

# AGENDA

Notice is hereby given that an Ordinary Northern Beaches Council Meeting will be held in the Council Chambers at the Civic Centre, Dee Why on

**Tuesday 16 September 2025**

Beginning at 6.00pm for the purpose of considering and determining matters included in this agenda.

**Scott Phillips**  
**Chief Executive Officer**

## OUR VISION

*Delivering the highest quality service valued and trusted by our community*

## OUR VALUES

*Trust Teamwork Respect Integrity Service Leadership*

## OUR OBLIGATIONS

*I swear/solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of the Northern Beaches and the Northern Beaches Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.*

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**19.0 REPORT OF RESOLUTIONS PASSED IN CLOSED SESSION**

## 1.0 ACKNOWLEDGEMENT OF COUNTRY

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As a sign of respect, Northern Beaches Council acknowledges the traditional custodians of these lands on which we gather and pays respect to Elders past and present.

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## 2.0 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE AND REMOTE ATTENDANCE

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In accordance with Part 6 of the Code of Meeting Practice, Council will consider apologies, requests for leave of absence, and requests to attend meetings remotely via audio-visual link.

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## 3.0 CONFIRMATION OF MINUTES

### 3.1 MINUTES OF THE ORDINARY NORTHERN BEACHES COUNCIL MEETING HELD ON 19 AUGUST 2025

#### RECOMMENDATION

That the minutes of the Ordinary Northern Beaches Council Meeting held on 19 August 2025, copies of which were previously circulated, be confirmed as a true and correct record of the proceedings of that meeting.

## 4.0 DISCLOSURES OF INTEREST

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In accordance with Part 17 of the Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

A Councillor who has a **pecuniary interest** in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting:

- a. at any time during which the matter is being considered or discussed, or
- b. at any time during which Council is voting on any question in relation to the matter.

A Councillor who has a **significant non-pecuniary** conflict of interest in a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.

A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is **not significant** and does not require further action, when disclosing the interest must also explain why the conflict is not significant and does not require further action in the circumstances.

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## 5.0 PUBLIC FORUM AND PUBLIC ADDRESS

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In accordance with Part 5 of the Code of Meeting Practice, residents, ratepayers, applicants or other persons may request to address Council in relation to any one matter related to the general business of Council but not the subject of a report on the agenda (Public Forum) and no more than two matters listed for consideration on the agenda (Public Address).

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## **6.0 ITEMS RESOLVED BY EXCEPTION**

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In accordance with Part 14 of the Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the staff reports in the agenda are adopted without discussion.

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## 7.0 MAYORAL MINUTES

### ITEM 7.1 MAYORAL MINUTE NO 12/2025 - VALE MERCURY PSILLAKIS

#### PURPOSE

The purpose of this mayoral minute is to acknowledge the sad passing of Mercury Psillakis who will be remembered as a highly regarded member of our community.



**Sue Heins**  
**MAYOR**

#### RECOMMENDATION

That Council:

1. Note with deep sadness the passing of Mr Mercury Psillakis, a 57-year-old Dee Why resident and much-loved member of the Northern Beaches surfing community, who tragically lost his life following a shark attack at Long Reef on 6 September 2025.
2. Recognise Mr Psillakis' decades-long involvement in local surf culture, including as a former Long Reef Boardriders Association champion and a generous community presence who supported and connected others in and around the water.
3. Send its condolences to the Psillakis family.

## BACKGROUND

Mr Mercury Psillakis was a well-known Northern Beaches local of Greek heritage - an experienced surfer and community connector - who tragically died following a shark attack while surfing at Long Reef on 6 September 2025.

He is remembered as a devoted husband and father, and as one half of identical twins well known in the Dee Why community; his twin, Mike Psillakis, is a respected surfboard shaper based in Brookvale. Friends and beachgoers recall Merc's warm, welcoming nature - from his days as a young grom at Cromer High School, to cultivating plants, and to his life as a husband, father and kind community leader. He was influential in the local surf scene and enjoyed success with Long Reef Boardriders, mentoring younger surfers and fostering a love of the ocean.

This tragic loss was felt even more deeply over the Father's Day weekend by his daughter, wife and family. Our community stands with you all. I pay tribute to Merc's friends who were surfing with him on 6 September - what should have been an ordinary spring session became a tragedy which will be felt for a long time. Thank you as well to the first responders from our Lifeguard Service, Dee Why Surf Life Saving Club, Long Reef Boardriders, Dee Why Surf School, NSW Ambulance and NSW Police, many of whom knew Mercury and rushed to his aid.

<b>TRIM file ref</b>	2025/595857
<b>Attachments</b>	Nil

## 8.0 CHIEF EXECUTIVE OFFICER'S DIVISION REPORTS

### ITEM 8.1 ELECTION OF DEPUTY MAYOR

#### PURPOSE

The purpose of this report is to consider the election of a Councillor to the office of Deputy Mayor for a term to be resolved by Council.

#### EXECUTIVE SUMMARY

- Council may decide whether to elect a Deputy Mayor and if so, the term of office.
- If Council decides to elect a Deputy Mayor, the person may be elected for the mayoral term (up to September 2026), or a shorter term.
- Should Council resolve to elect a Deputy Mayor and more than one valid nomination is received, an election will be conducted by the method determined by Council.
- The Chief Executive Officer or delegate is the returning officer in the event an election of the Deputy Mayor is held.
- Secret votes (ordinary or preferential ballot) are not able to be conducted by remote audio-visual methods.
- In the event some Councillors are granted approval by Council to participate in the Council meeting by remote audio-visual link, the most practicable method will be to conduct the election by open voting.

#### RECOMMENDATION

That Council:

1. Determine whether to elect a Deputy Mayor in accordance with section 231 of the *Local Government Act 1993* and for a term ending September 2026.
2. If required, call for nominations for candidates for the office of Deputy Mayor.
3. If required, determine the method of election for the Deputy Mayor to be conducted by one of the following methods:
  - a. Open voting
  - b. Ordinary ballot
  - c. Preferential ballot
4. Conduct any election of the Deputy Mayor in accordance with the provisions of the *Local Government (General) Regulation 2021*.

## BACKGROUND

Section 231 of the *Local Government Act 1993* (the Act) provides that Council may elect one of its members as Deputy Mayor. The Deputy Mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.

Should Council resolve to elect a Deputy Mayor, nominations shall be called for candidates for the office. If a Deputy Mayor is to be elected by the Councillors, the election is to be in accordance with Schedule 7 of the Local Government (General) Regulation 2021.

If Council decides to elect a Deputy Mayor, the person may be elected for the mayoral term, or a shorter term.

## DISCUSSION

### Conducting the Elections of the Deputy Mayor

A nomination for the office of Deputy Mayor is to be made in writing and endorsed by 2 or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.

In accordance with Schedule 7 of the Local Government (General) Regulation 2021, the general manager (Northern Beaches Council's Chief Executive Officer), or a person appointed by the general manager, is the returning officer. The returning officer is to announce the names of the nominees at the council meeting at which the election is to be held.

If only one Councillor is nominated, that Councillor is elected. If more than one Councillor is nominated, the council is to resolve whether the election is to proceed by:

- (a) open voting
- (b) ordinary ballot
- (c) preferential ballot.

The election is to be held at the Council meeting at which the Council resolved on the method of voting. The returning officer is to conduct the ballot.

If the method is open vote this is to be conducted by a show of hands. If the method is by preferential or ordinary ballot, this will be conducted by a secret vote.

Secret votes are not able to be conducted by remote audio-visual methods, therefore in the event some Councillors are granted approval by the council to participate in the Council meeting by remote audio-visual link, the most practicable method will be to conduct the election by open voting.

The below procedures are in accordance with the Act and the Office of Local Government's [Fact Sheet Election of Mayor and Deputy Mayor by Councillors](#).

### Summary of Election Procedure

- Nomination papers are distributed to Councillors prior to the meeting (Attachment 1).
- Councillors will be called upon by the returning officer to submit their nomination papers.
- Nominations received will be read to the council meeting by the returning officer who will ask if the candidates nominated accept the nomination.
- If there are more candidates than one, an election will be carried out in accordance with the provisions of Schedule 7 of the Local Government (General) Regulation 2021.
- Councillors will resolve whether the election is to proceed by open voting, by ordinary ballot or by preferential ballot.

- If an ordinary ballot or preferential ballot is required:
  - ballot papers will be prepared and distributed to Councillors for marking
  - upon completion of marking of the ballot papers by Councillors, the ballot papers will be collected on behalf of the returning officer and the votes will be counted
  - when the ballot or ballots, as required pursuant to the provisions of Schedule 7, have been completed and a result obtained, the returning officer will announce the results at the meeting.

## **Detailed Procedures for Election Methods**

### **Open voting**

An open vote will be conducted by a show of hands.

If there are only 2 candidates, the candidate with the higher number of votes is elected. If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

If there are 3 or more candidates, separate and continuing ballots are taken to exclude the candidate with the lowest number of votes, until only 2 candidates remain. Where only two candidates remain, the candidate with the higher number of votes is elected. If tied, the one elected is to be chosen by lot.

### **Ordinary ballot**

If the election proceeds by ordinary ballot, the returning officer is to determine the manner in which votes are to be marked on the ballot papers.

The formality of a ballot paper is determined in accordance with section 345 of the Local Government (General) Regulation 2021.

An informal ballot paper must be rejected at the count.

If there are only 2 candidates, the candidate with the higher number of votes is elected. If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

If there are 3 or more candidates, separate and continuing ballots are taken to exclude the candidate with the lowest number of votes, until only 2 candidates remain. Where only two candidates remain, the candidate with the higher number of votes is elected. If tied, the one elected is to be chosen by lot.

### **Preferential ballot**

Councillors are to mark their votes by placing the number '1' '2' and so on, against the listed candidates' names so as to indicate the order of their preference for all candidates.

An informal ballot paper must be rejected at the count. The formality of a ballot paper is to be determined in accordance with section 345 of the Local Government (General) Regulation 2021.

If a candidate has an absolute majority of first preference votes, that candidate is elected.

If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot papers counted to him or her are transferred to the candidates with second preferences on those ballot papers.

A candidate with an absolute majority of votes is elected. If no candidate has the absolute majority of votes, the candidate with the lowest number of votes is excluded. The preferences from the excluded candidate are distributed. The process continues until one candidate has received an absolute majority of votes.

Under the Regulation "absolute majority", in relation to votes, means a number that is more than one-half of the number of unexhausted formal ballot papers.

**Tied candidates**

If on any count of votes there are 2 candidates in, or, remaining in the election and the numbers of votes cast for the 2 candidates are equal, the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.

If on any count of votes there are 3 or more candidates in, or, remaining in the election and the numbers of votes cast for 2 or more candidates are equal, and those candidates are the ones with the lowest number of votes on the count of the votes, the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

**Explanation of choosing by lots**

If a process is to be determined by lot then this refers to the selection of a candidate by the returning officer where the names of candidates are to be written on similar slips of paper, folded and mixed and selected randomly from a barrel.

**FINANCIAL CONSIDERATIONS**

The provision for an office of Deputy Mayor is included within Council's existing operational budget.

**GOVERNANCE AND RISK CONSIDERATIONS**

The election of the Deputy Mayor is in line with section 231 of the *Local Government Act 1993*.

**ENVIRONMENTAL CONSIDERATIONS**

The election of the Deputy Mayor does not have an environmental impact.

**SOCIAL CONSIDERATIONS**

Section 231 of the Act deals with the election and role of the Deputy Mayor.

Section 231(3) of the Act states that:

*The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.*

**LINK TO STRATEGY**

This report relates to the Community Strategic Plan Outcome and Goal:

- Good governance and participation - Goal 19 Our Council is transparent and trusted to make decisions that reflect the values of the community.

<b>Reporting team</b>	Governance & Risk
<b>TRIM file ref</b>	2024/728730
<b>Attachments</b>	<a href="#">⇒</a> 1 Deputy Mayor Nomination Form (Included In Attachments Booklet)

<b>ITEM 8.2</b>	<b>COUNCILLOR EXPENSES 2024/25 AND REVIEW OF COUNCILLOR EXPENSES AND FACILITIES POLICY</b>
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**PURPOSE**

The purpose of this report is to table the expenditure of Councillors for the period 1 July 2024 to 30 June 2025 in accordance with section 15.2 of the Councillor Expenses and Facilities Policy (the policy), and to put forward administrative updates to the policy for adoption.

**EXECUTIVE SUMMARY**

- Under section 15.2 of the policy, expenses reimbursed to Councillors are publicly tabled at a Council meeting every 12 months and published in full on Council's website.
- Expenses totalling \$193,654 were claimed by, and reimbursed to, Councillors for the 2024/25 financial year to cover costs incurred including:
  - communication charges
  - office equipment and stationery
  - training and professional development
  - subscriptions, publications and access to resource materials
  - attendance at functions and events
  - use of motor vehicle / transport expenses.
- All expenses claimed and reimbursed were within the limits and budget provided by the policy.
- Council adopted the Councillor Expenses and Facilities Policy at its December 2024 meeting following a period of public exhibition.
- Minor administrative updates, which are not substantial, are proposed to update the policy.
- It is proposed the minor changes identified in the draft Councillor Expenses and Facilities Policy (Attachment 1) are adopted by Council.

**RECOMMENDATION**

That Council:

1. Note the expenditure tabled in accordance with the Councillor Expenses and Facilities Policy for the period 1 July 2024 to 30 June 2025.
2. Adopt the Councillor Expenses and Facilities Policy (Attachment 1).

## BACKGROUND

Under section 252 of the *Local Government Act 1993* (the Act) Council is required to adopt a policy concerning the payment of expenses and the provision of facilities to the Mayor, Deputy Mayor and Councillors in relation to discharging the functions of civic office.

The Councillor Expenses and Facilities Policy (the policy) is based on a template produced by the Office of Local Government.

The provision of facilities and expenses assists the Mayor and Councillors to fulfil their roles and responsibilities under the *Local Government Act 1993*. It enables the reasonable and appropriate reimbursement for expenses incurred by Councillors in undertaking their civic duties.

The draft Councillor Expenses and Facilities Policy seeks to provide reasonable and appropriate support to Councillors and the Mayor to assist in fulfilling their civic duties.

At its meeting of 8 October 2024 Council resolved to place the draft Councillor Expenses and Facilities Policy on public exhibition with the outcome of the exhibition to be reported to Council.

The draft policy was placed on exhibition from 11 October to 8 November 2024 with 2 submissions received. Council adopted the policy at its December 2024 Council meeting.

## DISCUSSION

### Reporting obligations

Under section 15.2 of the policy, expenses reimbursed to Councillors are publicly tabled at a Council meeting every 12 months and published in full on Council's website.

Accordingly, the table below details the total expenditure as reimbursed to each Councillor for the period 1 July 2024 to 30 June 2025.

July 2024 to June 2025 Expenditure	
	\$
Cr Beaugeard **	7,262
Cr Bingham ***	10,650
Cr De Luca ***	14,009
Cr Dillon**	9,162
Cr Gencher *	572
Cr Giltinan **	4,137
Cr Glanville ***	9,924
Cr Grattan ***	3,672
Cr Hackman **	24,087
Cr Harvey **	11,835
Cr Hrnjak **	31,866
Cr Korzy ***	9,318
Cr Menano-Pires *	2,067
Cr Page *	241
Cr Regan *	73

July 2024 to June 2025 Expenditure	
	\$
Cr Robins ***	12,982
Cr Ryburn *	2,870
Cr Singh **	8,418
Cr Sprott *	845
Cr Walton *	1,899
Cr Williams **	14,741
Mayor Heins ***	13,024

*Councillors denoted with (\*) were elected officials from 1 July 2024 until the Local Government Election on 14 September 2024.*

*Councillors denoted with (\*\*) were newly elected following the Local Government Election and served from 2 October 2024.*

*Councillors denoted with (\*\*\*) served during the full financial year period as they were re-elected at the Local Government Election on 14 September 2024.*

### **Proposed updates to the Councillor Expenses and Facilities Policy**

A number of minor updates, which are not considered substantial, are proposed to the policy, which are highlighted for ease of reference in Attachment 1. This includes clarification on the scheduling of the application of the consumer price index from the beginning of the Council term, an update of references, confirmation of expense reimbursement processes, and a revision of the definition of refreshments.

### **CONSULTATION**

While Council's [Policy Framework](#) encourages involvement by the community in developing and reviewing its policies, it acknowledges that consultation may not be required in all circumstances, such as where a policy is to be re-adopted or is consistent with a model policy provided by the NSW Government.

The required statutory consultation on the draft Councillor Expenses and Facilities Policy has already been undertaken within the year and attracted 2 submissions. These proposed amendments are not substantial and it is not necessary to place the draft policy on public exhibition.

### **TIMING**

Under section 15.2 of the policy a report detailing the provision of facilities and reimbursed expenses to Councillors is to be tabled to Council every 12 months and made available on Council's website.

### **FINANCIAL CONSIDERATIONS**

The financial commitment for councillor expenses and facilities is outlined within the policy. Provision for expenses and facilities is included within the annual operational budget.

### **GOVERNANCE AND RISK CONSIDERATIONS**

The policy is required under sections 252 and 253 of the Act, and 403 of the Local Government (General) Regulation 2021. The reporting of expenses reimbursed to Councillors is to be tabled at a Council meeting and made available on Council's website under section 15.2 of the policy.

Councillors are provided with a monthly expense report to support tracking of their expenses. All expenses claimed and reimbursed are certified by Councillors as expenses incurred in their roles as elected officials and were within the limits provided by the policy.

## ENVIRONMENTAL CONSIDERATIONS

The subject of this report has no environmental implications for Council.

## SOCIAL CONSIDERATIONS

The policy provides a framework for Councillors to claim for expenses incurred and facilities required for Councillors to undertake their civic duties across the local government area.

## LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcome and Goal:

- Good governance - Goal 19 Our Council is transparent and trusted to make decisions that reflect the values of the community.

<b>Reporting team</b>	CEO
<b>TRIM file ref</b>	2025/506530
<b>Attachments</b>	<a href="#">⇒</a> 1 Draft Councillor Expenses and Facilities Policy (Included In Attachments Booklet)

<b>ITEM 8.3</b>	<b>NORTHERN BEACHES DISCRETIONARY FUND - QUARTERLY REPORT</b>
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**PURPOSE**

The purpose of this report is to provide an update on the recipients and projects that have received an allocation from the Northern Beaches Council Discretionary Fund during the past quarter.

**EXECUTIVE SUMMARY**

- The Northern Beaches Council Discretionary Fund (Fund) provides the opportunity for the Mayor and Councillors to respond to requests for financial assistance from local individuals and community groups.
- The Fund is governed in accordance with the Northern Beaches Council Discretionary Fund Policy (Policy).
- The Policy allows Council to support local individuals and community groups through small financial donations, including for activities that further develop their education or sporting endeavours at a representative level.
- The Policy requires that details of payments be reported quarterly to Council.
- For the period 12 June 2025 to 10 September 2025, payments totalling \$12,050 have been allocated from the Fund to local residents to represent at national and international events.
- There is an annual budget of \$30,000 for the Fund, with an amount of \$17,950 remaining in the Fund after these payments.

**RECOMMENDATION**

That Council note payments totalling \$12,050 have been allocated from the Northern Beaches Council Discretionary Fund for the period 12 June 2025 to 10 September 2025.

## BACKGROUND

The Northern Beaches Council Discretionary Fund Policy (Policy) supports individuals and community organisations through small financial donations. It also provides assistance to local residents, including for activities that further develop their education or sporting endeavours at a representative level. The Policy requires recipient and project details to be reported quarterly to Council. This report only includes allocations that have been finalised.

The maximum amount which may be allocated to an individual or community organisation is \$1,000 and only 1 payment can be made to an individual or community organisation within the same financial year.

All requests to the Northern Beaches Council Discretionary Fund are submitted to the Mayor, Deputy Mayor or a Councillor with the CEO to certify that the allocation is made in accordance with the Policy and that the funds are available. The table below includes the name of the Councillor who put forward the discretionary fund application.

## DISCUSSION

For the period 12 June 2025 to 10 September 2025 payments from the Northern Beaches Council Discretionary Fund totalling \$12,050 have been made, as shown in the table below.

Recipient	Description	Allocation	Supported by Councillor **
Northern Beaches Art Society	Financial assistance towards prizes for the Annual Art Exhibition Awards	\$800	
Local Resident *	Funding assistance to represent Australia at the World Dragon Boat Racing competition	\$500	
Sunnyfield Disability Services	Funding assistance for 50 Sunnyfield clients to participate in the Beach2Beach run to raise awareness for Sunnyfield	\$1,000	
Seabin Foundation Ltd	Funding assistance towards the cost of holding a free community education event in partnership with AUSMAP (Australian Microplastics Assessment Project)	\$1,000	Cr Harvey
Local Resident *	Funding assistance to represent Australia at the Walking Football Federation 2025 World Nations Cup (1 of 3 team members – Women's 40s team)	\$333	Cr Williams
Local Resident *	Funding assistance to represent Australia at the Walking Football Federation 2025 World Nations Cup (1 of 3 team members – Women's 40s team)	\$333	Cr Williams

Recipient	Description	Allocation	Supported by Councillor **
Local Resident *	Funding assistance to represent Australia at the Walking Football Federation 2025 World Nations Cup (1 of 3 team members – Women's 40s team)	\$333	Cr Williams
Local Resident *	Funding assistance to represent Australia at the Walking Football Federation 2025 World Nations Cup (1 of 3 team members – Women's 50s team)	\$333	Cr Williams
Local Resident *	Funding assistance to represent Australia at the Walking Football Federation 2025 World Nations Cup (1 of 3 team members – Women's 50s team)	\$333	Cr Williams
Local Resident *	Funding assistance to represent Australia at the Walking Football Federation 2025 World Nations Cup (1 of 3 team members – Women's 50s team)	\$333	Cr Williams
Local Resident *	Funding assistance to represent Australia at the Walking Football Federation 2025 World Nations Cup (Women's 60s team)	\$500	Cr Williams
Local Resident *	Funding assistance to represent Australia at the Walking Football Federation 2025 World Nations Cup (Men's 50s team)	\$500	Cr Williams
Local Resident *	Funding assistance to represent Australia at the Walking Football Federation 2025 World Nations Cup - Men's 70s team)	\$500	Cr Williams
Local Resident *	On behalf of Manly Warringah Basketball Association Ltd fundraising for the Under 14s Boys Team to compete at the Basketball Australia Club National Championships	\$1,000	Deputy Mayor Robins
Manly Warringah Netball Association Inc.	Funding assistance towards their 60 <sup>th</sup> Anniversary Gala Event	\$1,000	

Recipient	Description	Allocation	Supported by Councillor **
Manly Warringah Archers Inc	Funding assistance for two local residents and members of Manly Warringah Archers to attend the Under 18 World Archery Youth Championships	\$1,000	
Northern Beaches Bodysurfers Inc.	Funding assistance towards the community event <i>Festival of Froth</i>	\$1,000	
Be Centre Foundation Pty Ltd	Funding towards their annual Charity Golf Day	\$1,000	
Killarney Heights High School	Funding assistance towards prizes for student awards for leadership in sports and community involvement	\$250	

\* individual recipients' details are not included in this report for privacy reasons. All residents in receipt of funds are verified as residents of the Northern Beaches.

\*\* As per Resolution of 26 September 2023. Indicates applications put forward by a Councillor rather than directly to the Office of the Mayor.

A total of 9 residents received funding to represent Australia at the Walking Football Federation 2025 World Nations Cup. Three members applied from the Women's 40s team and a further 3 members from the Women's 50s team. Funding is capped at \$1,000 payable to a team. Therefore each applicant received a third of the team payment. The 3 other team members each received \$500 (as per the criteria for overseas representation).

## CONSULTATION

Requests for the Northern Beaches Council Discretionary Fund are submitted to the Mayor, Deputy Mayor or Councillor and the Chief Executive Officer for approval in accordance with the Policy.

## TIMING

The Policy requires a quarterly report to be presented to Council.

## FINANCIAL CONSIDERATIONS

The recommendations in this report do not result in any change to the existing Council budget. The funds allocated are provided from the existing annual budget of \$30,000 for the Northern Beaches Discretionary Fund. An amount of \$17,950 remains in the fund. No funding will be provided outside of the allocated budget in each financial year.

## GOVERNANCE AND RISK CONSIDERATIONS

Payments allocated under the Northern Beaches Council Discretionary Fund have satisfied the requirements of the Policy. The next quarterly report is intended to be tabled to the Ordinary Council meeting on 16 December 2025.

## ENVIRONMENTAL CONSIDERATIONS

The monies in the Northern Beaches Council Discretionary Fund can be used in connection with environmental matters.

**SOCIAL CONSIDERATIONS**

The Northern Beaches Council Discretionary Fund supports individuals and community organisations and provides assistance to local residents, including for activities that further develop their education or sporting endeavours at a representative level.

**LINK TO STRATEGY**

This report relates to the Community Strategic Plan Outcomes and Goals:

- Community and belonging - Goal 7 Our community has access to a diverse range of cultural activities and events.
- Community and belonging - Goal 8 Our community feels safe and supported.
- Community and belonging - Goal 9 Our community is inclusive and connected.

<b>Reporting team</b>	CEO
<b>TRIM file ref</b>	2025/508963
<b>Attachments</b>	Nil

## 9.0 CORPORATE SERVICES DIVISION REPORTS

### ITEM 9.1 MONTHLY INVESTMENT REPORT - JULY 2025

#### PURPOSE

The purpose of this report is to provide details of all money that Council has invested under section 625 of the *Local Government Act 1993* (Act).

#### EXECUTIVE SUMMARY

- In accordance with section 212 of the Local Government (General) Regulation 2021 (Regulation), the Responsible Accounting Officer must provide Council with a written report on a monthly basis setting out details of all money that Council has invested under section 625 of the Act.
- The Responsible Accounting Officer has certified that the investments listed in the report have been made in accordance with the Act, the Regulation and Council's Investment Policy.
- As at 31 July 2025, Council had total cash and investments of \$222,270,850 (which includes restricted funds) comprising:

Trading Accounts	\$3,016,288
Investments	\$219,254,562

- The portfolio achieved a return of 0.396% for the month of July, which was 0.096% above the benchmark AusBond Bank Bill Index return of 0.30%.
- The weighted average interest rate of the portfolio at month end is 4.62%, compared to 4.68% for the prior month.
- Total investment income for the year to July 2025 was \$0.9 million compared to the current budget of \$0.6 million.

#### RECOMMENDATION

That Council note the Investment Report as at 31 July 2025, including the certification by the Responsible Accounting Officer.

## BACKGROUND

In accordance with section 212 of the Local Government (General) Regulation 2021 (Regulation), a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the investments have been made in accordance with the *Local Government Act 1993*, the Regulation and Council's Investment Policy.

The details of the report (the key aspects of which are in the Executive Summary) are set out below, together with the Responsible Accounting Officer's certification.

## CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I hereby certify that the investments listed in this report have been made in accordance with section 625 of the *Local Government Act 1993*, section 212 of the Local Government (General) Regulation 2021 and existing Investment Policies – *Caroline Foley, Chief Financial Officer*.

## INVESTMENT REPORT

### Investment Balances

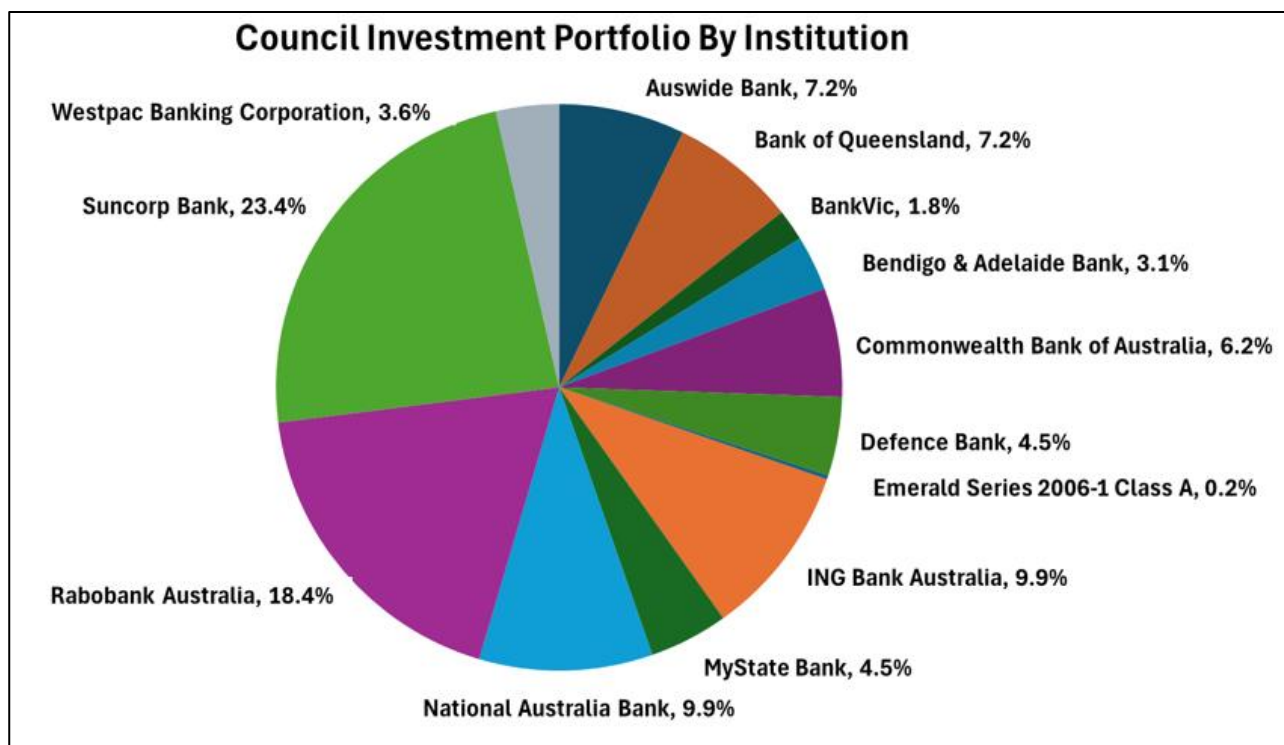
INVESTMENT BALANCES As at 31-Jul-2025					
INSTITUTION	RATING	AMOUNT \$	DATE INVESTED	MATURITY DATE	INTEREST RATE
<b>Trading Accounts</b>					
Commonwealth Bank of Australia Ltd	A1+	2,483,631			3.90%
National Australia Bank Ltd	A1+	7,510			3.85%
		<b>2,491,141</b>			
<b>At Call Accounts</b>					
Commonwealth Bank of Australia Ltd	A1+	3,350,253		At Call	3.95%
		<b>3,350,253</b>			
<b>Mortgage Backed Securities</b>					
Emerald Series 2006-1 Class A	A*	503,279	17-Jul-06	21-Aug-51	4.1825%
		<b>503,279</b>			
<b>Term Deposits</b>					
Suncorp Bank	A1+	2,000,000	24-Oct-24	05-Aug-25	5.08%
Suncorp Bank	A1+	2,000,000	31-Oct-24	07-Aug-25	5.09%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	19-Nov-24	12-Aug-25	5.10%
Suncorp Bank	A1+	3,000,000	31-Oct-24	12-Aug-25	5.09%
Suncorp Bank	A1+	2,000,000	12-Nov-24	14-Aug-25	5.12%
Suncorp Bank	A1+	2,000,000	12-Nov-24	19-Aug-25	5.12%
ING Bank Australia Limited	A1	2,000,000	14-Nov-24	21-Aug-25	5.10%
ING Bank Australia Limited	A1	3,000,000	14-Nov-24	26-Aug-25	5.10%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	05-Dec-24	04-Sep-25	5.05%
National Australia Bank Ltd	A1+	4,000,000	28-Nov-24	09-Sep-25	5.10%
Bendigo & Adelaide Bank Ltd	A2	3,000,000	05-Dec-24	11-Sep-25	5.05%
Suncorp Bank	A1+	2,000,000	10-Dec-24	16-Sep-25	5.10%
ING Bank Australia Limited	A1	4,000,000	21-Nov-24	23-Sep-25	5.11%
MyState Bank Ltd	A2	3,000,000	03-Dec-24	25-Sep-25	5.15%
MyState Bank Ltd	A2	2,000,000	03-Dec-24	30-Sep-25	5.15%
Auswide Bank Limited	A2	2,000,000	07-Jan-25	02-Oct-25	5.00%
Suncorp Bank	A1+	4,000,000	12-Dec-24	07-Oct-25	5.05%
Auswide Bank Limited	A2	2,000,000	07-Jan-25	09-Oct-25	5.00%
National Australia Bank Ltd	A1+	2,000,000	06-Feb-25	14-Oct-25	4.80%
National Australia Bank Ltd	A1+	2,000,000	06-Feb-25	16-Oct-25	4.80%
National Australia Bank Ltd	A1+	4,000,000	24-Dec-24	21-Oct-25	5.00%
National Australia Bank Ltd	A1+	2,000,000	06-Feb-25	23-Oct-25	4.80%
Auswide Bank Limited	A2	2,000,000	30-Jan-25	28-Oct-25	4.95%
Auswide Bank Limited	A2	2,000,000	30-Jan-25	30-Oct-25	4.95%
Auswide Bank Limited	A2	3,000,000	31-Jan-25	04-Nov-25	4.95%
National Australia Bank Ltd	A1+	2,000,000	25-Feb-25	06-Nov-25	4.73%
National Australia Bank Ltd	A1+	2,000,000	25-Feb-25	11-Nov-25	4.72%
National Australia Bank Ltd	A1+	2,000,000	28-Feb-25	13-Nov-25	4.65%

INVESTMENT BALANCES					
As at 31-Jul-2025					
INSTITUTION	RATING	AMOUNT \$	DATE INVESTED	MATURITY DATE	INTEREST RATE
<b>Term Deposits (continued)</b>					
ING Bank Australia Limited	A1	4,000,000	24-Feb-25	18-Nov-25	4.75%
National Australia Bank Ltd	A1+	2,000,000	28-Feb-25	20-Nov-25	4.65%
Rabobank Australia Ltd	A1	2,000,000	28-Feb-25	25-Nov-25	4.76%
Rabobank Australia Ltd	A1	2,000,000	28-Feb-25	27-Nov-25	4.76%
Rabobank Australia Ltd	A1	2,000,000	05-Mar-25	04-Dec-25	4.68%
Rabobank Australia Ltd	A1	2,000,000	06-Mar-25	09-Dec-25	4.71%
Rabobank Australia Ltd	A1	2,000,000	06-Mar-25	11-Dec-25	4.71%
Rabobank Australia Ltd	A1	4,000,000	04-Mar-25	16-Dec-25	4.73%
Bank of Queensland Ltd	A2	2,000,000	27-Mar-25	18-Dec-25	4.70%
Rabobank Australia Ltd	A1	3,000,000	05-Mar-25	18-Dec-25	4.68%
Bank of Queensland Ltd	A2	3,000,000	25-Mar-25	22-Dec-25	4.70%
Bank of Queensland Ltd	A2	2,000,000	27-Mar-25	22-Dec-25	4.70%
Bank of Queensland Ltd	A2	2,000,000	31-Mar-25	06-Jan-26	4.70%
Bank of Queensland Ltd	A2	2,000,000	31-Mar-25	08-Jan-26	4.70%
Suncorp Bank	A1+	4,000,000	31-Mar-25	13-Jan-26	4.87%
Suncorp Bank	A1+	3,000,000	29-Apr-25	15-Jan-26	4.58%
Suncorp Bank	A1+	2,000,000	31-Mar-25	20-Jan-26	4.85%
Suncorp Bank	A1+	2,000,000	31-Mar-25	22-Jan-26	4.85%
ING Bank Australia Limited	A1	4,000,000	20-Feb-25	27-Jan-26	4.79%
Suncorp Bank	A1+	2,000,000	31-Mar-25	29-Jan-26	4.83%
Suncorp Bank	A1+	2,000,000	29-Apr-25	03-Feb-26	4.55%
Rabobank Australia Ltd	A1	2,000,000	01-May-25	05-Feb-26	4.40%
ING Bank Australia Limited	A1	3,000,000	18-Feb-25	10-Feb-26	4.81%
Auswide Bank Limited	A2	2,000,000	15-May-25	10-Feb-26	4.47%
ING Bank Australia Limited	A1	2,000,000	18-Feb-25	12-Feb-26	4.81%
Suncorp Bank	A1+	2,000,000	08-May-25	17-Feb-26	4.42%
Suncorp Bank	A1+	2,000,000	08-May-25	19-Feb-26	4.42%
Suncorp Bank	A1+	3,000,000	31-Mar-25	24-Feb-26	4.75%
BankVic	A2	2,000,000	03-Jun-25	03-Mar-26	4.25%
BankVic	A2	2,000,000	03-Jun-25	05-Mar-26	4.25%
Suncorp Bank	A1+	3,000,000	31-Mar-25	10-Mar-26	4.74%
Bank of Queensland Ltd	A2	2,000,000	30-May-25	12-Mar-26	4.18%
Bank of Queensland Ltd	A2	2,000,000	30-May-25	17-Mar-26	4.17%
Rabobank Australia Ltd	A1	2,000,000	20-May-25	19-Mar-26	4.46%
Bank of Queensland Ltd	A2	1,000,000	30-May-25	24-Mar-26	4.16%
Rabobank Australia Ltd	A1	3,000,000	20-May-25	24-Mar-26	4.46%
Rabobank Australia Ltd	A1	2,000,000	29-May-25	26-Mar-26	4.31%
Rabobank Australia Ltd	A1	2,000,000	29-May-25	31-Mar-26	4.31%

INVESTMENT BALANCES					
As at 31-Jul-2025					
INSTITUTION	RATING	AMOUNT \$	DATE INVESTED	MATURITY DATE	INTEREST RATE
<b>Term Deposits (continued)</b>					
Rabobank Australia Ltd	A1	1,000,000	03-Jun-25	02-Apr-26	4.27%
Defence Bank Ltd	A2	3,000,000	05-Jun-25	07-Apr-26	4.30%
Defence Bank Ltd	A2	2,000,000	05-Jun-25	09-Apr-26	4.30%
MyState Bank Ltd	A2	2,000,000	30-Jun-25	14-Apr-26	4.25%
Suncorp Bank	A1+	2,000,000	19-Jun-25	16-Apr-26	4.35%
Suncorp Bank	A1+	3,000,000	19-Jun-25	21-Apr-26	4.35%
Suncorp Bank	A1+	3,000,000	24-Jun-25	23-Apr-26	4.30%
Suncorp Bank	A1+	2,000,000	24-Jun-25	28-Apr-26	4.30%
Rabobank Australia Ltd	A1	2,000,000	10-Jul-25	30-Apr-26	4.28%
Auswide Bank Limited	A2	3,000,000	15-May-25	05-May-26	4.52%
Rabobank Australia Ltd	A1	2,000,000	29-Jul-25	07-May-26	4.28%
Rabobank Australia Ltd	A1	2,000,000	15-Jul-25	12-May-26	4.28%
Rabobank Australia Ltd	A1	2,000,000	22-Jul-25	14-May-26	4.23%
MyState Bank Ltd	A2	3,000,000	27-Jun-25	19-May-26	4.20%
Rabobank Australia Ltd	A1	2,000,000	22-Jul-25	21-May-26	4.23%
Rabobank Australia Ltd	A1	2,000,000	29-Jul-25	26-May-26	4.28%
Defence Bank Ltd	A2	3,000,000	04-Jun-25	02-Jun-26	4.25%
Defence Bank Ltd	A2	2,000,000	04-Jun-25	04-Jun-26	4.25%
Westpac Banking Corporation Ltd	A1+	3,000,000	31-Jul-25	30-Jun-26	4.15%
Westpac Banking Corporation Ltd	A1+	3,000,000	29-Jul-25	28-Jul-26	4.20%
Westpac Banking Corporation Ltd	A1+	2,000,000	31-Jul-25	30-Jul-26	4.18%
		<b>208,000,000</b>			
<b>Kimbriki Environmental Enterprises Pty Ltd</b>					
<b>Trading Accounts</b>					
Commonwealth Bank of Australia Ltd	A1+	525,148			3.80%
		<b>525,148</b>			
<b>At Call Accounts</b>					
Commonwealth Bank of Australia Ltd	A1+	2,401,030		At Call	3.85%
		<b>2,401,030</b>			
<b>Term Deposits</b>					
Commonwealth Bank of Australia Ltd	A1+	1,000,000	30-May-25	07-Aug-25	4.16%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	19-May-25	19-Aug-25	4.24%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	05-Jun-25	03-Sep-25	4.14%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	10-Jun-25	09-Oct-25	4.16%
		<b>5,000,000</b>			
<b>Total Cash and Investments</b>		<b>222,270,850</b>			

\*Rating is based on a private rating advised by the issuer to Council's Investment Advisors.

## Portfolio Analysis



## Institutional Credit Framework – Compliance with Investment Policy Requirements

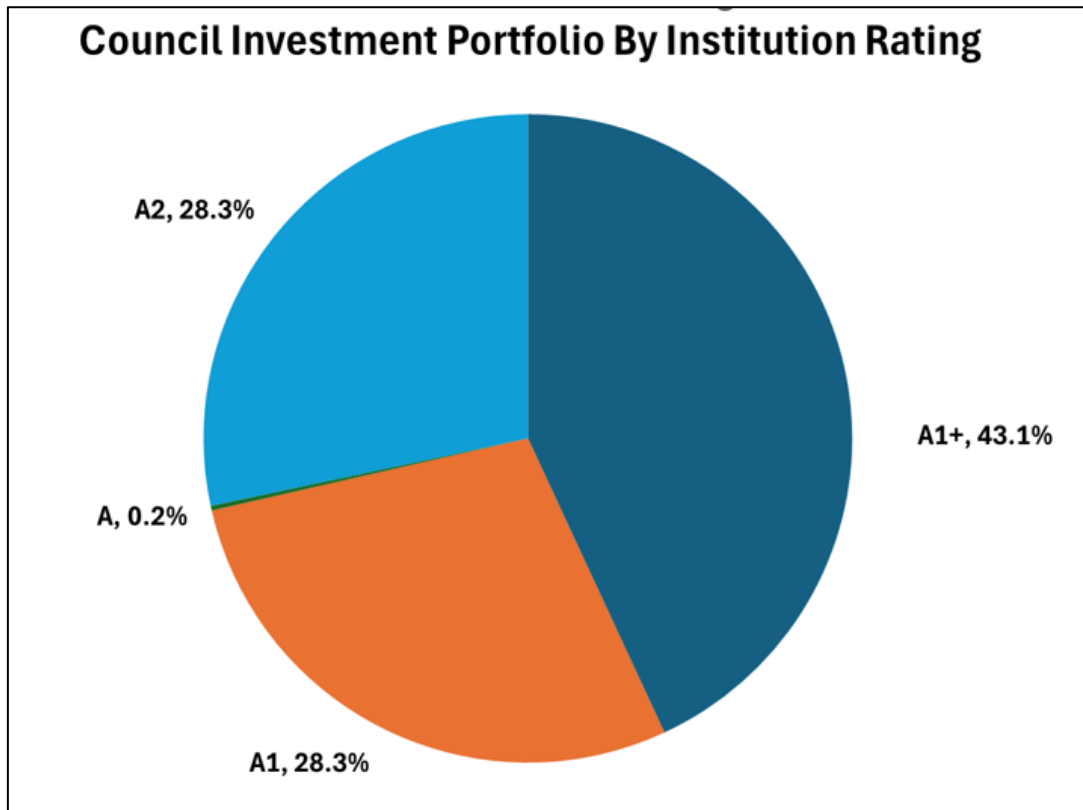
Clause 4.2.2 of Council's Investment Policy requires that exposure to an individual institution be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating*	S&P Short Term Rating*	Maximum %	Portfolio Complies with Policy?
AAA (incl. government guaranteed deposits)	A-1+	50%	Yes
AA+			
AA			
AA-			
A+	A-1	40%	Yes
A			
A-			
BBB+	A-2	30%	Yes
BBB			
BBB-	A-3	10%	Yes
Unrated**TCorp Funds	Unrated**	5%	Yes (\$Nil)
Unrated***ADIs	Unrated***	\$250,000	Yes (\$Nil)

\* Or Moody's / Fitch equivalents

\*\* Unrated Category is restricted to eligible managed funds such as the NSW Treasury Corporation Hour Glass Facilities

\*\*\* Unrated ADIs (Authorised Deposit-taking Institution) Category is restricted to those ADIs that are under the Australian government guarantee scheme and limited to maximum \$250,000 per unrated ADI.



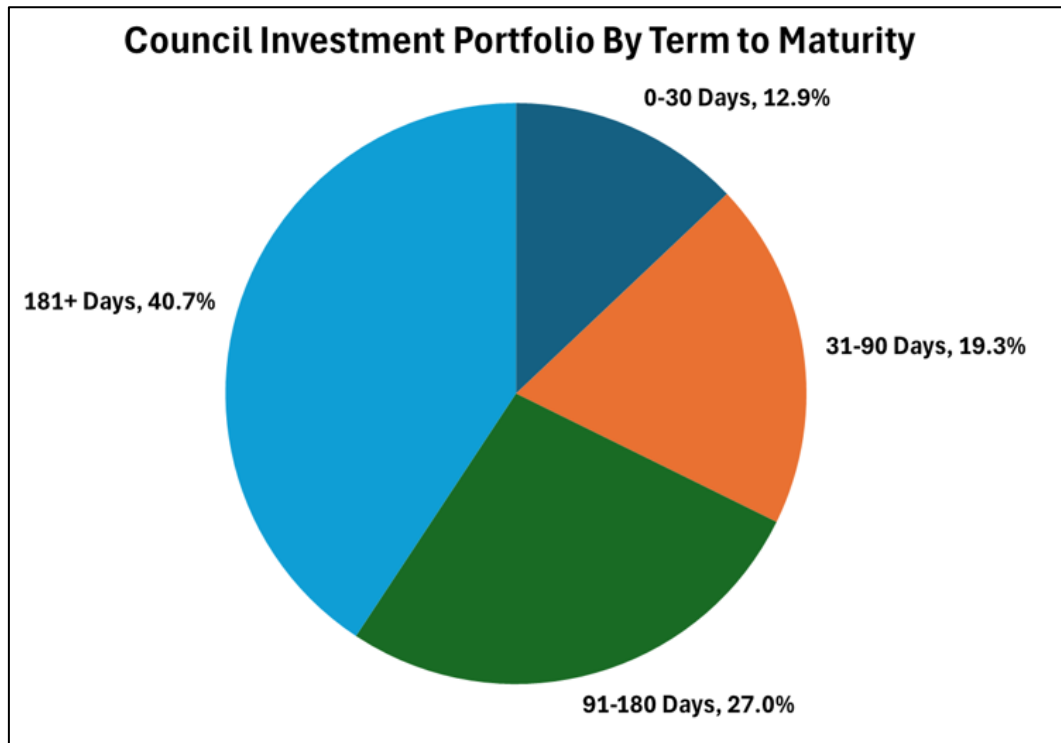
#### Overall Portfolio Credit Framework – Compliance with Investment Policy Requirements

Clause 4.2.1 of Council's Investment Policy requires that the total percentage exposure within the market to any particular credit rating category be limited, as detailed in the table below:

S&P Long Term Rating*	S&P Short Term Rating*	Maximum %	Portfolio Complies with Policy?
AAA (incl. government guaranteed deposits)	A-1+	100%	Yes
AA+			
AA			
AA-			
A+	A-1	100%	Yes
A			
A-			
BBB+	A-2	80%	Yes
BBB			
BBB-	A-3	30%	Yes
Unrated**	Unrated**	5%	Yes (\$Nil)

\* Or Moody's / Fitch equivalents

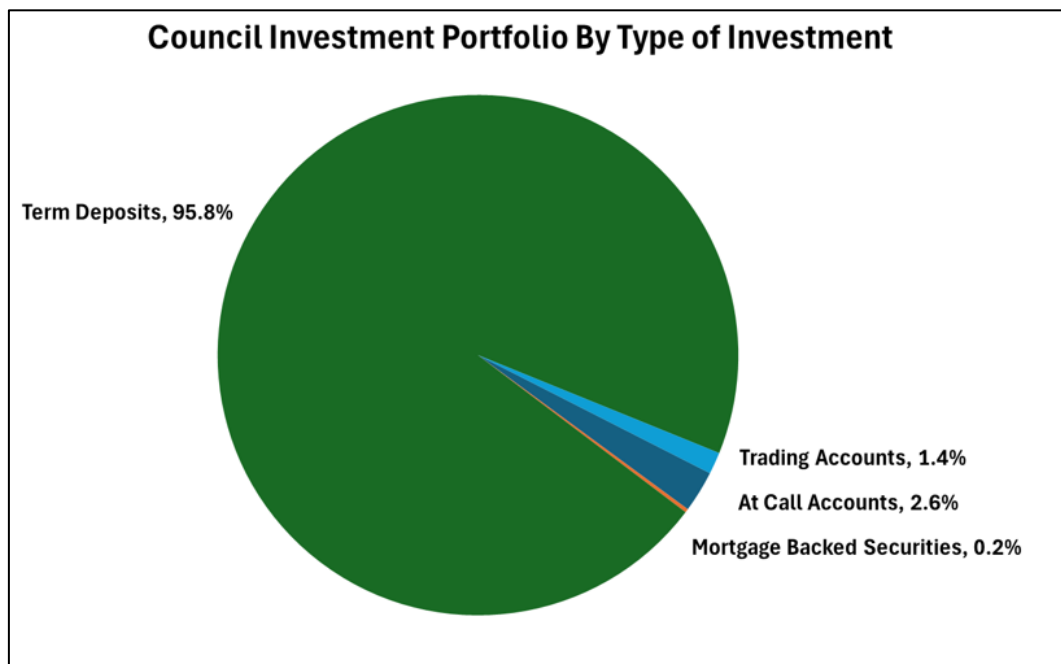
\*\* Unrated Category is restricted to eligible managed funds such as the NSW Treasury Corporation Hour Glass Facilities and ADIs covered by the government guarantee scheme.



#### Term to Maturity Framework – Compliance with Investment Policy Requirements

Clause 4.2.4 of Council's Investment Policy requires Council's investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Limits			Portfolio Complies with Policy?
Portfolio % <1 year	Min 40%	Max 100%	Yes
Portfolio % >1 year ≤3 year	Min 0%	Max 60%	Yes
Portfolio % >3 year ≤5 year	Min 0%	Max 30%	Yes



## Environmental and Social Considerations

### Portfolio investments: Fossil Fuel vs Non-Fossil Fuel Banks:

Portfolio Summaries	Fossil Fuel Lending ADIs	Non-Fossil Fuel Lending ADIs
As at 31 July 2025	44.4%	55.6%

## Investment Performance vs Benchmark

### a) Portfolio Return vs Benchmark

	Investment Portfolio Return *	Benchmark: AusBond Bank Bill Index
1 Month	0.396%	0.30%
3 Months	1.192%	0.97%
FYTD	0.396%	0.30%
12 Months	4.961%	4.31%

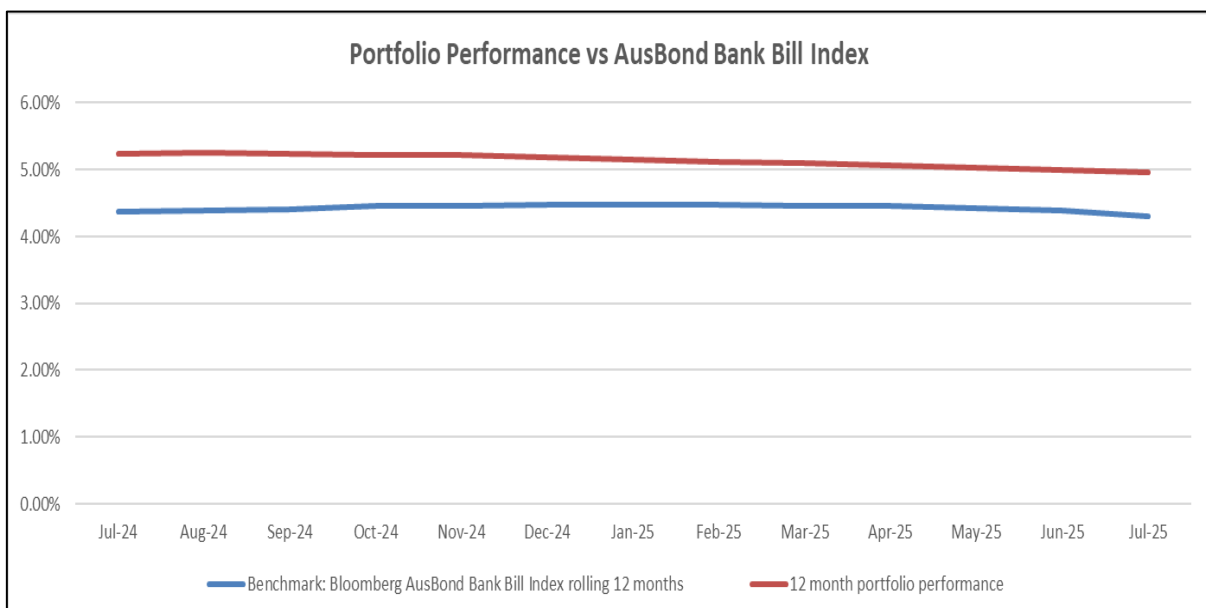
\* Excludes trading account balances

Council's Investment Advisors have stated this form of portfolio reporting conforms to global investment performance standards and that these standards say that periods below 12 months should not be annualised.

The above table shows a comparison of Council's investment portfolio return to the benchmark. Council's Investment Advisor, Laminar Capital, has created an accumulation index for the portfolio which increases each month by the portfolio internal rate of return to enable meaningful comparison to the benchmark AusBond Bank Bill index, which is an accumulation index.

The Bloomberg AusBond Bank Bill Index is engineered to measure the Australian money market by representing a passively managed short term money market portfolio. This index is comprised of 13 synthetic instruments defined by rates interpolated from the RBA 24-hour cash rate, 1M BBSW, and 3M BBSW.

The portfolio achieved a return of 0.396% for the month of July which was 0.096% above the benchmark AusBond Bank Bill Index return of 0.30%. For the past 12 months the portfolio achieved a return of 4.961%, which was 0.651% above the benchmark AusBond Bank Bill Index return of 4.31%.



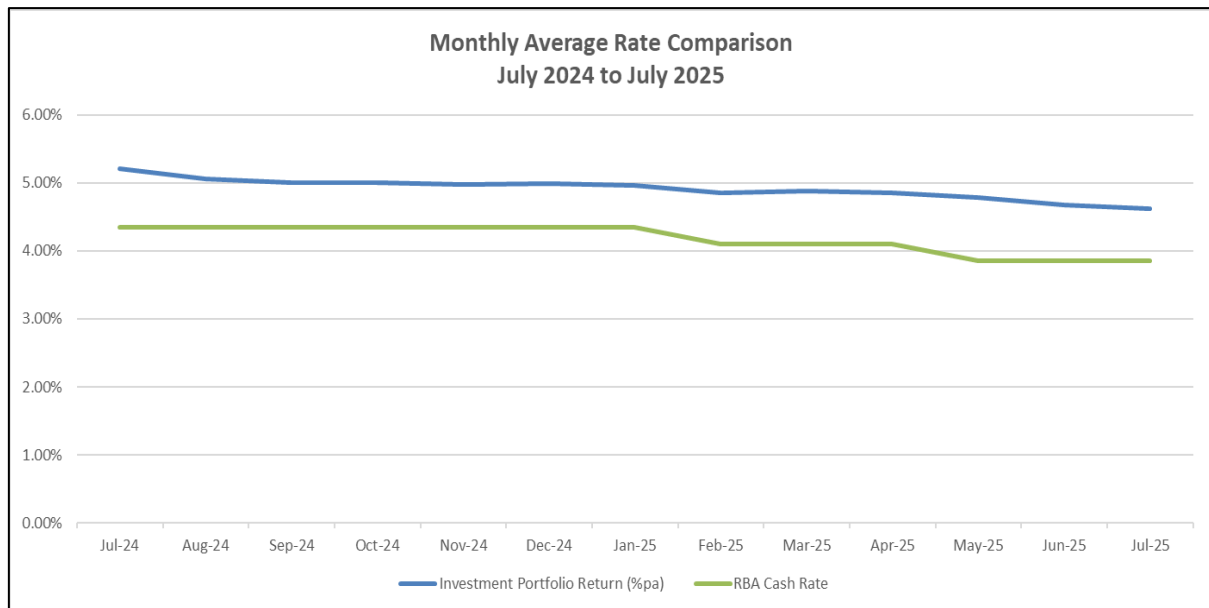
**b) Portfolio Interest Rate vs Benchmark**

	Weighted Average Portfolio Interest Rate (%pa) *	Average RBA Cash Rate
1 Month	4.62%	3.85%
3 Months	4.69%	3.85%
6 Months	4.78%	3.98%
FYTD	4.62%	3.85%
12 Months	4.89%	4.16%

\* Excludes trading account balances

The above table shows the weighted average interest rate of the portfolio as at month end. This is an average of all the interest rates that each term deposit is earning. It is the current earning rate of the portfolio, and this information is useful as it shows how the earning rate changes each month in line with changes in market interest rates. Each time a term deposit matures during the month it is being reinvested at current interest rates. To facilitate meaningful comparison, the weighted average interest rate of the portfolio is compared to the average Reserve Bank of Australia Cash Rate for the same period.

The weighted average interest rate of the portfolio is 4.62%, compared to 4.68% for the prior month. For the past 12 months the weighted average interest rate of the portfolio was 4.89% compared to the average Reserve Bank of Australia Cash Rate of 4.16%.

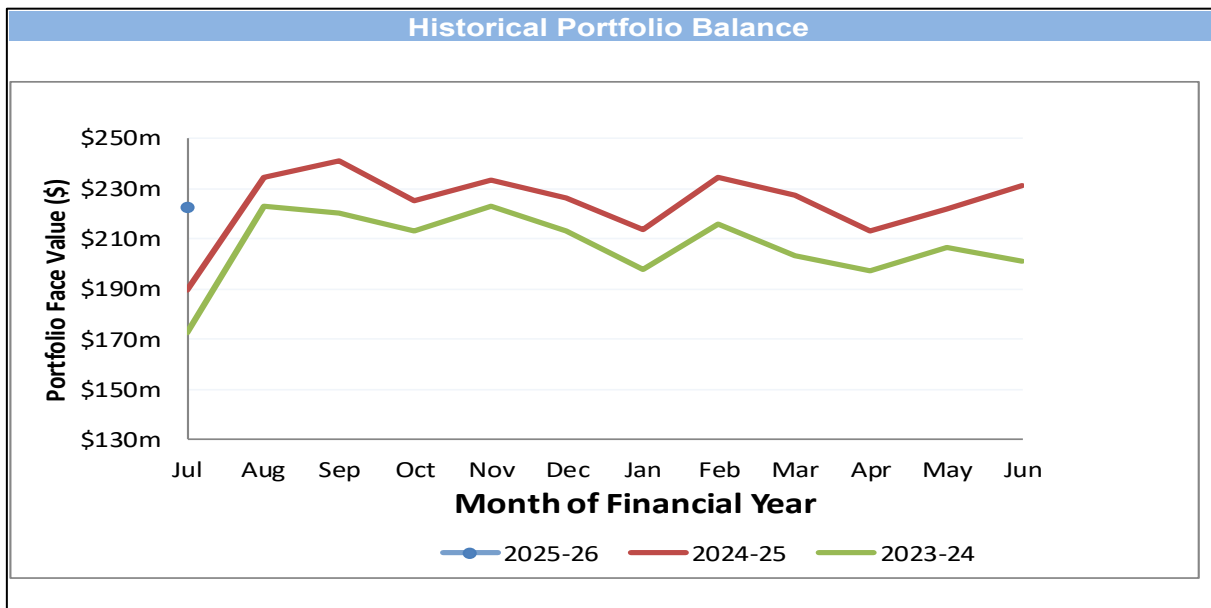


**Investment Income\* vs Budget**

	Year to Date \$
Investment Income	888,990
Adjustment for Fair Value	5
Total Investment Income	888,995
Budgeted Income	625,139

\*Includes all cash and investment holdings

Historical Portfolio Balance			
	2025-26	2024-25	2023-24
<b>Jul</b>	\$222m	\$190m	\$173m
<b>Aug</b>		\$235m	\$223m
<b>Sep</b>		\$241m	\$220m
<b>Oct</b>		\$225m	\$213m
<b>Nov</b>		\$234m	\$223m
<b>Dec</b>		\$226m	\$213m
<b>Jan</b>		\$213m	\$198m
<b>Feb</b>		\$234m	\$216m
<b>Mar</b>		\$227m	\$203m
<b>Apr</b>		\$213m	\$197m
<b>May</b>		\$222m	\$206m
<b>Jun</b>		\$231m	\$201m
<b>Average Portfolio Balance</b>	\$222m	\$224m	\$207m



For the month of July 2025 cash inflows were lower than cash outflows, resulting in a negative cash flow for the period. This is primarily related to the timing of rates instalment due dates, which fall on the last day of the months of August, November, February and May.

### Statement of Compliance

Portfolio Performance vs Bank Bill Index over 12-month period.	✓	Council's investment performance did exceed benchmark.
Monthly Income vs Budget	✓	Council's income from investments did exceed monthly budget.

### Investment Policy Compliance

Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

### Restricted cash, cash equivalents and investments

At the end of July 2025 total cash & investments were \$222,270,850 and were made up of the following reserve allocations.

Allocation of Funds	Amount (\$)	Percentage
Externally restricted	\$66m	29.7%
Internally restricted	\$91m	41.0%
<b>Total restricted</b>	<b>\$157m</b>	<b>70.7%</b>
Unrestricted	\$65m	29.3%
<b>Total</b>	<b>\$222m</b>	<b>100.0%</b>

### FINANCIAL CONSIDERATIONS

Actual investment income for the period from 1 July 2025 to date was \$888,995 compared to budgeted income of \$625,139, a positive variance of \$263,856 as a result of both a higher than anticipated level of investments and higher investment interest rates. The current budget for the full year is \$7,707,000 in investment income.

### GOVERNANCE AND RISK CONSIDERATIONS

A revised Investment Policy was adopted by Council at its meeting on 26 July 2022. The Policy is reviewed annually by the Audit, Risk and Improvement Committee. It was reviewed by the Committee at its meeting in December 2024, and no changes to the Policy were proposed.

Council's Investment Policy and Strategy was reviewed in September 2024 by Council's Investment Advisors, Laminar Capital Pty Ltd, who confirmed that the current policy "remains consistent with the Ministerial Investment Order and guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet" and that they "do not recommend any changes to the list of approved investments or credit limit frameworks".

### ENVIRONMENTAL CONSIDERATIONS

Council's investments are managed in accordance with Council's Investment Policy. Council's Investment Policy requires consideration of environmental responsibility when making investment decisions.

**SOCIAL CONSIDERATIONS**

Council's investments are managed in accordance with Council's Investment Policy. Council's Investment Policy requires consideration of social responsibility when making investment decisions.

**LINK TO STRATEGY**

This report relates to the Community Strategic Plan Outcome and Goal:

- Good governance and participation - Goal 19 Our Council is transparent and trusted to make decisions that reflect the values of the community.

<b>Reporting team</b>	Finance
<b>TRIM file ref</b>	2025/535503
<b>Attachments</b>	Nil

<b>ITEM 9.2      REQUEST TO HOST ALGWA NATIONAL CONFERENCE 2026</b>
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**PURPOSE**

The purpose of this report is to seek Council endorsement to partner with the Australian Government Local Women's Association (ALGWA) to deliver the 75<sup>th</sup> ALGWA Anniversary Conference on the Northern Beaches.

**EXECUTIVE SUMMARY**

- The Australian Government Local Women's Association (ALGWA) mission is to support and promote women in local government through advice, advocacy, connecting and mentoring.
- The ALGWA is hosting its 75<sup>th</sup> Anniversary Conference in 2026 and has requested Northern Beaches Council to partner in the conference delivery through in-kind support.
- The conference provides an opportunity for Northern Beaches Council to demonstrate support for women in local government, showcase the Northern Beaches destination offering and potentially boost the local economy through extended stays of 200 delegates.
- The partnership can be supported within the existing operational budget with minor adjustments to Council's events program.
- A Memorandum of Understanding would be prepared to document the roles and responsibilities of ALGWA and Council to ensure the successful delivery of the conference.

**RECOMMENDATION**

That Council:

1. Endorse an in-kind arrangement with the Australian Local Government Women's Association to deliver the 75<sup>th</sup> ALGWA Anniversary Conference on the Northern Beaches in 2026.
2. Delegate authority to the Chief Executive Officer to do all things necessary to finalise and execute a Memorandum of Understanding with the Australian Local Government Women's Association for the delivery of the 75<sup>th</sup> ALGWA Anniversary Conference in 2026.

## BACKGROUND

The Australian Government Local Women's Association (ALGWA) mission is to support and promote women in local government through advice, advocacy, connecting and mentoring.

Over the past 75 years, ALGWA has grown to encompass hundreds of members spread across the States, ACT and Northern Territory, advocating for policies and programmes that support and advocate for women in local government. Their annual conference serves as the ALGWA's premier national event, drawing members from across Australia.

In 2026 ALGWA is hosting its 75<sup>th</sup> Anniversary Conference and has invited Northern Beaches Council to partner in the delivery through in-kind support.

ALGWA envisions the 75<sup>th</sup> Anniversary Conference as a flagship gathering for women leaders, grassroots organisers, policymakers and community members with approximately 200 people in attendance.

## DISCUSSION

### **Benefits of supporting the delivery of the conference in the Northern Beaches local government area**

The conference provides an opportunity for Northern Beaches Council to demonstrate support for women in local government and showcase the Northern Beaches destination offering with attendees from across Australia. ALGWA organisers, delegates and partners/associates would have the opportunity to stay locally on the Northern Beaches and participate in a variety of local activities.

With the conference intended to commence on a Thursday and end on a Saturday, there is potential to boost local tourism with extended stays, increased local spend and creation of opportunities for local vendors.

### **Roles and Responsibilities**

It is proposed that the ALGWA would be responsible for overall conference design, conference promotions, membership database management, programming, speaker curation, national outreach, legacy projects and sponsorship.

Council would provide in-kind support to help identify and manage the venue and accommodation options, support delegate registrations, assist with identifying sponsorship opportunities, local speaker curation, community engagement, a partner program, longer stay tourism suggestions, promotional support, trade displays and liaison with local businesses and stakeholders as relevant.

A Memorandum of Understanding is intended to be developed to document the roles and responsibilities of ALGWA and Council, to ensure the successful delivery of the conference in the Northern Beaches.

## CONSULTATION

Key internal stakeholders have been consulted and are supportive of partnering with ALGWA to deliver its 75<sup>th</sup> anniversary conference; including teams in the areas of Tourism & Destination, Place & Economic Development and Events, with the potential exposure of the Northern Beaches to an influential national audience.

## TIMING

While dates are subject to ALGWA determination with consideration of venue availability, the conference is currently proposed to be held in August 2026. This would not conflict or impact on any major Council events, and could support local businesses through the end of the winter period.

## FINANCIAL CONSIDERATIONS

This proposal is for in-kind support only. Council would support this event within existing resource allocations.

## GOVERNANCE AND RISK CONSIDERATIONS

It is proposed that a steering committee comprising representatives from both organisations would oversee major decisions and ensure alignment with shared values.

## ENVIRONMENTAL CONSIDERATIONS

The subject of this report has no adverse environmental implications for Council.

## SOCIAL CONSIDERATIONS

The recommendations in this report will have a positive social outcome with the promotion of women as leaders in local government. It will also have potential positive social outcomes locally through promotion of local businesses, venues and operators to delegates from around Australia.

## LINK TO STRATEGY

This report is supported by Northern Beaches Events Strategy Goal 4: *Work in partnership with event organisers in a customer focused manner to promote the delivery of events.*

This report is supported by the Northern Beaches Destination Management Plan Focus Area 2: *Destination Marketing: Attract business and major events.*

This report relates to the Community Strategic Plan Outcomes and Goals:

- Community and belonging - Goal 7 Our community has access to a diverse range of cultural activities and events.
- Community and belonging - Goal 9 Our community is inclusive and connected.

<b>Reporting team</b>	Community Engagement & Communications
<b>TRIM file ref</b>	2025/539698
<b>Attachments</b>	Nil

## ITEM 9.3      **MANLY JAZZ – AMENDMENT TO JAZZ GARDEN OPERATING HOURS**

### **PURPOSE**

The purpose of this report is to facilitate an extension of the suspension of the Alcohol Free Zone on The Corso in Manly to accommodate the operation of the temporary, licensed Jazz Garden activation as part of Manly Jazz 2025.

### **EXECUTIVE SUMMARY**

- Manly Jazz is in its 48<sup>th</sup> year and has a long tradition of promoting a diversity of jazz music.
- As part of the event, a third-party operator will run a temporary Jazz Garden - a relaxed space where attendees can enjoy live music and socialise with friends and family outside on The Corso.
- Council adopted the suspension of part of the Alcohol Free Zone on The Corso at the July 2025 Council meeting (Resolution 165/25) to accommodate the Jazz Garden operating hours of 4.00pm – 8.00pm on Friday 19 September; 11.00am – 6.30pm on Saturday 20 September and 11.00am - 6.30pm on Sunday 21 September.
- In consultation with the operator, it is proposed to extend the operating hours of the Jazz Garden on the Saturday evening from 6.30pm to 8.00pm, to be consistent with the Friday evening, and enhance the event offering on the busiest day.
- The proposed extension to the Saturday operating hours has been endorsed by Northern Beaches Police Area Command Licensing Unit.
- As the Jazz Garden area is situated within an Alcohol Free Zone, it is necessary for Council to resolve to suspend the operation of part of the Alcohol Free Zone for the additional 1.5 hours.

### **RECOMMENDATION**

That Council:

1. Suspend operation of part of the Alcohol Free Zone on The Corso for the Manly Jazz event within the designated Jazz Garden area (as shown in Attachment 1) on Saturday 20 September 2025, 6.30pm – 8.00pm.
2. Note that staff will continue to liaise with Northern Beaches Police Area Command Licensing Unit in relation to the safe management of the area during the suspension.
3. Delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution, including the publication of notices of suspension as required under section 645 of the *Local Government Act 1993*.

## BACKGROUND

Manly Jazz is in its 48<sup>th</sup> year and has a long tradition of promoting a diversity of jazz music.

The event strives to support and promote local businesses, increase visitation and visitor spend in Manly and further enhance Manly's reputation as a destination for great music and hospitality.

As part of the event, a third-party operator has been procured in line with Council policy to run a temporary Jazz Garden - a relaxed space where attendees can enjoy live music and socialise with friends and family outside on The Corso.

Council adopted the suspension of part of the Alcohol Free Zone on The Corso at the July 2025 Council meeting (Resolution 165/25) to accommodate the Jazz Garden operating hours of:

- Friday 19 September 2025, 4.00pm – 8.00pm
- Saturday 20 September 2025, 11.00am – 6.30pm
- Sunday 21 September 2025, 11.00am - 6.30pm.

## DISCUSSION

There is opportunity to extend the operational times of the Jazz Garden on Saturday 20 September 2025 from the current 6.30pm up to 8.00pm, to be consistent with the Friday evening event finish time of 8.00pm and to enhance the event program on the busiest day, encouraging visitors to stay longer in Manly.

To take up this opportunity, Council would be required to temporarily suspend the Alcohol Free Zone in this area for the additional 1.5 hours, to allow the sale and consumption of alcohol.

Under the provisions of section 645(1) of the *Local Government Act 1993*, Council 'may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone by publishing a notice of the suspension in a manner that the council is satisfied is likely to bring the notice to the attention of members of the public in the area as a whole or in a part of the area that includes the zone concerned'.

The Jazz Garden was successfully run in 2024 with no incidents reported by Police or Council staff.

## CONSULTATION

The proposal for this extension has been endorsed by the Northern Beaches Police Area Command Licensing Unit and the third-party operator of the Jazz Garden.

Council will continue to work with Northern Beaches Police Area Command Licensing Unit to ensure the safe operation of the Jazz Garden during the event.

## TIMING

Manly Jazz will take place from Friday 19 September to Sunday 21 September 2025. If the recommended extension is endorsed, the Jazz Garden would operate on:

- Friday 19 September, 4.00pm – 8.00pm
- Saturday 20 September, 11.00am – 8.00pm
- Sunday 21 September, 11.00am - 6.30pm.

It would operate under the liquor licence of the third-party operator during these times only.

## FINANCIAL CONSIDERATIONS

The recommendations of this report pose no additional financial impact on Council.

## GOVERNANCE AND RISK CONSIDERATIONS

Council has worked closely with Northern Beaches Police Area Command Licensing Unit to establish the parameters in which the third-party operator can run the Jazz Garden during Manly Jazz.

The selected operator is required to submit a risk assessment and will be subject to the authority of Police and liquor licensing requirements to ensure the responsible service of alcohol.

It is also a condition of the agreement to operate the Jazz Garden, that the operator must comply with directions from Police or Council to cease operations for any reason to ensure public safety. This may include a liquor licence breach or an alcohol-related incident.

There have been no alcohol-related incidents recorded by Police or Council resulting from the suspension of the Alcohol Free Zone for the purpose of the Jazz Garden at this location in previous years.

## ENVIRONMENTAL CONSIDERATIONS

The subject of this report has no adverse environmental implications for Council. The Jazz Garden will be compliant with Council's waste management plan and single use plastics policy.

## SOCIAL CONSIDERATIONS

The recommendations in this report will have a positive social outcome for the community by:

- Expanding cultural events and creative opportunities, to enable social interaction/cohesion and stimulate wellbeing, enhancing and extending opportunities for a sustainable tourist economy throughout the area.
- Facilitating active, safe, and welcoming centres for residents and visitors during the day and into the evening.
- Facilitating collaboration between local businesses and government on projects.

## LINK TO STRATEGY

This report relates to the Events Strategy 2018-2023 Outcomes and Goals:

- Goal 1: Support a diverse and exciting annual events program that is welcoming, inclusive, safe and that adds value to the Northern Beaches community.
- Goal 2: Activate our town centres and villages to reflect community aspirations, create vibrancy and enhance our sense of place.
- Goal 3: Boost the economic and tourism benefits of events in key destinations.
- Goal 4: Work in partnership with event organisers in a customer focused manner to promote the delivery of events.

This report relates to the Community Strategic Plan Outcomes and Goals:

- Community and belonging - Goal 7 Our community has access to a diverse range of cultural activities and events.
- Community and belonging - Goal 9 Our community is inclusive and connected.
- Good governance and participation - Goal 20 Our Council is proactive, and efficiently and effectively responds to, and delivers on, the evolving needs of the community.

<b>Reporting team</b>	Community Engagement & Communications
<b>TRIM file ref</b>	2025/556206
<b>Attachments</b>	<a href="#">⇒1</a> Suspension of the Alcohol Free Zone in Manly CBD Area - Site Map - Manly Jazz 2025 (Included In Attachments Booklet)

## 10.0 COMMUNITY AND RECREATION DIVISION REPORTS

### ITEM 10.1 THE PARKLIFE PARTNERSHIP PTY LTD - RENT ARREARS WRITE OFF

**NOTE:** *This item was listed on the agenda for the 19 August 2025 Council meeting, but was deferred by Council.*

#### PURPOSE

Under section 213 of the Local Government (General) Regulation 2021, the purpose of this report is to seek approval to write off The Parklife Partnership Pty Ltd's debt of \$45,069 relating to rent arrears for the use of North Narrabeen Reserve for the Beaches Market.

#### EXECUTIVE SUMMARY

- The Parklife Partnership Pty Ltd had a licence to operate weekly markets at North Narrabeen Reserve from March 2016 until 29 July 2022.
- Invoices from markets held from October 2021 until July 2022 totalling \$63,069 remain outstanding.
- Council has pursued payment of these invoices since 2022.
- The Parklife Partnership Pty Ltd remains registered, however there are no properties or assets attached to the business and the owner reports that their income is limited.
- The Parklife Partnership Pty Ltd notified Council of its inability to make payment and has proposed to forgo the bonds held by Council to the value of \$13,000 and pay Council an additional \$5000 over 25 months.
- It is recommended that the remaining debt of \$45,069 is written off.

#### RECOMMENDATION

That Council:

1. Approve the write-off of the rental amount of \$45,069 (including GST) - account BP10816 and BP22367 for The Parklife Partnership Pty Ltd, under section 213 of the Local Government (General) Regulation 2021.
2. Note that Attachment 1 is confidential in accordance with section 11(3) of the *Local Government Act 1993* (the Act), as it relates to matters specified in section 10A(2) of the Act relating to commercial information of a confidential nature that would, if disclosed, result in the release of commercial in confidence information.

## BACKGROUND

The Parklife Partnership Pty Ltd had a licence to operate weekly markets at North Narrabeen Reserve from March 2016 until 29 July 2022. Invoices from markets held from October 2021 until July 2022 totalling \$63,069 remain outstanding.

## DISCUSSION

The Parklife Partnership Pty Ltd's licence agreement to operate the North Narrabeen Reserve markets included a fixed monthly fee, and a rate for each additional stall if more 100 were on site. There was also a specific wet weather fee if the markets were cancelled due to wet weather.

The Parklife Partnership Pty Ltd was required to send market stall numbers to Council after each weekly market, to enable the fee to be calculated. Due to administrative issues, the stall numbers between October 2021 and February 2022 were not confirmed until July 2022.

The invoices relating to the markets held during these months were issued to The Parklife Partnership Pty Ltd on 8 August 2022. By this time, The Parklife Partnership Pty Ltd was no longer operating the markets. Officers corresponded with The Parklife Partnership Pty Ltd over the next 2 years regarding this debt; however, it was not paid.

The Parklife Partnership Pty Ltd formally requested a fee waiver from Council in September 2024, noting the inability to make the outstanding payment. The company proposed to forgo the bonds held by Council to the value of \$13,000 and pay Council an additional \$5,000 over 25 months. Further, the owner indicated that their current income is limited.

Legal Force, Council's debt collection agency investigated The Parklife Partnership Pty Ltd and its ability to pay the outstanding monies. Legal Force reported that although The Parklife Partnership Pty Ltd, was still registered as a company, it was no longer operating and had no property or assets.

Debtor Reference	The Parklife Partnership Pty Ltd BP10816 & BP22367
Date Debt Incurred	October 2021 until July 2022
Amount (including GST)	\$45,069
Description	Outstanding rental
Comments	Rental arrears requested to be written off

Section 213 of the Local Government (General) Regulation 2021 specifies the condition that if a debt is not lawfully recoverable it may be written off. It also specifies conditions in which bad debts may be written off:

- (5) A debt can be written off under this section only -
- if the debt is not lawfully recoverable, or
  - a result of a decision of a court, or
  - if the council or the general manager believes on reasonable grounds that an attempt to recover the debt would not be cost effective.

Council can approve The Parklife Partnership Pty Ltd debt's write off in accordance with section 213(5)(c) of the Regulation.

## CONSULTATION

Since 2022, staff have been in regular contact with The Parklife Partnership Pty Ltd.

**TIMING**

The debt of \$45,069 (including GST) will be immediately written off, and a repayment plan started for \$5000 (including GST) over a 25-month period.

**FINANCIAL CONSIDERATIONS**

The outstanding debts have been included in Council's provision for doubtful debts and as such, there will be no further impact on Council's financial position if the outstanding debts are written off.

**GOVERNANCE AND RISK CONSIDERATIONS**

Staff and Council's external debt recovery company have undertaken all reasonable recovery actions to secure payment of debts. It would be uneconomical and an inefficient use of Council resources to continue to pursue the \$45,069 (including GST).

The Chief Executive Officer has delegated authority to write off debts up to \$20,000. As this debt is over that limit, a Council resolution to write off the amount is required.

**ENVIRONMENTAL CONSIDERATIONS**

The subject of this report has no adverse environmental implications for Council.

**SOCIAL CONSIDERATIONS**

There are no social considerations relating to this report.

**LINK TO STRATEGY**

This report relates to the Community Strategic Plan Outcomes and Goals:

- Good governance and participation - Goal 19 Our Council is transparent and trusted to make decisions that reflect the values of the community.
- Good governance and participation - Goal 20 Our Council is proactive, and efficiently and effectively responds to, and delivers on, the evolving needs of the community.

<b>Reporting team</b>	Sports & Recreation
<b>TRIM file ref</b>	2025/548056
<b>Attachments</b>	1 Legal Advice - Parklife Markets Debt Recoverability (Included In Attachments Booklet) (Confidential)

<b>ITEM 10.2</b> <b>COMMUNITY SAFETY ADVISORY COMMITTEE - CONFIRMED</b> <b>MINUTES OF 8 MAY 2025</b>
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**PURPOSE**

The purpose of this report is to present the minutes of the Community Safety Advisory Committee meeting held on 8 May 2025 for noting.

**EXECUTIVE SUMMARY**

- The Community Safety Advisory Committee is a committee of Council, established to provide guidance to Council on community safety issues impacting the Northern Beaches.
- The meeting held on 8 May 2025 included: presentations on the proposed Manly Special Entertainment Precinct, 24/7 Library Services and e-bike safety; and updates on the Alcohol Free Zones review, the Northern Sydney Wellbeing Collaborative and Youth Mental Health Hub.
- Quarterly Police and Environmental Compliance reports were also provided at the meeting.
- The minutes of the 8 May 2025 Community Safety Advisory Committee meeting were confirmed by the committee at the meeting on 14 August 2025.
- In accordance with Council's requirements, the confirmed minutes of the committee are reported to Council for noting with no actions sought from Council.

**RECOMMENDATION**

That Council note the minutes of the Community Safety Advisory Committee meeting held on 8 May 2025.

## BACKGROUND

This Community Safety Advisory Committee (Committee) meets 4 times per year to provide guidance to Council on crime prevention and community safety issues impacting the Northern Beaches. The Committee monitors the implementation of the Community Safety Plan and informs actions within the Plan.

The meeting held on 8 May 2025 included presentations on the proposed Manly Special Entertainment Precinct, 24/7 Library Services and e-bike safety. Updates on the Alcohol Free Zones review, the Northern Sydney Wellbeing Collaborative and Youth Mental Health Hub were provided.

Quarterly Police and Environmental Compliance reports were also provided at the meeting.

The minutes of the Community Safety Advisory Committee meeting were confirmed by the Committee on 14 August 2025.

## CONSULTATION

Council seeks the guidance of the committee on issues relating to the development of Council strategies and services aimed at enhancing and improving community safety.

## TIMING

Draft minutes are confirmed at the following committee meeting, prior to being reported to Council.

## FINANCIAL CONSIDERATIONS

Funding to support the committee is included in the adopted operational budget.

## GOVERNANCE AND RISK CONSIDERATIONS

The committee is conducted according to Council's governance framework and adopted terms of reference.

## ENVIRONMENTAL CONSIDERATIONS

The subject of this report does not present matters that will create adverse environmental impacts for Council.

## SOCIAL CONSIDERATIONS

The committee provides valuable advice relating to social and community-based outcomes. It includes involvement and engagement with a broad range of stakeholders.

## LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcome and Goal:

- Community and belonging - Goal 8 Our community feels safe and supported.

<b>Reporting team</b>	Community, Arts & Culture
<b>TRIM file ref</b>	2025/527400
<b>Attachments</b>	<a href="#">⇒1</a> Confirmed Minutes - Community Safety Advisory Committee - 20250508 (Included In Attachments Booklet)

## 11.0 ENVIRONMENT AND OPEN SPACE DIVISION REPORTS

### ITEM 11.1 OUTCOME OF PUBLIC EXHIBITION - DRAFT SEAFORTH OVAL RESERVE PLAN OF MANAGEMENT

#### PURPOSE

To report in accordance with Council Resolution 122/25 on the outcomes of the public exhibition of the draft Seaforth Oval Reserve Plan of Management and to seek adoption of the final draft.

#### EXECUTIVE SUMMARY

- At its meeting held on 20 May 2025, Council resolved (122/25) to publicly exhibit the draft Seaforth Oval Reserve Plan of Management (draft PoM).
- The draft PoM categorises Crown Reserve R89212, which falls within the boundary of this plan of management, as Park, Sportsground and Natural Area Bushland.
- The draft PoM also identifies an area for the installation of an intermediate to advanced bike park and amends the Plans of Management for Seaforth Oval, Keirle Park and Tania Park (2004) so that they no longer apply to Seaforth Oval Reserve.
- The draft PoM was exhibited from 23 May 2025 to 6 July 2025, and the large majority of the 116 submissions and comments received supported the draft PoM as set out in the Community Engagement Report (Attachment 1).
- Minor amendments have been made to the draft PoM as set out in this report, noting that these amendments are not considered to be substantial.
- The final draft Seaforth Oval Reserve Plan of Management (final draft PoM), incorporating the proposed amendments, is presented for adoption at Attachment 2.

#### RECOMMENDATION

That Council:

1. Note its consideration of submissions and comments received in respect of the public exhibition of the draft Seaforth Oval Reserve Plan of Management.
2. Note its opinion that amendments incorporated into the final draft Seaforth Oval Reserve Plan of Management at Attachment 2 are not substantial and therefore the final draft Seaforth Oval Reserve Plan of Management may be adopted without further public exhibition.
3. Note adoption of the final draft Seaforth Oval Reserve Plan of Management will result in confirmation of the land categories of Park, Sportsground and Natural Area Bushland for Crown Reserve R89212 as set out in the final draft Seaforth Oval Reserve Plan of Management.
4. Note adoption of the Seaforth Oval Reserve Plan of Management under section 41 of the *Local Government Act 1993* will amend the Plans of Management for Seaforth Oval, Keirle Park, and Tania Park 2004.
5. Adopt the Seaforth Oval Reserve Plan of Management at Attachment 2 as the Plan of Management for the land concerned under section 40(1) of the *Local Government Act 1993* as modified by clause 70B of the Crown Land Management Regulation 2018 and section 3.23(6) of the *Crown Land Management Act 2016* (to the extent applicable).
6. Send a copy of the adopted Seaforth Oval Reserve Plan of Management to the NSW Department of Planning, Housing and Infrastructure.

## BACKGROUND

Seaforth Oval Reserve (the Reserve) is highly valued by our community as a place for sport, recreation and community activities, volunteering, and social connection. The Reserve includes a sportsground (fringed by bushland and Garigal National Park) and facilities including the Seaforth Oval Community and Sporting Pavilion (the Pavilion), lit sports fields, natural and synthetic turf cricket wickets, cricket nets, playground, mini basketball court, a dog off-leash area (on the sportsground) and car parking and internal roads.

In 2024 Council prepared a draft Seaforth Oval Reserve Plan of Management (draft PoM) which:

- enables Council to, among other things, improve the Reserve's facilities including the sportsground, recreation and park facilities, the Pavilion and to develop a new intermediate to advanced level bike park in a specific area of the Reserve
- ensures ongoing and improved conservation and management of the Reserve's bushland
- has been informed by community feedback received from engagement undertaken in 2023
- incorporates additional Crown land for the bike park
- is consistent with the *Local Government Act 1993* (LG Act) and the *Crown Land Management Act 2016* (CLM Act).

The draft PoM is a site-specific plan of management for Crown Reserve R89212 for which Council is the Crown land manager.

In accordance with the LG Act, on 21 August 2024 the draft PoM was sent by Council to the NSW Department of Planning, Housing and Infrastructure (DPHI) for review and consent to proceed to public exhibition. In a letter from the DPHI, dated 5 December 2024, the DPHI provided the Minister's consent to Council to publicly exhibit the draft PoM, following completion of a final review and minor amendments. A final review was completed and minor amendments made to the draft PoM.

In response to requests from Council on 16 May 2025, the NSW Government added 2.72 hectares of additional Crown Land to Crown Reserve R89212. The draft PoM categorises Crown Reserve R89212 as Park, Sportsground and Natural Area Bushland, as detailed in maps in the draft PoM.

At its meeting held on 20 May 2025, Council resolved (122/25) to publicly exhibit the draft Seaforth Oval Reserve Plan of Management and to report back on the outcomes.

## DISCUSSION

In response to Council Resolution 122/25, the draft PoM was publicly exhibited for community feedback from 23 May 2025 to 6 July 2025. Following the public exhibition period, a review was undertaken of the 116 submissions and comments received, as set out in the Community Engagement Report (Attachment 1). Most of these submissions and comments supported the draft PoM.

Based on the review of the feedback received and an internal review of the draft PoM, minor amendments have been made to the draft PoM to:

- make minor editorial and formatting changes, including to the names of NSW and Federal Government agencies and references to legislation for currency
- consider in the design for the proposed upgrade of the overflow (informal) carpark, a hybrid hard/soft surface treatment to assist with drainage and capacity
- consider in the design of the proposed basketball court upgrade, dual use for car parking and, if Council provides its approval, also consider the feasibility of lighting the existing court following community consultation.

A final draft Seaforth Oval Reserve Plan of Management (final draft PoM) has been prepared which incorporates these amendments (Attachment 2). These amendments are considered minor and not substantial, meaning the final draft PoM may be adopted without public exhibition of the amendments pursuant to section 40(2)(b) of the LG Act. It is in keeping with advice from DPHI that Council may adopt this final draft PoM under section 40(1) of the LGA Act, as modified by clause 70B of the Crown Land Management Regulation 2018 (CLM Regulation).

## CONSULTATION

Section 38 of the LG Act requires Council to give public notice of the draft PoM, including exhibition not less than 28 days. The public notice must also specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition, during which submissions may be made to Council. The draft PoM (along with an easy read version) was publicly exhibited for 45 days from 23 May 2025 to 6 July 2025.

The opportunity to provide feedback was promoted via emails to stakeholders, letters to local residents, temporary signs at Seaforth Oval Reserve, Council's email newsletters, one drop-in session at the Reserve, a Have Your Say project page on Council's website and the option to book a call to speak to the team. Feedback was collected through an online submission form as well as letters and emails.

A total of 116 discrete submissions were received during the public exhibition period, and comments were received with over 100 of these submissions. Most of these submissions and comments were supportive of the draft PoM. Ninety percent of submissions supported the draft PoM (61 percent very supportive, 29 percent somewhat supportive) and 10 percent of submissions did not support the draft PoM (3 percent not very supportive and 7 percent not at all supportive).

Comments from respondents supportive of the draft PoM included key themes such as: strong support for the proposed bike park; requests for improvements to sport and park facilities, Seaforth Community and Sporting Pavilion, court, playground, and the overflow carpark and requests for more car parking at busy times; better traffic management; and better bushland management.

Some respondents supportive of the draft PoM were concerned about the lack of parking and traffic congestion when the Reserve is busy.

Comments from respondents not supportive of the draft PoM included key themes such as to prioritise Council's funding, divert funds from the proposed bike park to other facilities, concerns the proposed bike park may lead to a loss of parking space and anti-social activities and impact nearby residents.

Some respondents commented on how important this Reserve is to residents, visitors and sporting and community groups for sport, recreation and community activities and social connection.

Details of the public exhibition and review of submissions and comments received and a link to a verbatim list of these submissions and comments are set out in the Community Engagement Report at Attachment 1. An overview of key themes that arose from the review and staff responses are presented in Table 1 below.

**Table 1: Public Exhibition of the Draft Seaforth Oval Reserve Plan of Management - Overview of Key Themes and Responses**

Theme	What we heard - issues, suggestions, requests and other considerations raised	Responses
Support for the proposed bike park	<p>Comments were received in support of the proposed bike park including:</p> <ul style="list-style-type: none"> <li>there's a huge bike community</li> <li>there is a need for more bike facilities to help support the growing number of riders</li> <li>give back to the riding community who are looking for new places to ride with the</li> </ul>	<ul style="list-style-type: none"> <li>Following consultation with riders a need was identified for an intermediate to advanced level bike park in the southern area of the Northern Beaches. A subsequent review of potential locations identified Seaforth Oval as a suitable location which was then confirmed through</li> </ul>

Theme	What we heard - issues, suggestions, requests and other considerations raised	Responses
	<p>removal of unauthorised jumps at The Grove and Red Hill</p> <ul style="list-style-type: none"> <li>• will help stop unsanctioned trails</li> <li>• supports mental and physical health</li> <li>• a great place for kids to hangout, get outdoors, ride, have fun and get away from gaming</li> <li>• help get people off e-bikes and onto real bikes for real fun</li> <li>• more biking infrastructure will encourage people to explore nature on 2 wheels</li> <li>• will fill the gap between the Wyatt Avenue and Bare Creek bike parks</li> <li>• good location</li> <li>• can ride there from home</li> <li>• the bike park is an all-ages activity</li> <li>• there are very limited intermediate level skill parks in the area to help riders progress to the skills needed to navigate Bare Creek</li> <li>• the Trash Free Trails community group is happy to help keep the proposed bike park trash free.</li> </ul> <p>A variety of ideas were received for the bike park design including:</p> <ul style="list-style-type: none"> <li>• design to enable riders to develop and progress skills</li> <li>• consider designing more for intermediate rather than advanced riders</li> <li>• consider smaller tabletops, jumps, drops, lips, rollable jumps and berms</li> <li>• should be beginner to intermediate.</li> </ul>	<p>adoption of Council's <a href="#">Let's Play! Open Space and Outdoor Recreation Strategy and Action Plan 2022</a>.</p> <ul style="list-style-type: none"> <li>• Should the Seaforth Oval Reserve Plan of Management (draft PoM) be adopted: <ul style="list-style-type: none"> <li>- the proposed bike park will be designed for intermediate to advanced level riders</li> <li>- a working group will be formed to assist Council with the design of the bike park. This group will include representatives from riding groups and riders</li> <li>- a volunteer program will be established to assist with the maintenance of the bike park</li> <li>- the design elements suggested will be considered.</li> </ul> </li> </ul> <p>No changes proposed to the draft PoM.</p>
Traffic and parking	<p>Comments were received about traffic and parking including:</p> <ul style="list-style-type: none"> <li>• not enough parking when the Reserve is busy especially weekends.</li> <li>• support improvements to parking and the entry and exits.</li> <li>• parking and access have not been adequately addressed.</li> <li>• traffic is dangerous and unsustainable at peak times.</li> <li>• parking needs improvement and overflow carpark to be better maintained and a better surface.</li> <li>• a new full sized basketball court could be used as an overflow carpark like the ones at the Forestville War Memorial Playing Fields</li> <li>• traffic congestion in and out of the Reserve is a hazard on weekends.</li> <li>• new infrastructure should not be at the expense of car parking.</li> </ul>	<ul style="list-style-type: none"> <li>• Should the draft PoM be adopted: <ul style="list-style-type: none"> <li>- a Traffic Management Plan (TMP) will be prepared to investigate the feedback received about insufficient parking and traffic congestion when the Reserve is busy and to provide options to address parking and traffic issues identified; the outcomes will inform future upgrades of the roads and carparks at the Reserve</li> <li>- an upgrade of the overflow/ informal carpark will be considered when resources are available; the design will consider a hybrid approach of formalised traffic lanes and grass parking bays</li> <li>- a portion of the bike park is planned to be in the area south of the overflow carpark where Council stores work materials –</li> </ul> </li> </ul>

Theme	What we heard - issues, suggestions, requests and other considerations raised	Responses
	<ul style="list-style-type: none"> <li>bus stops and the Wakehurst Parkway/Burnt Street intersection needs better planning.</li> <li>consider a multi-story carpark</li> </ul>	<p>the bike park will be designed to minimise impact on the Reserve's overall parking capacity.</p> <ul style="list-style-type: none"> <li>Any upgrade to roads and carparks at the Reserve is subject to the availability of funding and the required environmental, planning or other approvals.</li> <li>A multi-story carpark is not being considered for the Reserve.</li> <li>Bus stops outside the Reserve and the intersection at Wakehurst Parkway/Burnt Street intersection are outside the draft PoM boundary. This matter has been forwarded to Council's Transport Network team and Transport for NSW.</li> <li>The draft PoM has been amended to include consideration of upgrading the existing basketball court for dual use for parking and consideration in the design for the upgrade of the overflow carpark a hybrid hard/soft surface treatment for better drainage and capacity (this follows a similar successful arrangement at Forestville War Memorial Playing Fields). No other changes proposed to the draft PoM.</li> </ul>
Natural environment, bushland and trails	<p>Comments were received about the natural environment, bushland and trails management including:</p> <ul style="list-style-type: none"> <li>support retention, protection of and caring for bushland, habitat, flora and fauna</li> <li>improve bushland trails including in the additional Crown land</li> <li>the Trash Free Trails community group is happy to provide volunteers to help care for the bushland.</li> </ul>	<ul style="list-style-type: none"> <li>Should the draft PoM be adopted, it is proposed: <ul style="list-style-type: none"> <li>to retain and enhance existing bushland areas through tree plantings, and to conserve and extend the tree canopy to create new shade as approved and when resources are available.</li> <li>that bushland trails within the Reserve will be managed and maintained as required and improved as approved and when resources are available.</li> <li>to continue supporting bushland volunteers</li> </ul> </li> </ul> <p>No changes proposed to the draft PoM.</p>
Do not support the proposed bike park	<p>A small number of comments received did not support the bike park for reasons including:</p> <ul style="list-style-type: none"> <li>bike parks at Manly Vale and Belrose are underutilised</li> <li>bushland at The Grove has been trashed by bike users</li> <li>may impact, reduce parking</li> <li>safety risk of riders riding in the carpark</li> </ul>	<ul style="list-style-type: none"> <li>Following consultation with riders a need was identified for an intermediate to advanced level bike park in the southern area of the Northern Beaches. A subsequent review of potential locations identified Seaforth Oval as a suitable location which was then confirmed through adoption of Council's Open Space and Outdoor Recreation Strategy and Action Plan 2022.</li> </ul>

Theme	What we heard - issues, suggestions, requests and other considerations raised	Responses
	<ul style="list-style-type: none"> <li>• re-allocate funds for the bike park to something the whole community can use e.g. footpaths, courts, trails, carpark</li> <li>• bike community does not contribute ongoing fees like other clubs to use facilities and should purchase their own land</li> <li>• will attract unsavoury characters</li> <li>• overcrowding, environmental impacts, noise and impact amenity of residents.</li> </ul>	<ul style="list-style-type: none"> <li>• The bike park is identified in Council's Delivery Program 2025-29. Detailed design and works are proposed to commence in 2025-26 and will be funded from Development Contributions.</li> <li>• Funding for the ongoing maintenance of the bike park would be considered through Council's annual budget process. The proposed volunteer maintenance will assist with reducing the cost of bike park maintenance.</li> <li>• Crime Prevention through Environmental Design Principles will inform design of the bike park – consideration will be given to increasing passive surveillance from within the Reserve.</li> <li>• Key aspects of the location of the proposed bike park: <ul style="list-style-type: none"> <li>- there are no homes on the northern or western boundaries of the location</li> <li>- homes situated south of the Reserve are separated from the location by over 5 hectares of bushland (in the Reserve and Garigal National Park)</li> <li>- homes situated east of the Reserve are separated from the location by Wakehurst Parkway and well-established vegetation</li> <li>- a portion of the bike park is planned to be in the area south of the overflow carpark where Council stores work materials – the bike park will be designed to minimise impact on the Reserve's overall parking capacity.</li> </ul> </li> <li>• It is considered likely that many users of the proposed bike park will ride to the Reserve rather than drive.</li> <li>• Consultation has been undertaken with the Northern Beaches Police Area Command who did not object to the development of a bike park at this location.</li> <li>• The bike park will be a public recreation facility accessible to the community on a casual basis without a booking. No fees are planned to be charged for casual use of the bike park. This arrangement aligns with casual use access to other outdoor public facilities in Council's open spaces such as playgrounds,</li> </ul>

Theme	What we heard - issues, suggestions, requests and other considerations raised	Responses
		<p>basketball courts and fitness equipment.</p> <p>No changes proposed to the draft PoM.</p>
Requests for improvements to facilities	<p>Comments were received for improvements to facilities at the Reserve including:</p> <ul style="list-style-type: none"> <li>• request for an upgraded new full sized multi-use basketball court with timed solar lighting for night use</li> <li>• current court needs improving</li> <li>• there are basketball teams looking for places to train</li> <li>• request for netball courts</li> <li>• add a large rebound wall to practice kicking or hitting balls</li> <li>• request for synthetic playing surface for use in all weather and for a variety of sports including soccer, hockey, and AFL</li> <li>• upgrade playground for kids 1-12 years old and new equipment such as swings, slides, climbing structures and trampolines</li> <li>• fix field drainage issues</li> <li>• increase the size of sports fields</li> <li>• sports field becomes dust bowl over winter as over-used</li> <li>• consider Pavilion upgrades including a new public café / bar</li> <li>• request for a fitness gym, tennis courts</li> <li>• support improvements to sport and recreation facilities.</li> </ul>	<ul style="list-style-type: none"> <li>• Should the draft PoM be adopted, it is proposed to: <ul style="list-style-type: none"> <li>- expand and upgrade the existing basketball court when funds are available.</li> </ul> <p>Consideration will be given to making the court multi-purpose, to include netball rings and netball court markings and to consider use for parking. There is not the available space at the Reserve to establish additional new courts. Lighting can be considered under the draft PoM.</p> <li>- consider new and upgraded equipment including for younger children at the existing playground when it is due for renewal.</li> </li></ul> <ul style="list-style-type: none"> <li>• It is not proposed to convert the natural turf sports fields at the Reserve to synthetic. There are other more suitable Regional and District Council sportsgrounds that could be considered.</li> <li>• In November 2024 drainage for the sports fields was upgraded.</li> <li>• The sports fields are inspected regularly to ensure playing surfaces are suitable for sport. Annually after the winter sports season sports fields are renovated including returfing as needed.</li> <li>• Council's Open Space and Outdoor Recreation Strategy and Action Plan 2022 sets out Council's priorities for new recreation facilities. The Strategy proposes a bike park at this Reserve; it does not propose a fitness gym or tennis courts for this Reserve.</li> <li>• The sports fields at the Reserve are line marked in accordance with field size standards for each sport and in consultation with sports.</li> <li>• Due to the environmental impacts the sports fields cannot be expanded into the adjoining bushland within the Reserve. Further, Council is not in support of removing bushland and important environmental habitat in this Reserve for more sports fields.</li> <li>• It is not proposed in the draft PoM to support development of a new permanent café/bar at the Reserve</li> </ul>

Theme	What we heard - issues, suggestions, requests and other considerations raised	Responses
		<p>given the cost to establish such permanent facilities and there has been no identified need.</p> <p>Nonetheless mobile food and café operators may apply to Council for approval to operate at the Reserve.</p> <ul style="list-style-type: none"> <li>The draft PoM has been amended to add, should Council provide its approval consider the feasibility of lighting the existing court following community consultation. No other changes proposed to the draft PoM.</li> </ul>
Community benefits of the Reserve	<p>Comments were received about the benefits of the Reserve to the community including:</p> <ul style="list-style-type: none"> <li>the Reserve plays a critical role in the community</li> <li>allows young people and adults to be active and get outdoors</li> <li>outdoor activities and sport are important for a healthy and happy community</li> </ul>	<ul style="list-style-type: none"> <li>Social interaction and participation in sport, recreation, community activities and volunteering at the Reserve provide potential benefits including improved mental and physical well-being, reduced social isolation, and increased feelings of belonging and purpose.</li> </ul> <p>No changes proposed to the draft PoM.</p>
Dog off-leash use of the Reserve	<p>Comments were received supporting the existing dog off-leash area at the Reserve including:</p> <ul style="list-style-type: none"> <li>provides opportunities for social interactions for dogs and their owners</li> <li>there are not enough off-leash areas on the Northern Beaches.</li> </ul> <p>Other responses received about dogs include:</p> <ul style="list-style-type: none"> <li>protect the turf cricket wicket from dogs e.g. with a soft mesh fence</li> <li>a request for dog training facilities</li> <li>do not support dogs on the sportsground.</li> </ul>	<ul style="list-style-type: none"> <li>Council will liaise with the cricket club/association that uses the Reserve about practicable ways of preventing dogs from the turf cricket.</li> <li>Permanent dog training facilities for the Reserve are not proposed in the draft PoM as they are incompatible with the current uses of the sportsground.</li> </ul> <p>No changes proposed to the draft PoM.</p>
Council funding	<p>A small number of responses referred to Council funding including:</p> <ul style="list-style-type: none"> <li>developments should be shelved until Council can afford them</li> <li>improvements are not necessary now.</li> </ul>	<ul style="list-style-type: none"> <li>Should the draft PoM be adopted actions in the adopted PoM are unfunded until confirmed in Council's Delivery Program for operational or capital funding. Funding for these actions will be considered as required during budget reviews and the annual process for developing Council's Delivery Program and budgets. External grants would also be sought to fund the actions in the draft PoM as opportunities arise.</li> </ul> <p>No changes proposed to the draft PoM.</p>
More activities and events at the Reserve	<p>Comments were received about expanding recreation activities and events at the Reserve e.g. Art exhibitions, men's club, keep fit, yoga.</p>	<ul style="list-style-type: none"> <li>The Pavilion and the Reserve can be booked by individuals and groups for community activities and events such as art exhibitions, men's club, fitness activities and the like. Information about how to apply for a booking is available on Council's website.</li> </ul> <p>No changes proposed to the draft PoM.</p>

**TIMING**

Should the final draft PoM be adopted by Council, it will come into immediate effect. A copy of the adopted Seaforth Oval Reserve Plan of Management (adopted PoM) would be sent to the DPHI and placed on Council's website.

**FINANCIAL CONSIDERATIONS**

The budget to construct the proposed bike park, \$434,175, has been approved through the current Delivery Program 2025-2029.

Should the draft PoM be adopted by Council, the other improvements identified in the draft PoM are unfunded until confirmed in Council's Delivery Program for operational and capital funding. Funding for these actions would be considered during the annual process for developing Council's Delivery Program and budgets. Grant funding for these actions could also be sought from the State and Federal Government and other sources as opportunities arise.

**GOVERNANCE AND RISK CONSIDERATIONS**

Should the final draft PoM be adopted by Council, the Plans of Management for Seaforth Oval, Keirle Park, and Tania Park (2004) will be amended as set out in the adopted PoM to no longer apply to Seaforth Oval Reserve.

**ENVIRONMENTAL CONSIDERATIONS**

Should the final draft PoM be adopted by Council, implementation of actions in the adopted PoM are dependent on resourcing, funding, and obtaining any necessary approval, licence, authorisation, or permission in accordance with relevant legislation. The provisions of other statutes may apply to the implementation of each action. In particular, prior to carrying out actions, it may be necessary to obtain development consent and/or undertake an environmental assessment under legislation including Part 5 of the *Environmental Planning and Assessment Act 1979*.

**SOCIAL CONSIDERATIONS**

The final draft PoM has been prepared for Seaforth Oval Reserve to, among other things, enable Council to improve infrastructure and provide sport and recreation opportunities that better meet community needs, and incorporate additional Crown land into the Reserve.

**LINK TO STRATEGY**

The final draft PoM aligns these Community Strategic Plan 2040 Outcomes and Goals:

- Protection of the environment - Goal 1 Our bushland, coast and waterways are protected for their intrinsic value.
- Environmental sustainability - Goal 5 Our built environment is developed in line with best practice sustainability principles.
- Housing, places, and spaces - Goal 12 Our community has access to spaces that enable healthy and active living and allow for a broad range of creative, sporting, and recreational opportunities to be enjoyed.
- Good governance and participation - Goal 19 Our Council is transparent and trusted to make decisions that reflect the values of the community.
- Good governance and participation - Goal 20 Our Council is proactive, and efficiently and effectively responds to, and delivers on, the evolving needs of the community.

- Good governance and participation - Goal 21 Our community is engaged in decision making processes.

<b>Reporting team</b>	Parks & Open Space
<b>TRIM file ref</b>	2025/453099
<b>Attachments</b>	<a href="#">⇒1</a> Community Engagement Report - Public Exhibition of the Draft Seaforth Oval Reserve Plan of Management (Included In Attachments Booklet) <a href="#">⇒2</a> Final Draft Seaforth Oval Plan of Management (Included In Attachments Booklet)

## ITEM 11.2      **TEMPORARY CHANGES TO ALCOHOL PROHIBITED AREAS FOR COUNCIL'S CHRISTMAS CHORAL CONCERT 2025, NEW YEARS EVE 2025 AND AUSTRALIA DAY 2026**

### PURPOSE

The purpose of this report is to consider declaring temporary 24-hour Alcohol Prohibited Areas on New Years Eve 2025 and Australia Day 2026 and suspending the Alcohol Prohibited Area at Manly Oval on 4 December 2025 for Council's Christmas Choral Concert.

### EXECUTIVE SUMMARY

- In recent years, at the request of the NSW Northern Beaches Police Area Command (the Police) Council has declared temporary 24-hour Alcohol Prohibited Areas (APAs) at Rowland Reserve, Bayview on New Year's Eve and at all Council reserves and parks on Australia Day to assist in managing alcohol related anti-social behaviour.
- Council has authority to declare or suspend APAs under section 632A of the *Local Government Act 1993*.
- The Police have requested that Council declare temporary 24-hour APAs at Rowland Reserve on New Year's Eve 2025 and at all Council reserves and parks on Australia Day 2026 (Attachment 1).
- It is also recommended that the 24-hour APA at Manly Oval be suspended for Council's Christmas Choral Concert on 4 December 2025 from 5.00pm to 8.30pm, noting that there is no objection from the Police (Attachment 1) and this has occurred in prior years without incident.

### RECOMMENDATION

That Council:

1. Note the request of the NSW Northern Beaches Police Area Command to declare temporary 24-hour Alcohol Prohibited Areas at Rowland Reserve, Bayview on New Year's Eve 2025 and at all Council reserves and parks on Australia Day 2026.
2. Declare a temporary Alcohol Prohibited Area under section 632A of the *Local Government Act 1993* at Rowland Reserve, Bayview for New Year's Eve from 6.00am on 31 December 2025 for 24 hours until 6.00am on 1 January 2026.
3. Declare temporary Alcohol Prohibited Areas at all Council reserves and parks under section 632A of the *Local Government Act 1993* for Australia Day from 6.00am on 26 January 2026 for 24 hours until 6.00am on 27 January 2026.
4. Note that Council's beaches are 24-hour Alcohol Prohibited Areas, including on Australia Day.
5. Suspend the operation of the Alcohol Prohibited Area at Manly Oval on 4 December 2025 from 5.00pm until 8.30pm for Council's Christmas Choral Concert under section 632A of the *Local Government Act 1993*.
6. Publish notices of the above as required and pursuant to the relevant sections of the *Local Government Act 1993*.
7. Install temporary signage at Manly Oval, Rowland Reserve and at Council's beaches and high use reserves and parks where there are no permanent 24-hour Alcohol Prohibited Area signs.

## BACKGROUND

### Temporary 24-hour Alcohol Prohibited Areas - New Year's Eve 2025 and Australia Day 2026

In recent years, at the request of the NSW Northern Beaches Police Area Command (the Police), Council has declared temporary 24-hour Alcohol Prohibited Areas (APAs) at Rowland Reserve, Bayview on New Year's Eve and at Council's reserves and parks on Australia Day. This joint initiative assists the Police in managing alcohol-related antisocial behaviour.

The Police have requested in writing that Council declare temporary 24-hour APAs at Rowland Reserve on New Year's Eve 2025 and at all Council reserves and parks on Australia Day 2026 (Attachment 1).

### Suspension of the 24-hour Alcohol Prohibited Area at Manly Oval for Council's Christmas Choral Concert 4 December 2025

Council's annual Christmas Choral Concert at Manly Oval will be held on Thursday 4 December 2025. Alcohol has been permitted at this concert in prior years without incident. Council's Events and Partnership Team, who coordinate this event, has again requested the 24-hour APA at Manly Oval be suspended to allow attendees to bring alcohol to this event for their own consumption. This request was put to the Police who have responded that they have no objection to this request.

## DISCUSSION

In response to the Police request for temporary APAs it is recommended that:

- a temporary 24-hour APA be declared at Rowland Reserve, Bayview for New Year's Eve from 6.00am on 31 December 2025 for 24 hours until 6.00am on 1 January 2026
- temporary 24-hour APAs be declared at all Council reserves and parks for Australia Day from 6.00am on 26 January 2026 for 24 hours until 6.00am on 27 January 2026.

In addition to the above, Council's beaches are permanent 24-hour APAs including on Australia Day (Resolution 128/24 at 28 May 2024 Ordinary Council meeting).

In response to the request from the Events and Partnership Team and noting the response from the Police (Attachment 1) it is recommended that the operation of the APA at Manly Oval be suspended on 4 December 2025 from 5.00pm to 8.30pm for Council's Christmas Choral Concert.

## CONSULTATION

Staff have consulted with the Police regarding their request for temporary 24-hour APAs on New Year's Eve 2025 and Australia Day 2026 and Council's proposal for suspending the Alcohol Prohibited Area at Manly Oval for Council's Christmas Choral Concert 2025.

## TIMING

Should the recommendations within this report be approved, the public will be notified about the changes to the APAs via Council's website and on temporary signs prior to the commencement of these arrangements. Temporary signs will be installed at Manly Oval, Rowland Reserve and beaches and high use reserves and parks where there are not already permanent 24-hour APA signs in place.

## FINANCIAL CONSIDERATIONS

The costs to make, install and remove temporary signs notifying the public about the changes to the APAs set out in this report can be met with funds available in the 2025/26 Parks and Open Space operational budget.

## GOVERNANCE AND RISK CONSIDERATIONS

Establishment of an APA requires the approval of the Police Area Commander or Police District Commander. The Northern Beaches Police Area Commander has requested these temporary changes to the APAs set out in this report and provides approval for them should they be adopted by Council.

Alcohol has been permitted at Council's Christmas Choral Concert at Manly Oval in recent years without incident. For the 2025 concert a range of risk management measures will be put in place to manage alcohol related matters including that no alcohol will be sold on-site, no glass will be permitted on the oval and security will be engaged to manage crowd behaviour.

Should the recommendations within this report be approved notices regarding changes to APAs will be published as required and pursuant to the *Local Government Act 1993*. Once the specified timeframes have passed, the respective APAs shall operate as normal.

Council has authority to declare or suspend Alcohol Prohibited Areas under section 632A of the *Local Government Act 1993*.

## ENVIRONMENTAL CONSIDERATIONS

The recommendations within this report have no adverse environmental implications for Council. APA signage from previous years will be reused where possible.

## SOCIAL CONSIDERATIONS

The proposals for temporary 24-hour APAs on New Year's Eve 2025 and Australia Day 2026 will assist Police in managing alcohol related antisocial behaviour.

## LINK TO STRATEGY

This report relates to these Community Strategic Plan 2040 Outcomes and Goals:

- Community and belonging - Goal 8 Our community feels safe and supported.
- Good governance and participation - Goal 19 Our Council is transparent and trusted to make decisions that reflect the values of the community.
- Good governance and participation - Goal 20 Our Council is proactive, and efficiently and effectively responds to, and delivers on, the evolving needs of the community.

<b>Reporting team</b>	Parks & Open Space
<b>TRIM file ref</b>	2025/453221
<b>Attachments</b>	<a href="#">⇒1</a> Letter from Northern Beaches Police Area Command requesting temporary changes to Alcohol Prohibited Areas 21 August 2025 (Included In Attachments Booklet)

## 12.0 PLANNING AND PLACE DIVISION REPORTS

### ITEM 12.1 FIRE AND RESCUE NSW INSPECTION REPORT - PITTWATER ROAD MANLY

#### PURPOSE

The purpose of this report is to table a report received from Fire and Rescue NSW (FRNSW) following inspection by the fire brigade of a property in Pittwater Road, Manly and to determine an appropriate response by Council.

#### EXECUTIVE SUMMARY

- FRNSW has powers under section 9.32 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) to carry out inspections of buildings, and is required to forward its findings and recommendations to Council.
- Council must table any reports and recommendations at a meeting of Council to determine whether it will exercise its powers to give a Fire Safety Order, and must give notice of Council's determination to FRNSW.
- Council's Fire Safety officer investigated the matters raised by FRNSW in relation to the property at Pittwater Road, Manly.
- This investigation led to the issue of a Notice of Intention to give a Development Control Order (Fire Safety Order No.1) on 11 July 2025, and it is recommended that a Fire Safety Order be issued to ensure adequate fire safety systems are provided to the property.

#### RECOMMENDATION

That Council:

1. Exercise its powers under the *Environmental Planning and Assessment Act 1979* to give a Development Control Order (Fire Safety Order No.1) to address the fire safety deficiencies at Pittwater Road, Manly.
2. Provide notice to Fire & Rescue NSW of this determination.
3. Delegate authority to the Chief Executive Officer to do all things necessary to give effect to this resolution.

## BACKGROUND

Council received an inspection report from Fire & Rescue NSW (FRNSW) dated 17 June 2025 in relation to a property known as Pittwater Road, Manly as shown in Attachment 1 of this Report.

Part 8 of Schedule 5, clause 17 (2), (3) and (4) of the *Environmental Planning and Assessment Act 1979* (EP&A Act) requires Council to table such reports and any recommendations made to a meeting of Council. Council is to determine whether to issue a Fire Safety Order pursuant to section 9.34 and Part 2, Schedule 5 of the EP&A Act.

FRNSW carried out an inspection of the property on 5 June 2025, which identified fire safety concerns which may necessitate Council to exercise its discretion to address the items observed at the time of the FRNSW inspection.

The FRNSW report found the following items of concern during its inspection:

1. Compartmentation and Separation
  - 1A. FRNSW have been advised of significant cracking within the first-floor slab of the building. It is considered that this is likely to compromise the required fire separation between the ground floor and the first floor, contrary to the requirements of Clause C3D10 of the National Construction Code Volume 1 2022 (NCC).
  - 1B. A number of service penetrations through the first-floor slab above the rear car park area were noted as being non-compliant, contrary to the requirements of Clause C4D15 of the NCC.  
  
In this regard, excessive gaps around core holes were noted, poorly installed fire collars and no protection for PVC pipes.
2. Egress
  - 2A. The electrical switchboard located in the path of travel to the exit at the base of the stairs was not enclosed in non-combustible construction and was not adequately sealed against the passage of smoke, contrary to the requirements of Clause D3D8 of the NCC.
  - 2B. The latch operating device to the front exit door at the base of the stairs did not incorporate a lever handle capable of allowing the door to be opened by a single-handed downward action, contrary to the requirements of Clause D3D26 of the NCC.
  - 2C. The placement of the bollards at the bottom of the stairs in the rear car park do not prevent them being blocked by parked vehicles, contrary to the requirements of Clause D2D15 of the NCC.
  - 2D. The last flight at the bottom of the stairs in the rear car park were not provided with a handrail, contrary to the requirements of Clause D3D22 of the NCC.
3. Services and Equipment
  - 3A. Emergency Lighting
    - A. The path of travel connecting the front and rear stairs along the northern side of the building was not provided with emergency lighting, contrary to the requirements of Clause E4D2 of the NCC.
    - B. Access to the restaurant on the ground floor was not available at the time of the inspection. Accordingly, it is unknown whether the area is required to be provided with emergency lighting as per the requirements of Clause E4D2 of the NCC.
  - 3B. Exit Signs
    - A. The exit sign fitting located above the rear stairs did not incorporate a "running man" pictorial, contrary to the requirements of Clause E4D8 of the NCC and AS 2293.1-2018.
  - 3C. Portable Fire Extinguishers

- A. Portable fire extinguishers were not provided within 10 metres of every entrance door to all sole-occupancy units, contrary to the requirements of Clause E1D14 of the NCC.
- 4. A current Annual Fire Safety Statement was not displayed in a prominent location within the building or provided to FRNSW contrary to the requirements of Section 89 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.

FRNSW believes that there are inadequate provisions for fire safety within the building.

#### RECOMMENDATIONS

FRNSW recommends that Council:

- a. Review items 1 to 4 of this report and conduct an inspection.
- b. Ensure the fire safety measures serving the premises are being regularly maintained and that an Annual Fire Safety Statement is being provided to both the Council and FRNSW.
- c. Address any other deficiencies identified on “the premises”.

FRNSW was therefore of the opinion that there were inadequate provisions for fire safety within the building and recommended that Council inspect the building to address the concerns identified above.

#### DISCUSSION

Council staff inspected the property on 7 July 2025 and concurred with the opinion of FRNSW that the fire safety provisions are inadequate for the building.

Council issued a Notice of Intention to Give a Development Control Order (Fire Safety Order No.1) on 11 July 2025, as shown in Attachment 2.

Council has not received any representation from the Owners Corporation. Accordingly, it is recommended that a Fire Safety Order No. 1 be issued requiring the owners to address the matters listed in the FRNSW Report.

#### FINANCIAL CONSIDERATIONS

The recommendations of this report pose no financial impact on Council.

#### GOVERNANCE AND RISK CONSIDERATIONS

Reports received from FRNSW following inspections under section 9.32 of the EP&A Act are required to be tabled at a Council meeting, and Council is required to determine, following the tabling of a report, whether to exercise its powers to give a Fire Safety Order under the Act.

With respect to risks, issuing of a Fire Safety Order is in consideration of circumstances where provision for fire safety is inadequate to prevent fire, and where the lack of maintenance of premises or the use of premises constitutes a significant fire hazard.

#### ENVIRONMENTAL CONSIDERATIONS

The subject of this report has no adverse environmental implications for Council.

#### SOCIAL CONSIDERATIONS

The recommendations in this report maintain social outcomes for the community through ensuring adequate fire safety measures are provided within buildings.

#### LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcome and Goal:

- Good governance and participation - Goal 19 Our Council is transparent and trusted to make decisions that reflect the values of the community.

<b>Reporting team</b>	Environmental Compliance
<b>TRIM file ref</b>	2025/508700
<b>Attachments</b>	<a href="#">⇒1</a> Fire & Rescue NSW Inspection Report dated 17 June 2025 - Pittwater Road Manly (Included In Attachments Booklet) <a href="#">⇒2</a> Notice of Intention to Give an Order dated 11 July 2025 - Pittwater Road Manly (Included In Attachments Booklet)

## 13.0 TRANSPORT AND ASSETS DIVISION REPORTS

### ITEM 13.1 OUTCOME OF PUBLIC EXHIBITION - LAND DEALINGS POLICY

**NOTE:** *This item was listed on the agenda but not dealt with at the 19 August 2025 Council meeting.*

#### PURPOSE

The purpose of this report is to present the outcome of the public exhibition of the draft Land Dealings Policy and seek its adoption.

#### EXECUTIVE SUMMARY

- Council resolved on 20 May 2025 to place the draft Land Dealings Policy on public exhibition, which occurred from 23 May to 23 June 2025.
- Following the public exhibition period, a review of the 9 submissions received was undertaken.
- Feedback was generally supportive, with no objections to the draft Policy (Attachment 1).
- Some submissions suggested the Policy lacked detail on processes and criteria.
- Based on the review of the feedback received, no amendments are proposed to the draft Policy as operational details are appropriately contained within the supporting Land Dealings Guidelines.
- The final draft Land Dealings Policy (Attachment 2) is now presented for adoption and is designed to support the Property Management Framework adopted by Council in 2022.

#### RECOMMENDATION

That Council:

1. Adopt the Land Dealings Policy at Attachment 2.
2. Upon adoption of the Land Dealings Policy, revoke the following policies:
  - a. Property Acquisition and Disposal - Negotiation on Purchase Price Policy - PL 810 (former Warringah) (Attachment 3).
  - b. Surplus Road Reserve Disposal Policy - PL 820 (former Warringah) (Attachment 4).
  - c. Property Management Policy No. 200 (former Pittwater) (Attachment 5).
  - d. Land – Disposal of Surplus Policy No. 92 (former Pittwater) (Attachment 6).
  - e. Public Reserves and Other Lands - Resumption for Public Utilities Policy No. 56 (former Pittwater) (Attachment 7).

## BACKGROUND

Five legacy land dealings policies from the former councils remain in effect, and there is a need to update and consolidate these to reflect a common approach across the Northern Beaches local government area (LGA).

Following a policy review, a draft Land Dealings Policy was prepared to support the Property Management Framework (PMF). The purpose of the Policy is to convey that land dealings are conducted by Council transparently, accountably, and in the best interests of the community. The Policy outlines key principles that guide land transaction decision-making and support the Property Management Framework (PMF) adopted by Council in 2022.

Council endorsed the draft Policy for public exhibition at its 20 May 2025 meeting (Resolution 127/25), with a report on the outcome to follow.

## DISCUSSION

The draft Policy was exhibited for public comment from 23 May to 23 June 2025. A review of the 9 submissions received confirmed no objections were raised, however, feedback indicated the draft Policy lacked specific detail. The key themes raised in submissions included requests for more specific detail on processes, decision-making criteria, and how 'best value' is assessed.

It is proposed that no amendments be made to the Policy. The feedback has been considered, and the specific steps and processes requested by the community are included in the related Land Dealings Guidelines. This approach aligns with Council's Policy Framework, which provides that Council policies should set high-level strategic direction, while operational processes are addressed through accompanying guidelines and procedures. The Land Dealings Guidelines will be published on Council's website once the Land Dealings Policy is adopted.

## CONSULTATION

Public exhibition of the draft Policy and the opportunity to provide feedback was promoted via Council's weekly e-News, the fortnightly Community Engagement e-newsletter, and Council's 'Your Say' online page. Feedback was collected through an online submission form and via email. During the public exhibition period, 9 submissions were received and considered. The key themes and responses are summarised in Table 1 below.

**Table 1. Consolidated summary of key themes raised through submissions and staff responses**

Theme	Issues, suggestions, requests and other considerations raised	Responses
<b>Level of detail</b>	Policy lacks specific steps and processes.	These are included in the Land Dealings Guidelines, to be published following Policy adoption.
<b>Competing outcomes for 'best value'</b>	Clarification sought on how financial, social, and environmental outcomes are balanced.	The Guidelines address assessment processes and include reporting to Council on relevant considerations, including financial, social, and environmental factors.
<b>Community Consultation</b>	Suggest including consultation requirements in the Policy.	Consultation processes are outlined in the Guidelines and reported to Council where relevant.
<b>Decision-making criteria</b>	Request for high-level steps to be included in the Policy.	Key steps are detailed in the Guidelines to maintain the Policy's strategic focus.
<b>Policy review cycle</b>	Suggest a shorter review cycle given evolving priorities.	A 4-year cycle is considered appropriate; however, the Policy may be reviewed earlier if needed. The Guidelines can be updated more frequently.
<b>Confidentiality</b>	Concern over lack of transparency in confidential dealings.	Preserving confidentiality can be necessary to protect proposals and avoid jeopardising outcomes. The elected Council represents the community in confidential decision-making when required.

Further information on the details of the public exhibition, and analysis of the feedback received, is presented in the Community Engagement Report at Attachment 1.

## **TIMING**

If adopted, the Policy will take effect immediately. The legacy policies will be revoked and removed from Council's website.

## **FINANCIAL CONSIDERATIONS**

The recommendations of this report do not result in any change to the existing Council budget.

## **GOVERNANCE AND RISK CONSIDERATIONS**

The draft Policy has been developed in accordance with Council's Policy Framework. If adopted, it is proposed the following current policies would be revoked:

- Property Acquisition and Disposal - Negotiation on Purchase Price Policy - PL 810 (former Warringah) (Attachment 3)
- Surplus Road Reserve Disposal Policy - PL 820 (former Warringah) (Attachment 4)
- Property Management Policy No. 200 (former Pittwater) (Attachment 5)
- Land – Disposal of Surplus Policy No. 92 (former Pittwater) (Attachment 6)
- Public Reserves and Other Lands - Resumption for Public Utilities Policy No. 56 (former Pittwater) (Attachment 7)

## **ENVIRONMENTAL CONSIDERATIONS**

There are no environmental impacts to consider in respect of the recommendations of this report.

## **SOCIAL CONSIDERATIONS**

The Policy is an important tool for Council to communicate its strategic direction to the community and provide visibility of the governance framework and approach to land dealings.

## **LINK TO STRATEGY**

This report relates to the Community Strategic Plan Outcome and Goal:

- Good governance and participation - Goal 19 Our Council is transparent and trusted to make decisions that reflect the values of the community.

<b>Reporting team</b>	Property, Buildings & Beach Services
<b>TRIM file ref</b>	2025/550217
<b>Attachments</b>	<a href="#">⇒1</a> Community Engagement Report - Land Dealings Policy (Included In Attachments Booklet) <a href="#">⇒2</a> Final Draft Land Dealings Policy (Included In Attachments Booklet) <a href="#">⇒3</a> Property Acquisition and Disposal - Negotiation on Purchase Price Policy - PL 810 (former Warringah) (Included In Attachments Booklet) <a href="#">⇒4</a> Surplus Road Reserve Disposal Policy - PL 820 (former Warringah) (Included In Attachments Booklet) <a href="#">⇒5</a> Property Management Policy No. 200 (former Pittwater) (Included In Attachments Booklet)

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| <p>⇒6 Land - Disposal of Surplus Policy No. 92 (former Pittwater)<br/>(Included In Attachments Booklet)</p> <p>⇒7 Public Reserves and Other Lands - Resumption for Public Utilities<br/>Policy No. 56 (former Pittwater) (Included In Attachments Booklet)</p> |
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## ITEM 13.2 VESTING OF CROWN LAND TO COUNCIL - CHURCH POINT

### PURPOSE

The purpose of this report is to provide an update on the outcome of the vesting of Crown Land located at McCarrs Creek Road, Church Point (Lot 2 DP 1249367) in Council.

### EXECUTIVE SUMMARY

- Following the construction of the two-storey carpark and realignment of McCarrs Creek Road, Council has been in ongoing discussions with the Department of Planning, Housing and Infrastructure – Crown Lands (DPHI) regarding the ownership of Lot 2 DP 1249367 (Subject Land).
- On 15 June 2021, Council resolved (167/21) to accept the vesting of the Subject Land, subject to its classification as Community Land, as initially required by DPHI.
- On 30 May 2025, the NSW Government formally gazetted the vesting of the Subject Land in Council as Operational Land, under section 4.6 of the *Crown Land Management Act 2016 (NSW)*.
- The Subject Land accommodates existing public infrastructure, including part of McCarrs Creek Road and the Church Point Carpark.
- The Certificate of Title is currently being updated to reflect Council as the Registered Proprietor.
- As the Subject Land has now been vested in Council as Operational Land and on the basis that the Subject Land is to remain classified as Operational Land, those aspects of Council's previous resolution regarding the classification of the Subject Land as Community Land are no longer applicable.
- The vesting is subject to conditions, including recognition of any pre-existing Native Title rights and a restriction on sale or disposal of the land.

### RECOMMENDATION

That Council:

1. Note the contents of the report and endorse the vesting of Lot 2 DP 1249367 (Subject Land) in Council as Operational Land pursuant to section 4.6 of the *Crown Land Management Act 2016*, subject to the conditions contained in NSW Government Gazette No. 208 dated 30 May 2025.
2. Given the matters in Item 1 above and the classification of the Subject Land as Operational Land, note that Items 2, 3, 4 and 5 of Council resolution 167/21 are no longer applicable and there is no further requirement to undertake the actions outlined in those items.
3. Acknowledge the support of the Department of Planning, Housing and Infrastructure in relation to the vesting of the Subject Land in Council.

## BACKGROUND

Council has been in ongoing discussions with the Department of Planning, Housing and Infrastructure – Crown Lands (DPHI) regarding the transfer of Lot 2 DP 1249367 (the Subject Land), which includes part of McCarrs Creek Road and the two-storey Church Point Carpark (refer to Attachment 1).

On 21 February 2020, following the completion of the carpark, DPHI gazetted the reservation of Lot 1 DP 1249367 (Crown Reserve No. 1039451) for purposes including access, environmental protection, government use, and public recreation. Council was appointed Crown Land Manager for this reserve, which encompasses the Pittwater Waterway below the Mean High Water Mark (MHWM), including the boardwalk, commuter wharf, cargo wharf, and public wharves at Church Point.

At the time in 2020, DPHI did not include the Subject Land, which encompassed a small section of the two-storey Church Point car park and the re-aligned roadway on re-claimed land, formerly below the Mean High Water Mark (MHWM). Staff continued to consult with the DPHI seeking the Minister's concurrence to vest the Subject Land to Council. At the time, the Subject Land was proposed to be classified as Community Land as a condition of any vesting to Council for nil consideration.

On 15 June 2021, Council resolved as follows in respect of Item 13.4 - Proposed vesting of ownership of Crown Land at Church Point (Council resolution 167/21):

That:

1. Council agree to the vesting of ownership in Council of transferable Crown land at Lot 2 DP 1249367 at McCarrs Creek Road Church Point in accordance with the Crown Land Management Act 2016 (NSW).
2. Council note that upon vesting, Lot 2 DP 1249367 is taken to have been acquired by Council as community land under the Local Government Act 1993 (NSW).
3. Council give public notice of a draft plan of management, which proposes an amendment to the Church Point Plan of Management to include the land at Lot 2 DP 1249367.
4. Council hold a public hearing in relation to the proposed plan of management as the proposed plan would have the effect of categorising the land as general community use in accordance with the Local Government Act 1993 (NSW).
5. A report be provided to Council on the outcomes of the public exhibition of the draft Plan of Management and associated documents and the public hearing.
6. Authority be delegated to the Chief Executive Officer to do all things necessary to give effect to this resolution.

Given the Subject Land's use as road and carpark infrastructure, it has since been determined that Operational Land is the more appropriate classification. As the Subject Land has been vested in Council as Operational Land, Items 2, 3, 4, and 5 of Council resolution 167/21 are no longer applicable and there is no further requirement to carry out the actions referred to in those Items.

## DISCUSSION

On 30 September 2024, DPHI acknowledged the extended timeframe to resolve the transfer and recognised the significant public benefit delivered through the infrastructure works. DPHI supported the vesting of the Subject Land in Council without financial compensation.

On 30 May 2025, the NSW Government formally gazetted the vesting of the Subject Land to Council as Operational Land, under section 4.6 of the *Crown Land Management Act 2016 (NSW)*. The vesting is subject to the following conditions:

- Recognition of any pre-existing Native Title rights and interests.
- The land cannot be sold or otherwise disposed of in any way.

Council has initiated the process of updating the Certificate of Title with NSW Land Registry Services to reflect Council as the Registered Proprietor. A copy of NSW Government Gazette No. 208 is included as Attachment 2.

## CONSULTATION

Extensive consultation was undertaken as part of the Church Point Plan of Management (PoM) adopted by the former Pittwater Council in 2009. The PoM included provisions for the construction of the carpark and road realignment, and the subsequent ownership of the assets by Council.

As the Subject Land has now been vested in Council as Operational Land, there is no requirement to amend the PoM. However, Council may choose to include the land in any future review of the PoM for future management purposes.

## TIMING

The Subject Land has been vested in Council by notice published in the Gazette and Council is taking the necessary steps to update the Certificate of Title so that it records Council as the Registered Proprietor.

## FINANCIAL CONSIDERATIONS

The recommendations of this report pose no financial impact on Council. The DPHI has vested the Subject Land to Council for nil compensation.

## GOVERNANCE AND RISK CONSIDERATIONS

As the Registered Proprietor, Council will be able to manage the Subject Land and its improvements. However, the vesting of the Subject Land is conditional upon any pre-existing Native Title rights and a restriction on the sale or disposal of the Subject Land.

## ENVIRONMENTAL CONSIDERATIONS

The subject of this report has no adverse environmental implications for Council.

## SOCIAL CONSIDERATIONS

The recommendations in this report will have positive social outcomes for the community by ensuring that key public infrastructure, including roads and car parking facilities, are situated on land fully under Council's management. This formalisation of ownership enables Council to continue delivering reliable services and maintain infrastructure that benefits the local community

## LINK TO STRATEGY

This report relates to the Community Strategic Plan Outcome and Goal:

- Good governance and participation - Goal 19 Our Council is transparent and trusted to make decisions that reflect the values of the community.

<b>Reporting team</b>	Property, Buildings & Beach Services
<b>TRIM file ref</b>	2025/491046
<b>Attachments</b>	<a href="#">⇒1</a> Deposited Plan 1249367 (Included In Attachments Booklet) <a href="#">⇒2</a> NSW Government Gazette dated 30 May 2025 - Vesting of Lot 2 DP 1249367, Church Point to Northern Beaches Council (Included In Attachments Booklet)

## 14.0 NOTICES OF MOTION

### ITEM 14.1 NOTICE OF MOTION NO 32/2025 - ADVOCACY REGARDING REVIEW OF SHORT TERM RENTAL ACCOMMODATION

**NOTE:** *This item was listed on the agenda but not dealt with at the 19 August 2025 Council meeting.*

**COUNCILLORS GLANVILLE AND HRNJAK SUBMITTED THE FOLLOWING MOTION:**

#### MOTION

That Council:

1. Write to the NSW Minister for Housing and the Department of Planning, Housing and Infrastructure to:
  - a. seek a meeting to discuss the impacts of Short Term Rental Accommodation (STRAs) on local housing affordability on the Northern Beaches
  - b. request the NSW Government finalise the review of the STRA framework and give councils tools to better manage the impacts of STRA platforms on the availability of long-term rental housing.
2. Write to the Members for Manly, Wakehurst, Pittwater and Davidson, requesting that they advocate to the Minister for Housing to deliver the STRA review, and to give councils tools to better manage the impacts of STRA platforms on the availability of long-term rental housing.
3. Submit the following motion to the Local Government NSW 2025 Annual Conference:
  - a. That Local Government NSW advocate to the NSW Government to finalise its review of the short-term rental accommodation (STRA) framework and give councils tools to better manage the impacts of STRA platforms on the availability of long-term rental housing.

#### BACKGROUND FROM COUNCILLORS GLANVILLE AND HRNJAK

Short Term Rental Accommodation (STRA) is a term covering short-term holiday rentals offered via holiday booking websites (such as AirBNB and Stayz) and other holiday letting agencies. The growth of AirBNB has raised questions whether this is contributing to issues with housing affordability, as investors may seek to obtain greater yield on purchasing property for the STRA market, rather than this housing being acquired by owner occupiers or used as long-term rental housing.

Research by the City Futures Research Centre, University of New South Wales, has found a statistically significant positive relationship between AirBNB activity and house prices on the Northern Beaches.<sup>1</sup> As such, AirBNB is a contributing factor towards housing (un)affordability in our local government area.

The Local Government NSW President's Message dated 15 July 2025 noted that:

**Short term rental accommodation – NSW Government reforms stall as renters suffer**

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<sup>1</sup> Academic article is publicly available at: <https://www.mdpi.com/2220-9964/11/1/65>

[Reports last week](#) showed that rents had hit a record high, putting more pressure on renters during a cost-of-living crisis.

LGNSW has repeatedly called on the NSW Government to finalise its review of the short-term rental accommodation (STRA) framework and give councils tools to better manage the impacts of STRA platforms on the availability of long-term rental housing.

We're under no illusion that STRA reform is one of a number of levers that needs to be pulled to address the housing and homelessness crisis impacting our state. We all know more housing of all kinds is needed – public, social and market – but it will not be delivered overnight.

STRA reform is arguably the fastest way to return more housing to the long-term rental market but, unfortunately, the NSW Government reforms in this area appear to have stalled.

The NSW Government's STRA reform consultation closed 16 months ago – and rents keep rising.

I have continued to raise this matter with Minister Jackson, who is leading this review, and LGNSW continues to raise this in meetings with the Department of Planning, Housing and Infrastructure.

I encourage all councils to do likewise and to alert your local State Members about the delay in delivering on the review. It's now time for action from the state government.

This motion seeks to amplify the concerns raised by LGNSW and advocacy by other councils experiencing similar issues.

<b>TRIM file ref</b>	2025/548063
<b>Attachments</b>	Nil

## ITEM 14.2 NOTICE OF MOTION NO 33/2025 - LEGISLATIVE REFORMS TO CLASS 1 DEVELOPMENT APPEALS TO THE NSW LAND AND ENVIRONMENT COURT

**NOTE:** This item was listed on the agenda but not dealt with at the 19 August 2025 Council meeting.

### COUNCILLOR DILLON SUBMITTED THE FOLLOWING MOTION:

#### MOTION

That Council submit the following motion to the Local Government NSW 2025 Annual Conference:

1. That Local Government NSW advocate to the NSW Government to review and reform the *Environmental Planning and Assessment Act 1979*, the *Environmental Planning and Assessment Regulation 2021* and the *Land and Environment Court Act 1979* to:
  - a. reduce the number of 'Class 1 development appeals' and 'Class 1 residential development appeals' to the NSW Land and Environment Court (Court) on the basis of 'deemed refusal' (with consideration given to the scope and timing of such appeals)
  - b. require applicants to, in good faith, meet with the consent authority to genuinely endeavour to resolve issues, prior to commencing appeals with the Court on the basis of 'deemed refusal'
  - c. enhance opportunities for meaningful public participation in 'Class 1 development appeals' and 'Class 1 residential development appeals'.

### BACKGROUND FROM COUNCILLOR DILLON

The current legislative framework allows applicants to commence Class 1 development appeals and Class 1 residential development appeals in the Land and Environment Court as early as 40 days after lodging a development application, even if a council is still actively assessing the proposal. This short timeframe places pressure on council resources and can undermine the ability of council staff to engage meaningfully with applicants to resolve issues through the assessment process.

The ease of initiating Class 1 proceedings often leads to the Court being used as a parallel assessment pathway, despite the Minister for Planning and Public Spaces' expectation that councils determine development applications on average within 105 days (from 1 July 2025 to 30 June 2026). This can contribute to delays in the assessment of other development applications and reduce public confidence in the system.

Additionally, many Class 1 development appeals and Class 1 residential development appeals are resolved through negotiated outcomes in Court that might otherwise have been achieved earlier, through genuine engagement between applicants and councils during the assessment process, had sufficient time and collaboration been afforded.

There is also an increasing perception within the community that their views are not given sufficient weight in merit appeals, particularly where public objectors are excluded from 'without prejudice' conciliation conferences and have only limited rights to participate in proceedings.

A legislative review is needed to:

- rebalance the appeal framework to uphold the integrity of the development assessment process

- enhance transparency and public trust in the planning system by strengthening the voice of the community in Class 1 development appeals' and 'Class 1 residential development appeals'.

<b>TRIM file ref</b>	2025/548076
<b>Attachments</b>	Nil

## ITEM 14.3 NOTICE OF MOTION NO 34/2025 - ESTABLISHMENT OF GOVERNOR PHILLIP PARK WORKING GROUP

### COUNCILLOR KORZY SUBMITTED THE FOLLOWING MOTION:

#### MOTION

That Council:

1. Note the draft Governor Phillip Plan of Management is in the final stages of development.
2. Establish a Governor Phillip Park Community Working Group, in preparation for adoption of the Plan of Management, to advise Council in developing concept plans for future community infrastructure and identifying environmental priorities and opportunities.
3. Staff brief Councillors on proposed terms of reference for the working group, including proposed membership, as part of the future briefing on the draft Governor Phillip Park Plan of Management.

### BACKGROUND FROM COUNCILLOR KORZY

The following extract from the draft Governor Phillip Park Plan of Management (page 5) outlines the significance of this spectacular site:

“Governor Phillip Park is an extremely popular regional recreation and tourist area located at the northern-most point of Sydney, attracting locals, people living throughout Sydney, and overseas visitors alike. The dramatic setting, sense of isolation, diversity of recreational opportunities, and numerous cultural, heritage and geological features provide a unique environment.

Governor Phillip Park is surrounded by North Palm Beach and the Tasman Sea on the eastern side, Pittwater waterway on the western side, and Barrenjoey Headland on the northern side. This combination of unique natural and visual features within a relatively small area make Governor Phillip Park one of the outstanding coastal reserves in New South Wales.

However, the natural beauty, historical significance, and recreational value of Governor Phillip Park give rise to increasing pressures upon its natural environment, threats to its heritage features, conflicts between various uses of the park, and pressures to raise funds for park improvements from commercial activities. To preserve its attractions while its facilities remain available to those who wish to enjoy them, this valuable open space resource must be carefully managed as a Crown recreation reserve by Pittwater Council as Trust Managers acting as trustee for the park.

This Plan of Management also operates as a management plan for the conservation of the heritage significance of the Barrenjoey Isthmus ...”

With the final draft of the Plan of Management nearing completion, Council has earmarked \$2.1 million for the refurbishment of the 25-hectare park in the coming years.

Given the significance of the park on so many levels, local residents - including arts, heritage and environmental specialists - have expressed an interest in establishing a working group to advise Council about aspects of the refurbishment.

Suitably qualified individuals would present proposals, consider options, provide feedback, and represent the broader community in discussions about community infrastructure, design and environmental aspects of the park's refurbishment.

This input would be highly valuable but not binding on Council staff.

Council has already utilised similar working groups for the completion of the Palm Beach Walkway and ongoing work for refurbishment of Thomas Stephens Reserve at Church Point.

<b>TRIM file ref</b>	2025/566195
<b>Attachments</b>	Nil

## ITEM 14.4 NOTICE OF MOTION NO 35/2025 - ADVOCACY TO PROTECT NEW HOUSING FROM BUSHFIRE RISKS AND OTHER HAZARDS

**COUNCILLORS GLANVILLE, WILLIAMS AND HACKMAN SUBMITTED THE FOLLOWING MOTION:**

### MOTION

That Council:

1. Note with concern the article in the Sydney Morning Herald titled “How new planning rules could stop emergency services blocking housing” dated 24 August 2025
2. Write to the NSW Minister for Planning and Public Spaces and NSW Minister for Emergency services to:
  - a. Oppose any proposed plans to amend planning laws to allow the Department of Planning, Housing and Infrastructure to override expert advice from other NSW Government Agencies such as the NSW Rural Fire Service and NSW State Emergency Services
  - b. Request a meeting between the Ministers, Council staff, and any interested councillors
  - c. Request that the Local Government sector and NSW Government agencies be consulted properly before any amendments to *Environmental Planning and Assessment Act 1979* provisions concerning concurrences and integrated approvals.
3. Write to Local Government NSW and request its advocacy to oppose any proposed reforms of this nature.
4. Write to the members for Wakehurst, Pittwater, Manly and Davidson regarding this motion.

### BACKGROUND FROM COUNCILLORS GLANVILLE, WILLIAMS AND HACKMAN

Presently, a range of concurrences, statutory referrals or approvals may be required from other NSW Government agencies, in addition to planning approval under the *Environmental Planning and Assessment Act 1979*. This includes, for example, development in bushfire prone land needing conditions approved by the NSW Rural Fire Service. This is typically integrated into the planning approval process, so there is a single process for the different agencies to review the application. Where another government agency refuses to provide its concurrence or approval, this will typically mean a development will be refused.

The Sydney Morning Herald has reported<sup>2</sup> that the NSW Government is considering changes to planning laws which would allow the Department of Planning, Housing and Infrastructure to override expert advice provided by other government agencies, such as the NSW RFS and NSW State Emergency Services.

Such an amendment, while welcomed by developers, should be strenuously opposed. Such a proposal would intrude on the statutory role of agencies such as the NSW RFS under the *Rural Fires Act 1997* and NSW SES under the *State Emergency Service Act 1989*. NSW Government agencies such as the NSW RFS, NSW SES, or NSW Environment Protection Authority are not only subject matter experts in assessment of hazard risks and environmental impacts relevant to their agency, but also will be the agency which has to manage that risk on an ongoing basis. While

<sup>2</sup> <https://www.smh.com.au/politics/nsw/how-new-planning-rules-could-stop-emergency-services-blocking-housing-20250807-p5ml2g.html>

a developer will move on from the development once the houses are sold, any ongoing management is left to individual landowners or owner's committees. However agencies like NSW RFS or NSW SES essentially have to manage these hazard risks in perpetuity as the agencies responsible for managing emergencies. It is their volunteers and staff who will risk their lives managing any emergencies, and to whom the NSW RFS and NSW SES owe a duty of care.

While there is an imperative to increase housing supply, this should not be at the expense of future residents of dwellings in high risk locations, nor at the risk of the lives of emergency services volunteers and staff.

<b>TRIM file ref</b>	2025/590779
<b>Attachments</b>	Nil

**ITEM 14.5 NOTICE OF MOTION NO 36/2025 - RECOGNITION OF WARRINGAH RUGBY CLUB'S 2025 CHIKAROVSKI CUP & 2025 SHUTE SHIELD PREMIERSHIP**

**COUNCILLOR ROBINS SUBMITTED THE FOLLOWING MOTION:**

**MOTION**

That Council:

1. Recognise and congratulate the achievements of the Warringah Rugby Club's women's team, the Ratettes, in securing the Sydney Premier Women's 2025 Chikarovski Cup.
2. Recognise and congratulate the achievements of the Warringah Rugby Club men's team, The Rats, on winning the 2025 Charter Hall Shute Shield in the same season.
3. Write to the Club to formally convey Council's congratulations and appreciation for its role in promoting the grassroots development of Rugby Union in the Northern Beaches.

**BACKGROUND FROM COUNCILLOR ROBINS**

On Saturday 9 August 2025, the Warringah Rugby Club's women's team, the Ratettes won the Sydney Premier Women's Chikarovski Cup. This is the tenth time the women have won this prestigious competition.

On Saturday 30 August 2025, Warringah Rugby Club secured the Charter Hall Shute Shield title with a 37–24 win over Eastern Suburbs at Leichhardt Oval. This result represents the Club's first premiership since 2017 and the second in its history.

This is the second time the Club, based at Pittwater Rugby Park (Rat Park) in North Narrabeen, has won both competitions in the same year, reflecting a very strong overall performance across both senior programs during the 2025 season.

Established in 1963, Warringah Rugby Club maintains a longstanding presence within the Northern Beaches community. The Club operates with a focus on grassroots development and community engagement, supporting a broad base of junior and senior participation.

The Warringah Rugby Club Board of Directors, staff and volunteers are to be congratulated for their significant contribution to the advancement of sport in the community, and their outstanding success and achievements in 2025.

**TRIM file ref** 2025/592352

**Attachments** Nil

## 15.0 NOTICES OF RESCISSION

### ITEM 15.1 NOTICE OF RESCISSION NO 1/2025 - ITEM 7.1 - MAYORAL MINUTE NO 7/2025 - STUDENT BICYCLE LICENCE SCHEME

**NOTE:** *This item was listed on the agenda but not dealt with at the 19 August 2025 Council meeting.*

**COUNCILLORS DE LUCA OAM, GILTINAN AND SINGH SUBMITTED THE FOLLOWING MOTION:**

#### MOTION

That Council rescind resolution 169/25 – Item 7.1 - Mayoral Minute No 7/2025 - Student Bicycle Licence Scheme, being:

*That Council:*

1. *Acknowledge the increasing popularity of bike riding, and the importance of adequate road safety education.*
2. *Participate in Bicycle NSW's Student Bicycle Licence Scheme and work with local schools within the local government area on its uptake.*

**Should the rescission motion be adopted, we give notice that it is our intention to move the following motion in lieu thereof which due notice is hereby given:**

*In the interest of transparency, good governance and noting that another organisation is already running a similar program for free in the Sutherland local government area, for free, that Council call for expressions of interest and report the matter back to Council in September.*

**TRIM file ref** 2025/548069

**Attachments** [⇒1](#) Notice of Rescission (Included In Attachments Booklet)  
[⇒2](#) July Council Meeting - Item 7.1 Mayoral Minute No 7-2025 - Student Bicycle Licence Scheme (Included In Attachments Booklet)

**ITEM 15.2 NOTICE OF RESCISSION NO 2/2025 - ITEM 13.1 - OUTDOOR DINING TRIAL RIALTO LANE, MANLY**

**COUNCILLORS DE LUCA OAM, GILTINAN AND SINGH SUBMITTED THE FOLLOWING MOTION:**

**MOTION**

That Council rescind resolution 225/25 – Item 13.1 – Outdoor Dining Trial – Rialto Lane, Manly, being:

*That Council end the outdoor dining trial at Rollers Bakehouse Café in Rialto Lane, Manly.*

**Should the rescission motion be adopted, we give notice that it is our intention to move the following motion in lieu thereof which due notice is hereby given:**

*That outdoor dining be permitted to continue in Rialto Lane, subject to payment of Council's fees and charges.*

**TRIM file ref** 2025/548098

**Attachments**

- ⇒1 Notice of Rescission (Included In Attachments Booklet)
- ⇒2 August Council Meeting - Item 13.1 Outdoor Dining Trial - Rialto Lane, Manly (Included In Attachments Booklet)

**16.0 QUESTIONS WITH NOTICE**

**ITEM 16.1 QUESTION WITH NOTICE NO 26/2025 - CHIEF EXECUTIVE OFFICER TITLE**

**COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTIONS:**

I note the Minister for Local Government, The Hon Ron Hoenig MP again reiterating in the NSW Parliament's Budget Estimates Committee Hearing on 2 September 2025 that the position title Chief Executive Officer of a council does not exist pursuant to the *Local Government Act 1993* (the Act) and such position should be titled General Manager in accordance with the Act:

1. In view of the Minister's statement, will Council desist from using the title Chief Executive Officer? If not, why not?
2. Can all Council documents please in future now reflect the correct title of General Manager?

<b>TRIM file ref</b>	2025/591158
<b>Attachments</b>	Nil

<b>ITEM 16.2      QUESTION WITH NOTICE NO 27/2025 - STATEWIDE MUTUAL AND JLT RISK SOLUTIONS PTY LTD</b>
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**COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTIONS:**

1. How long has Council used this insurer since amalgamation?
2. For each year since amalgamation what has been the cost to Council for using this insurer?
3. On what dates was Mr Scott Phillips a director of this insurer?
4. Are directors of the insurer remunerated? If so, since the amalgamation of Northern Beaches Council what has been the annual remuneration for each director of the insurer?
5. When does any contract with this insurer expire? And will Council seek public expressions of interest for a new insurer? If not, why not?

<b>TRIM file ref</b> 2025/591257 <b>Attachments</b> Nil
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<b>ITEM 16.3</b> <b>QUESTION WITH NOTICE NO 28/2025 - CENTIUM PTY LTD AND O'CONNOR MARSDEN &amp; ASSOCIATES PTY LTD</b>
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**COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTIONS:**

I refer to serious findings in the NSW Supreme Court regarding Centium Pty Ltd as well as questions raised in the NSW Parliament's Budget Estimates Committee into Local Government pages 7 and 8 of Supplementary Questions concerning Centium Pty Ltd and O'Connor Marsden & Associates Pty Ltd:

1. Since amalgamation how many investigations has Centium Pty Ltd undertaken at Northern Beaches Council?
2. Since amalgamation what has been the total amount of money paid by Northern Beaches Council to Centium Pty Ltd?
3. How many investigations is Centium Pty Ltd currently undertaking on behalf of Council and of those Investigators named in Parliament, which ones are currently, if any, undertaking investigations?
4. Since amalgamation how many investigations has O'Connor Marsden & Associates Pty Ltd undertaken at Northern Beaches Council?
5. Since amalgamation what has been the total amount of money paid by Northern Beaches Council to O'Connor Marsden & Associates Pty Ltd?
6. How many investigations is O'Connor Marsden & Associates Pty Ltd currently undertaking on behalf of Council and of those Investigators named in Parliament, which ones are currently, if any, undertaking investigations?
7. Refer to confidential agenda.

<b>TRIM file ref</b>	2025/591380
<b>Attachments</b>	Nil

<b>ITEM 16.4      QUESTION WITH NOTICE NO 29/2025 - PUBLIC INTEREST DISCLOSURES</b>
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**COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTIONS:**

1. Since amalgamation how many public interest disclosures have been received by Council?
2. How many public interest disclosures, received by Council, have been rejected by Council since amalgamation and declared not to be public interest disclosures?
3. How many complaints have been received by Council since amalgamation as to breaches of confidentiality, if any, in relation to the handling or conduct of public interest disclosures by Council or its investigators/delegates?

<b>TRIM file ref</b> 2025/591439 <b>Attachments</b> Nil
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## 17.0 RESPONSES TO QUESTIONS

### ITEM 17.1 RESPONSE TO QUESTION WITH NOTICE NO 20/2025 - SIGNAGE AT PLAYGROUNDS

#### COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTION:

Does Council have any plans to investigate erecting signage at children's playgrounds (similar to that below) warning parents of allergies and not to feed children on equipment so as to prevent life-threatening allergic reactions?



Source: Shelley Duflou

#### RESPONSE:

Hazard warnings on playground and other facility signs are restricted to site specific hazards. Council does not add allergy warnings to playgrounds.

<b>TRIM file ref</b>	2025/531445
<b>Attachments</b>	Nil

<b>ITEM 17.2</b>	<b>RESPONSE TO QUESTION WITH NOTICE NO 21/2025 - CLAIMS FOR DAMAGE TO VEHICLES ARISING FROM POTHoles AND ROAD DAMAGE</b>
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**COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTIONS:**

1. Since amalgamation how many claims for damage to vehicles occasioned by potholes or road damage has Council received?
2. Of those claims, how many were successful?
3. Of those claims, how many were rejected?
4. Could Council please outline on its website how people can have rejected claims reviewed?

**RESPONSE:**

1. 532 for Council roads.
2. 42
3. 400
4. Yes, this information is currently available on the website.

<b>TRIM file ref</b>	2025/531595
<b>Attachments</b>	Nil

<b>ITEM 17.3</b> <b>RESPONSE TO QUESTION WITH NOTICE NO 22/2025 - POTHOLES AND ROAD MAINTENANCE</b>
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**COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTIONS:**

1. Why does Council fill potholes with temporary measures such as gravel when subsequent rainfall occurs and this has to be done again incurring further costs to ratepayers?
2. What other options for maintenance of potholes has Council investigated?
3. Has Council implemented the most efficient and cost-effective long-term maintenance program for pothole damage?

**RESPONSE:**

Council utilises prepared asphalt materials specifically formulated for pothole repairs, rather than gravel. This method provides a cost-effective and efficient interim solution to maintain the functionality and safety of the road network.

All pothole repairs are prioritised and undertaken as resources and conditions allow based on an assessment of their associated risk levels. Prolonged wet weather conditions can contribute to the formation of new pavement defects and potholes and may also compromise the effectiveness of temporary repairs. However, these interim measures are essential to ensure road safety and prevent vehicle damage until permanent repairs are feasible.

Repairs across the Council's 850 km road network are prioritised within Council's maintenance and road renewal programs. Council uses its Pavement Management System (PMS), together with a range of other considerations, to guide long-term road maintenance strategies. These strategies incorporate a mix of treatment measures including pothole repairs, crack sealing, heavy patching, micro-surfacing and various intervention levels of re-sheeting to ensure the road network is managed effectively and sustainably.

Council's PMS is GoAsset, developed by the National Transport Research Organisation. GoAsset applies predictive modelling based on existing road conditions and pavement construction types combined with a financial analysis of available budgets and other constraints. This process produces preliminary 7-10 year renewal programs, which form the foundation for making cost-effective, long-term decisions on road maintenance. Council undertakes further analysis and on-site inspections to refine and prioritise the final delivery and treatment measures. This is supplemented by consideration of customer requests, as well as responses to storm events and other unforeseen issues.

Council has provided additional funding in 2025/26 and coming years to further increase its capacity to address potholes, road sealing and other road repairs, as well as other backlog and maintenance issues, as an outcome of the adoption of a budget which incorporates funds from the Special Variation approved by Council and IPART.

<b>TRIM file ref</b>	2025/531902
<b>Attachments</b>	Nil

<b>ITEM 17.4      RESPONSE TO QUESTION WITH NOTICE NO 23/2025 - PLAYGROUNDS IN CROMER</b>
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**COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTIONS:**

1.    What children's playgrounds does Council currently plan to provide new equipment at in Cromer?
2.    Will such new equipment be like for like or additional?
3.    What is the timeline for these projects?

**RESPONSE:**

1.    Michele Reserve, Michele Rd, Cromer and Truman Reserve, Truman Ave, Cromer.
2.    Replacement of playground equipment & ancillary works.
3.    2025/2026 and 2027/2028 respectively.

<b>TRIM file ref</b> 2025/545691 <b>Attachments</b> Nil
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**ITEM 17.5      RESPONSE TO QUESTION WITH NOTICE NO 24/2025 - PETITIONS**

**COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTION:**

Could Council please advise the specific publicly available policy (i.e. document, page, paragraph) that supported the treatment of the 1,000 signed Curl Curl cycleway objections petition as a single submission?

**RESPONSE:**

Council's Community Engagement Policy (p2) states '*Form letters and petitions will be treated separately to submissions and noted as such on community and stakeholder engagement reports*'.

In accordance with the Policy, the petition received on 22 December 2023 and 4 January 2024 in relation to the Curl Curl cycleway was sent to all Councillors via memo, as well as reported separately via the Community and Engagement Stakeholder Report at the Council Meeting held on 30 April 2024. The report detailed the terms of the petition and noted the 916 signatures it contained.

<b>TRIM file ref</b>	2025/545697
<b>Attachments</b>	Nil

<b>ITEM 17.6      RESPONSE TO QUESTION WITH NOTICE NO 25/2025 - CODE OF CONDUCT COMPLAINTS</b>
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**COUNCILLOR DE LUCA OAM SUBMITTED THE FOLLOWING QUESTIONS:**

1. Noting media reports that Council has rejected complaints pursuant to the Code of Conduct because complainants have not provided a local address, what clause of the code or the administration of the code policy states this requirement?
2. How many complaints have been rejected on the basis of not disclosing a local address?
3. Will these be properly reviewed?

**RESPONSE:**

1. No Code of Conduct complaints have been rejected on the basis of the absence of a local address.
2. Nil.
3. Not applicable.

<b>TRIM file ref</b>	2025/545801
<b>Attachments</b>	Nil

## 18.0 MATTERS PROPOSED TO TAKE PLACE IN CLOSED SESSION

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### RECOMMENDATION

That:

1. In accordance with the requirements of section 10A of the *Local Government Act 1993* as addressed below, Council resolve to close the meeting to the public to consider and discuss:
    - A. Item 18.1 Exemption from Tender – LinkedIn Recruitment Services on the basis that it involves the receipt and discussion of commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the council [10A(2)(d(ii)) *Local Government Act 1993*].  
  
This report discusses/provides advice concerning a commercial tender. On balance, the public interest in preserving the confidentiality of the information about the matter outweighs the public interest in maintaining openness and transparency in Council decision-making because the disclosure of this information would release commercial in confidence information.
    - B. Item 18.2 RFT 2025/069 - Warringah Recreation Centre Redevelopment - Squash Court Building on the basis that it involves the receipt and discussion of commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it [10A(2)(d(i)) *Local Government Act 1993*].  
  
This report discusses/provides advice concerning commercial tenders. On balance, the public interest in preserving the confidentiality of the information about the matter outweighs the public interest in maintaining openness and transparency in Council decision-making because the disclosure of this information would result in the release of commercial in confidence information.
    - C. Item 18.3 Mayoral Minute No 11/2025 - Annual Performance Review of the Chief Executive Officer July 2024 - June 2025 on the basis that it involves the receipt and discussion of personnel matters concerning particular individuals (other than councillors) [10A(2)(a) *Local Government Act 1993*].  
  
This report discusses/provides advice concerning the Chief Executive Officers Review.
  2. The resolutions passed by Council in closed session be made public after the conclusion of the closed session and such resolutions be recorded in the minutes of the Council meeting.
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## 19.0 REPORT OF RESOLUTIONS PASSED IN CLOSED SESSION

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In accordance with Part 15 of the Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson as soon as practicable. The resolution must be recorded in the publicly available minutes of the meeting.

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