

MEMOS

NORTHERN BEACHES COUNCIL MEETING

TUESDAY 17 FEBRUARY 2026

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To: Councillors
From: Chief Operating Officer
Date: 17 December 2025
Subject: Memo - Notice of Motion to Rescind Council's Resolution made on 16 December 2025 in respect of Item 9.2 Outcome of Public Exhibition - Draft Code of Meeting Practice
Record Number: 2025/820992
Attachments: 1 Notice of Rescission

Please be advised that the Chief Executive Officer has received a Notice of Motion to rescind Council's resolution in respect of Outcome of Public Exhibition - Draft Code of Meeting Practice, made at the 16 December 2025 Council meeting.

The motion proposed to be rescinded is:

That Council:

1. *Adopt the Northern Beaches Council Code of Meeting Practice 2025 (Code) at Attachment 1, with the Code to come into effect on 1 January 2026, subject to the following amendments:*
 - a. *Delete the following clauses:*
 - i. 11.5, 11.6, 11.7 and 11.8
 - b. *Add the following clause:*
 - i. 11.5 All voting at council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment (including the use of the casting vote) being recorded.
2. *Establish a monthly community engagement forum, separate from the public forum referred to in clause 4 of the Code of Meeting Practice, to be held on the same evening as that public forum, for Councillors to hear from the members of the public on items not on the Council meeting agenda, on a trial basis for 6 months.*
3. *Note its opinion that the amendments to the draft Code are not substantial and it may adopt the amended draft Code without public exhibition as its code of meeting practice.*

In the event the rescission motion is carried, the proposed alternate motion is:

That Council:

1. *Adopt the Northern Beaches Council Code of Meeting Practice 2025 (Code) at Attachment 1, with the Code to come into effect on 1 January 2026 with the exception of:*
 - a. *A1.2 The public forum will be held in Council Chambers from 6.00pm 7 days prior to an ordinary meeting of the Council change so it now reads:*

The Public Forum for items on the agenda will be held in the Council Chambers, prior to an Ordinary Meeting of Council from 6.00pm and close strictly at 6.45pm.
 - b. *Delete the non-mandatory clause that provides an option for the chairperson to be granted authorisation to expel any person, including any Councillor from a Council or committee meeting.*
 - c. *Replace 14 days with 8 days, being:*

3.10 A Councillor may give notice of any business they wish to be considered by the Council at its next ordinary meeting by way of notice of motion. To be included on the

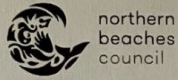
agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 noon 8 days before the meeting is to be held.

- d. All voting at Council meetings (including meetings that are closed to the public) must be recorded in the minutes of meetings noting the names of Councillors who voted for and against each motion or amendment (including the use of the casting vote).*
- 2. Note its opinion that the amendments to the draft Code are not substantial and it may adopt the amended draft Code without public exhibition as its code of meeting practice.*
- 3. Staff prepare options for open public forums to be held separately to Council meetings to be presented to the first scheduled Council meeting in 2026; these should include possibilities for up to 5 forums per year, where residents can advocate to Councillors on topics of interest or concern.*

The matter will be listed for consideration at the 17 February 2026 Ordinary Council meeting agenda.

Please contact me should you wish to discuss this matter.

Kelly Loveridge
Chief Operating Officer



To: The Chief Executive Officer
Northern Beaches Council

Notice of Motion to Rescind or Alter a Resolution

in accordance with s372(1) of the Local Government Act, 1993.

Passed By Council on 16 December 2025

We give notice of the following motion to rescind or alter a resolution of Council:

"That Council's resolution relating to Item No 9.2, point/s _____

adopted at the Council Meeting held on 16 December 2025 be rescinded".

Notice of Replacement Motion

in accordance with clauses 18.3 to 18.14 of the Northern Beaches Council Code of Meeting Practice.

Should the motion to rescind or alter a resolution be adopted we give notice that it is our intention to move the following motion:

The amendment moved at the meeting by
C. Vincent De Luca OAM
see Attached.

Vincent De Luca OAM
Name of Councillor

16.12.25
Date

Mandeef Singh
Name of Councillor

16.12.25
Date

Robert Fullman OAM
Name of Councillor

16.12.25
Date

ALTERNATE MOTION

That Council:

1. Adopt the Northern Beaches Council Code of Meeting Practice 2025 (Code) at Attachment 1, with the Code to come into effect on 1 January 2026 with the exception of:
 - a. A1.2 The public forum will be held in Council Chambers from 6.00pm 7 days prior to an ordinary meeting of the Council change so it now reads:

The Public Forum for items on the agenda will be held in the Council Chambers, prior to an Ordinary Meeting of Council from 6.00pm and close strictly at 6.45pm.
 - b. Delete the non-mandatory clause that provides an option for the chairperson to be granted authorisation to expel any person, including any Councillor from a Council or committee meeting.
 - c. Replace 14 days with 8 days, being:

3.10 A Councillor may give notice of any business they wish to be considered by the Council at its next ordinary meeting by way of notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 noon 8 days before the meeting is to be held.
 - d. All voting at Council meetings (including meetings that are closed to the public) must be recorded in the minutes of meetings noting the names of Councillors who voted for and against each motion or amendment (including the use of the casting vote).
2. Note its opinion that the amendments to the draft Code are not substantial and it may adopt the amended draft Code without public exhibition as its code of meeting practice.
3. Staff prepare options for open public forums to be held separately to Council meetings to be presented to the first scheduled Council meeting in 2026; these should include possibilities for up to 5 forums per year, where residents can advocate to Councillors on topics of interest or concern.