the summer period at Palm Beach and Whale Beach.
2. An indicative period of Boxing Day 2020 to Australia Day 2021 {4 weeks}.
3. An indicative time period 9am to 6pm.
4. The loop to include Whale Beach, Governor Phillip Park and Avalon.
5. Staff to investigate Federal and State funding grants available for this initiative.
6. A report back to council for the October 2020 meeting.

BACKGROUND FROM COUNCILLOR ALEX MCTAGGART

During the peak summer period Palm Beach and Whale Beach are gridlocked with traffic from both visitors and residents. Parking is greatly reduced, business patronage suffers and residents are inconvenienced.

Last year, to take pressure off the beach car parks, Council initiated directional signs and parking at Careel Bay playing fields with great success. This was linked to public transport.

Last summer was business as usual but this year with COVID-19 Council and the PBWBRA are expecting more day tripper visitations which means higher traffic levels and congestion.

We need the local people to leave their cars at home but be able to move around the area go to the shops and restaurants and free up the roads and parking for the visitors. It would also encourage visitors to park at Careel Bay and take the bus to Palm Beach or elsewhere on the loop.

The PBWBA would like Council to trial a destination mini bus running a loop from Careel Bay playing fields to Palm Beach and linked to hospitality businesses, around Governor Phillip Park, Whale Beach and Avalon.

The Association acknowledges that there is a Government bus on a regular cycle but that bus does not cover Eastern Palm Beach or Whale Beach.

The Association envisages a 25-seater on a 1 hour loop. A modest fee would not be opposed.

The PBWBA had made a submission to the Destination Management Plan in July 2019 highlighting traffic, parking, transport and business support issues.

The NBC Annual Visitor Survey 2020 indicated that 70% of visitors to Palm Beach came from NSW compared with only 23% going to Manly. The survey also indicated the beach was the preferred destination.

17.0 RESPONSES TO QUESTIONS WITH NOTICE

ITEM 17.1	RESPONSE TO QUESTION ON NOTICE NO 10/2020 - PARKS GARDENS AND SPORTFIELDS MAINTENANCE
TRIM FILE REF	2020/430927
ATTACHMENTS	NIL

Submitted by: Councillor David Walton

QUESTION

Please provide the full time equivalent number of Northern Beaches Council staff that are directly involved in the maintenance of Council's parks, gardens and sports fields. Please also provide the annual operational expenditure (FY19/20) for the maintenance of Council's parks, gardens and sports fields.

RESPONSE

The number of full time equivalent staff involved in the maintenance of Council's parks, gardens and sportsfields is 61.2.

Operational Expenditure for the financial year 2019/20 was \$14,314,092.

These costs cover horticultural and infrastructure maintenance in Council parks, gardens and sportsfields, as well as within commercial centres, sand dunes, Avalon Golf Course, Manly Dam and Stony Range Botanical Garden. It also includes horticultural maintenance in road reserves.

ITEM 17.2 **RESPONSE TO QUESTION WITH NOTICE NO 11/2020 -
NUMBER OF PERMANENT AND CASUAL STAFF**

TRIM FILE REF 2020/430990

ATTACHMENTS NIL

Submitted by: Councillor Stuart Sprott

QUESTION

Could Council please confirm:

1. The total number of permanent staff prior to amalgamation for each former council that being, Manly, Warringah, and Pittwater Councils.
2. The total number of permanent staff of the now amalgamated Northern Beaches Council.
3. The total number of casual staff prior to amalgamation for each former council that being, Manly, Pittwater, and Warringah.
4. The total number of casual staff of the now amalgamated Northern Beaches Council.

RESPONSE

1.

Former Council:	Warringah	Manly*	Pittwater	Total
Number of Permanent Staff	598	-	331	929
Number of Full Time Equivalent	-	359	-	359

*The former Manly Council reported on Full Time Equivalent (FTE) only and not on staff headcount. The permanent FTE number will be understated in comparison to the permanent staff headcount figure.

2.

Northern Beaches Council	
Number of Permanent Staff	1194

3.

Former Council:	Warringah	Manly*	Pittwater	Total
Number of Casual Staff	264	-	62	326
Number of Full Time Equivalent	-	35.35	-	35.35

4.

Northern Beaches Council	
Number of Casual Staff*	551

*The number of casual staff indicates the number of casual staff available for work. Please note this number does not reflect the actual casual hours worked.

ITEM 17.3	RESPONSE TO QUESTION ON NOTICE NO 12/2020 - PROJECTED EXPENDITURE ON SALARIES ONCOSTS 2020/21
TRIM FILE REF	2020/431198
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

1. What is the total amount of money and projected expenditure on staff salaries and on costs for 2020/21?
2. Noting that 40% of Council's 2019/20 expenditure was on staff salaries and oncosts, what is the total percentage of expenditure projected for staff salaries and oncosts for 2020/21?
3. What is the budgeted total amount for salaries and oncosts for the CEO in 2020/21?
4. What is the budgeted total amount for salaries and oncosts for the Directors in 2020/21?
5. What is the budgeted total amount for salaries and oncosts for the Executive Managers in 2020/21?
6. What is the budgeted total amount for salaries and oncosts for the Managers in 2020/21?
7. What is the budgeted total amount for salaries and oncosts for Team Leaders in 2020/21?
8. What is the budgeted total amount for salaries and oncosts for Coordinators in 2020/21?
9. What is the budgeted total amount for salaries and oncosts for non-management staff in 2020/21?

RESPONSE

1. The 2020/21 employee benefits and oncosts budget for Northern Beaches Council staff is \$130,616,966 (\$135,923,310 including Kimbriki) – this includes FBT, vacancy and capitalisation adjustment budgets.
2. 39%
3. \$507,375
4. \$2,101,000
5. \$5,882,201
6. \$15,065,288
- 7 & 8. \$18,419,227 - "Team leaders" and "Coordinators" refers to positions within level 5 of our organisation
9. \$95,455,076 - Council also allocates an on-cost charge of between 2.3% and 6.5% (average 4.6%) to account for expenses such as workers compensation costs.

- IV. 8 Fines issued for dogs for Fail to prevent dog from escaping (Roaming dogs) \$1,760.
1. d - 22 customer requests were received, and no fines were issued.
 2. a - 88 complaints relating to Dog Attacks were received.
 2. b - Full Time Animal Management Officers investigated dog attacks and were assisted by 15 Rangers who undertook patrols.
 2. c :
 - I. 9 offences detected for dogs being in a prohibited place, with fines totalling \$2,970
 - II. 305 customer requests were received for Roaming Dogs
 - III. 34 fines issued for dogs being off leash totalling \$11,220.
 2. d - 23 complaints were received, and no fines were issued.
 3. Rangers and Animal Management Officers work 7 days a week between 6am to 8pm each day to monitor and regulate concerns relating to companion animals. Council also has an afterhours service where any reported dog attacks are treated with a priority response. Each day Rangers patrol known locations throughout the council area to regulate responsible pet ownership. Off-leash dog exercise areas are also patrolled.

Dog attacks are investigated, and in cases where serious incidents occur and/or involve dogs that which are declared as menacing or dangerous, prosecution action is pursued, where, in addition to fines imposed by the Court, orders sought can also include custodial sentences and dog destruction orders.

A proactive enforcement program was undertaken over a three week period in June 2020, which saw some 45 hours of patrol time targeted to companion animal enforcement, and which resulted in 14 fines and 2 warnings being issued. 43 dogs were observed to be as being compliant in this time.

In addition, other action includes distributing educational material on responsible pet ownership through local pet shops and vets and local media, publicising successful court actions, and networking with other agency stakeholders such as the RSPCA and Police and other councils.

Council will also review the current provision of dispensers/ bins to dispose of waste in parks to ensure enough facilities are available for dog owners to dispose of animal waste.

Council records indicate that there are 66458 dogs in the Northern Beaches LGA; the vast majority of dog owners are compliant and responsible. Council will also work with the peak organisations, Pittwater Unleashed and Manly Dogs to assist in education for the relatively small number of dog owners not picking up dog faeces.

ITEM 17.5	RESPONSE TO QUESTION TAKEN ON NOTICE NO 18/2020 - OTHER COUNCIL'S RATES
TRIM FILE REF	2020/447962
ATTACHMENTS	NIL

Taken on notice at the Council meeting on 28 July 2020 from: Councillor Vincent De Luca OAM

QUESTION

1. Could the CEO please advise of those councils not merged (ie those that threatened legal action or actually commenced legal action to prevent amalgamation), have their rates gone up in the same significant levels as Northern Beaches Council?
2. Of those that have been merged, have they also had the significant rate rises of Northern Beaches Council or similar?

RESPONSE

Since the formation of the Northern Beaches Council in 2016 all but 3 councils in NSW have applied either the (full) Annual IPART Rate Peg to their rates or a higher special rate variation approved by IPART. The three councils that have indicated they will not apply the (full) Annual IPART Rate Cap to their 2021 budget are Edward River Council, Hay Shire Council and Narrabri Shire Council.

18.0 MATTERS PROPOSED TO TAKE PLACE IN CLOSED SESSION

RECOMMENDATION

That:

A. In accordance with the requirements of Section 10A of the *Local Government Act 1993* as addressed below, Council resolve to close the meeting to the public to consider and discuss:

- a. Item 18.1 Renewable Electricity Procurement on the basis that it involves the receipt and discussion of information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business [10A(2)(c) Local Government Act 1993].

This report discusses/provides advice concerning the procurement of renewable electricity that may be the subject of a tender in the future. On balance, the public interest in preserving the confidentiality of the information about the matter outweighs the public interest in maintaining openness and transparency in Council decision-making because the disclosure of this information may provide a competitive advantage to certain companies over others.

B. The resolutions made by the Council in closed session be made public after the conclusion of the closed session and such resolutions be recorded in the minutes of the Council meeting.

19.0 CONFIDENTIAL ITEMS RESOLVED BY EXCEPTION

20.0 REPORT OF RESOLUTIONS PASSED IN CLOSED SESSION

In accordance with Part 15 of the Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson as soon as practicable. The resolution must be recorded in the publicly available minutes of the meeting.



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