



northern  
beaches  
council

# ATTACHMENT BOOKLET

**NORTHERN BEACHES COUNCIL**

**TUESDAY 26 MARCH 2024**

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Council Policy – No 97	Adopted:	OM: 03.03.1997
	Reviewed:	
	Amended:	OM: 17.10.2011 OM: 04.11.2013
	Revoked	

**TITLE:** PUBLIC COLLECTIONS/APEALS

**STRATEGY:** BUILDING COMMUNITIES  
TOWN & VILLAGE

**BUSINESS UNIT:** RESERVES, RECREATION & BUILDING SERVICES

**RELEVANT LEGISLATION:** LOCAL GOVERNMENT ACT 1993, ROADS ACT 1993

**RELATED POLICIES:** NONE

**Objective**

That pursuant to the Local Government Act, 1993, Council determines that the following restrictions and conditions shall apply to public collections: collections to include "soliciting or collecting in any public road or from house to house adjacent to any public road, gifts of money, or of subscriptions for any purpose". A permit must be obtained from the Council by any person or association which proposes to undertake collection within the Pittwater Area.

**Policy Statement**

1. Only one "Door Knock Appeal" per year shall be permitted for each registered charity.
2. No action be taken by Council to limit or restrict payment to collectors by registered charities.
3. All applicants are to provide a letter of authority to fundraise from the organisation or charity on behalf of whom they are collecting.
4. Council will not approve "Traffic Light Appeals" due to safety issues.
5. That in the case of "Stalls in Commercial Centres", an applicant needs to lodge the appropriate application form. Registered charities shall be restricted to a maximum of two stalls, each with a maximum of 4 days, in each commercial centre per month, providing that there must be two weeks between each booking. Bookings for charities and not for profit organisations can only be made in advance for each quarter.

6. That where any person or association is found to be in breach of this policy, the following procedure shall apply:
  - (i) The person or association will be advised of the procedure for street stalls in which they need a permit prior to undertaking of the activity.
  - (ii) Failure to comply with any or all conditions of approval set by the Reserves and Recreation Officer may result in an infringement notice being issued.



## Council Policy **NB-P-XX** Enterprise Risk and Opportunity Management

### **Background**Purpose

The purpose of the policy is to affirm Council's commitment to:

- using risk management as a tool to effectively manage risk and assess opportunities as an integral part of planning and decision making and in the pursuit of our organisational objectives
- manage identified risks and actively monitor the risk environment
- establish clear guidelines to ensure that councillors and staff at all levels are aware of potential risks and of their individual responsibility for the effective management of those risks.

### **Policy** StatementPrinciples

Council recognises the importance of risk management to strengthen its capacity to effectively identify, understand and capitalise on challenges and pursue opportunities.

Council recognises that unmitigated risks can adversely impact its ability to achieve strategic and operational objectives. Accordingly, Council is committed to a holistic, consistent and systematic approach to risk management to ensure that risks are identified, fully understood, adequately communicated, monitored and effective controls put in place to manage risks. Council adopts the approach that risk management must be aligned to a strong internal control environment.

Council's approach to Enterprise Risk and Opportunity Management (EROM) is consistent with the *Australian/New Zealand Risk Management Standard: AS/NZS ISO 31000:2018*; ~~and aligns with COSO Enterprise Risk Management—Strategy and Performance (2017) and COSO Internal Control—Integrated Framework (2013)~~, and the directions under the Local Government Act 1993 ~~and the Office of Local Government's Risk Management and Internal Audit Framework Local Government (General) Regulation 2021~~.

### **Principles**

The guiding principles of this policy are:

- to promote sound decision making using the EROM Framework to ensure Council advances with increased confidence towards the achievement of our objectives
- to promote good governance by demonstrating transparent, accountable and responsible risk management processes aligned with accepted best practice standards and methods
- to promote a risk aware culture where all councillors and all staff assume accountability for managing risks
- to effectively integrate risk management into Council's executive planning activities to ensure the achievement of strategic objectives as identified in the Community Strategic Plan and related strategies and plans
- to embed a framework which provides staff with necessary tools to manage risks
- to provide an innovative, flexible and resilient framework through continuous refinement to ensure the consistent management and/or mitigation of risks which may impact on Council
- to provide an environment of greater certainty and confidence for councillors and Council staff, for our stakeholders and for our community about Council's ability to make sound decisions.































































































































































































































































































































































































































































































































































































































































































































































































































































































































































